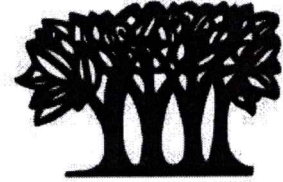


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 856th Board Meeting
March 15, 2023
Held at Prairie View Community Center

I. Roll Call: Commissioner Schmidt called the meeting to order at 6:30pm.

Commissioners Present: Steve Schmidt, John Liston, and Paul Minx

Commissioners Absent: John Pietron, and Mazhar Khan

Commissioner Minx made a motion, seconded by Commissioner Liston to allow Commissioner Khan to attend the meeting electronically. **Ayes: Commissioner Schmidt, Minx, and Liston Nays: 0 Motion carried.**

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Maintenance; Michelle Khzakia, Human Resources and Risk Manager; and Luisa Gonzalez, Recording Secretary.

Attorney Present: None

II. Pledge of Allegiance: The Pledge of Allegiance was recited.

III. Additions/Changes to the Agenda: The action item, Decennial Committee Appointment, was removed from the agenda.

IV. Citizens Comments on Agenda Items/Correspondence: None

V. Consent Agenda:

Commissioner Minx made a motion, seconded by Commissioner Liston to approve:

a. The minutes of the Board Meeting held on February 15, 2023.

b. The Financial Reports:

1. The Cash Summary and Revenue and Expenditure Report dated February 28, 2023

2. The Invoice Distribution Report for the period ending February 28, 2023 in the amount of \$91,340.58. **Ayes: Commissioner Schmidt, Minx, Khan, and Liston. Nays: 0. Motion carried.**

VI. Director's Report: Director Wait stated that the Park District will be submitting an application for a grant to revitalize Palma Lane Park. Wait discussed having a public meeting in May and June to discuss the grant and renovation plans. Wait mentioned that Spring/Summer registration continues, and programs are filling up fast. Lastly, Wait noted that the district has many special events coming up. Residents can find more information about those events and registration at mortongrovetparks.com.

VII. Attorney's Report: Submitted electronically

VIII. Village Liaison's Report: None

- IX. Department Heads' Report:** Superintendent Gorczyca mentioned that the maintenance department is applying for a program offered by ComEd. This program would allow the district to replace all the lights on the ballfield and tennis courts with LED fixtures for free. Gorczyca noted that the maintenance department met with a roofing company to have repairs done for Austin Field House.

Superintendent Braubach stated that the recreation department has sold 327 pool passes this season so far. Braubach mentioned recreation staff have been busy preparing for spring and summer programs. This includes hiring staff for pools and camps. There is a spring break special at club fitness, \$15 dollars for one week.

Superintendent O'Brien stated that the finance department is working with the auditors to finish up the financial audit for 2022. O'Brien mentioned that the commissioners need to complete the annual ethic statements by May 1st. Lastly, O'Brien noted that to date, the district has not received any tax collection for 2023.

X. New Business:

a. Administration and Finance Committee – Commissioner Khan, Chair

Annual Board Training Session: Human Resources and Risk Manager, Michelle Khzakia presented the annual Sexual Harassment Training for the Board of Park Commissioners.

Lodging, Travel, and Meals Approval: Commissioner Minx made a motion, seconded by Commissioner Liston that the Morton Grove Park District's Board of Park Commissioners approve the estimated travel expenses for Superintendent O'Brien in the amount of \$1,025 to attend the Annual GFOA conference. **Ayes: Commissioners Schmidt, Minx, Khan, and Liston. Nays: 0. Motion carried.**

Disposal Ordinance #O-02-23: Commissioner Minx made a motion, seconded by Commissioner Schmidt that the Morton Grove Park District's Board of Park Commissioners approve Ordinance #O-02-23 for the disposal, donation, trade-in, or sale of listed items and authorizes the Park Board President and Secretary to execute said ordinance. **Ayes: Commissioners Minx, Schmidt, Liston, and Khan. Nays: 0. Motion carried.**

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Liston: Stated he was honored to attend the Liponi Foundation dinner and was great to see the connection the district has with Liponi. Liston also thanked all the staff for their hard work.

Commissioner Minx: Thanked HR Manager Khzakia for her great presentation and thanked the staff for the great job they are doing.

Commissioner Khan: Thanked staff and superintendents for their hard work.

Commissioner Schmidt: Thanked Khzakia for her presentation. Also stated he's excited for summer and the Park District is in a good place.

XIII. Closed Session: At approximately 6:52pm, Commissioner Schmidt made a motion, seconded by Commissioner Liston for the Board to go into closed session in accordance with the Open Meeting Act section 120/2(c)(1), and 2(c)(21). **Ayes: Commissioner Minx, Schmidt, Khan, and Liston. Nays: 0. Motion carried.**

The meeting reconvened at approximately 6:59pm.

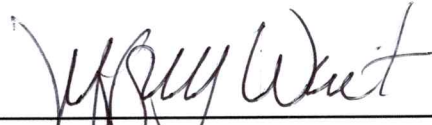
Commissioner Schmidt made a motion, seconded by Commissioner Liston to approve the minutes of the closed session meeting held on February 15, 2023. **Ayes: Commissioner Minx, Schmidt, and Liston.**
Nays: 0. Motion carried.

- XIV. Adjournment:** Commissioner Schmidt made a motion, seconded by Commissioner Minx to adjourn the meeting. **Motion carried by voice vote.**

The meeting ended at approximately 7:01pm.



Board President, Steve Schmidt



Board Secretary, Jeffrey Wait