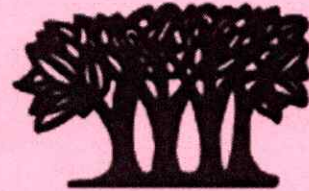


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

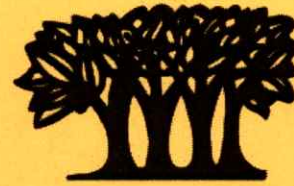
Special Meeting Agenda
2024 Budget Workshop
November 8, 2023 at 5:30pm

- I. Call Meeting to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Additions/Changes to the Agenda**
- V. Citizens' Comments on Agenda Items**
- VI. New Business:**
 - a. Administration and Finance Committee – Commissioner Pietron, Chair**
Non-action Item: Draft 2024 Budget Presentation/Discussion
- VII. Citizens' Comments on Non-Agenda Items**
- VIII. Adjournment**

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, ADA Compliance Officer, at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800)526-0857.

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Board Meeting Agenda
November 8, 2023 at 6:30pm

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizens Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - a. Approval of Minutes: Minutes of the October 18, 2023 Board Meeting
 - b. Approval of Financial Reports
 1. Cash Summary and Revenue Report dated October 31, 2023
 2. Invoice Distribution Report ending October 31, 2023 in the amount of \$158,189.25
 3. Card Services report dated October 31, 2023
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Heads' Reports
- X. New Business
 - a. Administration and Finance – Commissioner Pietron - Chair
 - Action Item: Set the Tax Levy Public Hearing Date December 20, 2023
 - Action Item: Set the Date for the Budget & Appropriation Ordinance for December 20, 2023
 - Action Item: 2024 Board Meeting Calendar Approval
 - Action Item: AN ORDINANCE providing for the issue of \$1,042,765 General Obligation Limited Tax Park Bonds, Series 2023, of the Morton Grove Park District, Cook County, Illinois, to provide the revenue source for the payment of outstanding obligations of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wintrust Bank, N.A., Chicago, Illinois.
 - Action Item: Illinois Association of Park Districts' Annual Business Meeting Delegate Selection
 - Action Item: Napleton Parking Agreement
- XI. Public Comment on Non-Agenda Items
- XII. Commissioner Comments: Commissioner Liston, Khan, Pietron, Schmidt, and Minx.
- XIII. Closed Session: I make a motion for the Board to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21).
- XIV. Approval of Closed Session Minutes: Minutes of the October 18, 2023 Closed Session Meeting.
- XV. Adjournment

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Consent Agenda: November 8, 2023 – Commissioner John Pietron

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Board Meeting held on October 18, 2023

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated October 31, 2023
- The Invoice Distribution Report ending October 31, 2023 in the amount of \$158,189.25
- Card Services report dated October 31, 2023

AFTER CLOSED SESSION:

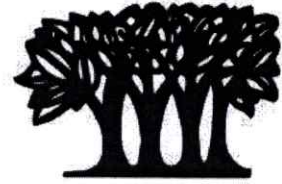
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session that was held on October 18, 2023.

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 863rd Board Meeting
October 18, 2023
Held at Prairie View Community Center

- I. **Board Meeting Roll Call:** Meeting called to order at 6:30pm.
Commissioners Present: Mazhar Khan, John Liston, John Pietron, and Paul Minx.
Commissioner Absent: Steve Schmidt, with notice.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Maintenance; Michelle Trevino, Human Resources and Risk Manager; and Luisa Brown, Recording Secretary.

Attorney Present: None
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Additions/Changes to the Agenda:** None
- IV. **Citizens Comments on Agenda Items/Correspondence:** None
- V. **BINA Hearing Call to Order:** Commissioner Minx called the meeting to order at 6:36pm.
- VI. **BINA Roll Call:**
Commissioners Present: Mazhar Khan, John Liston, John Pietron, and Paul Minx.
Commissioner Absent: Steve Schmidt, with notice.
- VII. **Explanation of hearing:** Public hearing concerning the intent of the Board of Park Commissioners to sell \$1,200,000 General Obligation Limited Tax Park Bonds for the purpose of refunding certain outstanding obligations of the district and for the payment of the expense's incident thereto.
- VIII. **Public Comment:** None
- IX. **Adjournment of BINA Hearing:** Commissioner Pietron made a motion, seconded by Commissioner Khan, to adjourn the BINA hearing. **Motion carried by voice vote.**

Commissioner Khan made a motion, seconded by Commissioner Liston, to have a moment of silence to honor the lives lost in Palestine. **Motion carried by voice vote.**

Commissioner Khan stated, "In Remembrance of the lives lost in Palestine and young Wadea, a 6-year-old taken from us too soon, we stand together in unwavering solidarity, advocating for a world where every child's innocence is cherished, and every life is valued". **Two minutes of silence followed.**

X. Consent Agenda:

Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve:

- a. The minutes from the Board Meeting held on September 20, 2023.
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated September 30, 2023
 2. The Invoice Distribution Report for the period ending September 30, 2023 in the amount of \$108,341.70.
 3. Card Service Report dated September 30,2023.

