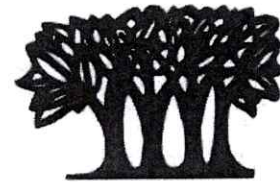


# Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the 862<sup>nd</sup> Board Meeting  
September 20, 2023  
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Minx called the meeting to order at 6:36pm.

**Commissioners Present:** Mazhar Khan, John Liston, John Pietron, and Paul Minx.

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Maintenance; and Luisa Brown, Recording Secretary.

**Attorney Present:** None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Pietron made a motion, seconded by Commissioner Liston to approve:

- a. The minutes from the Board Meeting held on August 16, 2023.

**Ayes: Commissioner Minx, Khan, and Liston. Abstain: Commissioner Pietron. Nays: 0.  
Motion carried.**

Commissioner Pietron made a motion, seconded by Commissioner Khan to approve:

- b. The Financial Reports:

1. The Cash Summary and Revenue and Expenditure Report dated August 31, 2023,
2. The Invoice Distribution Report for the period ending August 31, 2023 in the amount of \$218,909.08, and
3. Card Services Report dated August 31, 2023.

**Ayes: Commissioner Pietron, Minx, Khan, and Liston. Nays: 0. Motion carried.**

Steve Schmidt entered the meeting at 6:43pm.

- VI. **Director's Report:** Director Wait stated October 7<sup>th</sup> the District will be hosting a 16" softball tournament at Harrer Park. Visit [mortongroveparks.com](http://mortongroveparks.com) to register. Wait reminded everyone that on October 14<sup>th</sup> the District's Cold Brew event will be taking place between 1 – 5pm at Harrer Shelter.

- VII. **Attorney's Report:** Submitted electronically

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

**VIII. Village Liaison Report: None**

- IX. Department Heads' Report:** Superintendent O'Brien mentioned that the finance department has received the results back from the RFP that was submitted for auditing services. The District has decided to accept a contract for three years from our current auditor Lauterbach and Amen. O'Brien continued by stating the District is still working on the Member Initiative Grant. O'Brien lastly stated that the finance department is currently working on the 2024 Budget. A public hearing regarding the budget will be held either late October or early November.

Superintendent Gorczyca stated that the shade structures have been completed at Harrer Park. Gorczyca mentioned that all the field houses have been changed from camps to preschool for the upcoming year. Lasty, Gorczyca stated that renovations have been completed at Austin Park's ballfield and soccer fields.

Superintendent Braubach announced that recreation staff have wrapped up the summer season and are getting ready preparing fall and winter programs. Braubach mentioned that on September 30<sup>th</sup> the District will be hosting another community blood drive from 8am-12pm. Braubach stated that preschool has started with 51 students and the District's Kinder Odyssey program has 26 students.

**X. New Business:**

**a. Administration and Finance Committee – Commissioner Pietron, Chair**

**Sponsorship Presentation:** Recreation Supervisor, Susan Smentek gave a presentation about the District's past and present sponsorship program.

**Crisis Management and Safety Manual Updates:** Human Resource Generalist and Risk Manager, Michelle Trevino, gave a presentation regarding changes and updates to the crisis management and safety manual.

**BINA Hearing Date:** Commissioner Pietron made a motion, seconded by Commissioner Liston to set the date for the BINA hearing for October 18, 2023 at 6:30pm.

**Ayes: Commissioners Minx, Khan, Liston, Pietron, and Schmidt. Nays: 0. Motion carried.**

**Travel, Meals, and Lodging Approval:** Commissioner Pietron made a motion, seconded by Commissioner Khan to approve the travel, meals, and lodging expense for the Executive Director to attend NRPA's annual conference in the amount of \$2,033.89.

**Ayes: Commissioners Pietron, Liston, Minx, Khan, and Schmidt. Nays: 0. Motion carried.**

**Lobbyist Discussion:** The Board of Park Commissioners discussed if the District should pursue the hiring of a lobbyist.

XI. **Public Comment on Non-Agenda Items:** None

XII. **Commissioner Comments:**

**Commissioner Pietron:** Mentioned how great the staff is and thanked them. Stated to keep up the good work.

**Commissioner Liston:** Thanked the entire staff, and stated how wonderful it is that the District has picked up new sponsorship opportunities.

**Commissioner Khan:** Thanked the entire staff for their hard work.


**Commissioner Schmidt:** Stated summer is over and fall season is ahead and to keep up the good work.

**Commissioner Minx:** Stated District staff does a great job. Mentioned a resident came up to him and praised the Park District for the new dugout shade structures that have been installed.

XIII. **Adjournment:** Commissioner Liston made a motion, seconded by Commissioner Pietron to adjourn the meeting. **Motion carried by voice vote.**

The meeting ended at approximately 7:37pm.

  
Board President, Paul Minx

  
Board Secretary, Jeffrey Wait