Ayes: Commissioner Pietron, Minx, Khan, and Liston. Nays: 0. Motion carried.

XI. Director’s Report: Director Wait stated that Recreation Supervisor Susan Smentek has resigned and will be going to the Glen Ellyn Park District. The Park District wishes her luck in her new position. Wait mentioned that October 28th from 9:30am-2pm the Morton Grove Chamber of Commerce will be hosting their autumn holiday artisan fair at PVCC. Lastly, Wait thanked the Board for the opportunity to attend the National Recreation Park Associations Conference earlier in the month. It was a great opportunity to learn more about the industry.

XII. Attorney’s Report: Submitted electronically.

XIII. Village Liaison Report: October 19th the Village is having its Neighborhood Outreach meeting at 6pm at Park View School.

XIV. Department Heads’ Report:

Superintendent Gorczyca stated that Austin Park field house underwent a roof replacement. Gorczyca also mentioned that Upland Design provided a design to capture run off from Oketo Park’s ball field that was recently required by the Village. Gorczyca announced that the Maintenance Department attended Ball Field Maintenance Day at Wrigley Field. Lastly, Gorczyca announced that work is underway at Mansfield ball field shade structures.

Superintendent Braubach stated that October is a busy month. October 7th the District had its first 16” softball tournament at Harrer Park, October 14th held its annual Cold Brews Event, October 21st hosting its Howl-oween dog event, and October 27th is the Halloween Family Fest event.

Superintendent O’Brien mentioned that the Finance Department is starting the 2024 budget process. O’Brien continued stating that the next few months will be busy. The BINA hearing will be held October 18th, a bond sale Ordinance will be put together for November 8th, and November 8th will also be the public hearing. O’Brien also stated that In November the tax levy will also be presented.

XV. New Business:

a. Administration and Finance Committee – Commissioner Pietron, Chair

2024 Capital Plan: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the 2024 Capital Improvement Plan.

Ayes: Commissioners Pietron, Liston, Minx, and Khan. Nays: 0. Motion carried.

Disposal Ordinance O-03-23: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve ordinance #O-03-23 for the disposal, donation, trade-in, or sale of listed items and authorizes the Park Board President and Secretary to execute said ordinance.

Ayes: Commissioners Khan, Liston, Minx, and Pietron. Nays: 0. Motion carried.

Part-time/Seasonal Staff Benefit Policy: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the changes to the Part-Time/Seasonal Staff Benefits Policy. **Ayes: Commissioners Minx, Khan, Liston, and Pietron. Nays: 0. Motion carried.**

Education Reimbursement Policy Update: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the changes to the Education Reimbursement Policy. **Ayes: Commissioners Pietron, Liston, Minx, and Khan. Nays: 0. Motion carried.**

Exempt Overtime Compensation/Exempt Employees Policy Update: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the changes to the Overtime Compensation/Exempt Employees Policy. **Ayes: Commissioners Pietron, Khan, Liston, and Minx. Nays: 0. Motion carried.**

Safety and Crisis Management Manual Approval: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the changes to the Crisis Management and Safety Manual. **Ayes: Commissioners Khan, Liston, Minx, and Pietron. Nays: 0. Motion carried.**

XVI. Public Comment on Non-Agenda Items: None

XVII. Commissioner Comments:

Commissioner Pietron: Stated that the staff makes Morton Grove a great place to come and enjoy themselves.

Commissioner Kahn: Commended everyone for doing a great job. Thanked HR Generalist Michelle Trevino for doing a great job updating the District's policies.

Commissioner Liston: Thanked the staff for all they do. Also thanked Commissioner Khan for calling the moment of silence, and helping the District to really appreciate how fortunate we are.

Commissioner Minx: Thanked the staff for all they do.

XVIII. Closed Session: Commissioner Minx made a motion, seconded by Commissioner Pietron to go into closed session.

Ayes: Commissioners Pietron, Khan, Liston, and Minx. Nays: 0. Motion carried.

XIX. Adjournment: Commissioner Pietron made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

The meeting ended at approximately 7:13pm.

Board President, Paul Minx

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

CASH SUMMARY BY FUND FOR MORTON GROVE PARK DISTRICT
 FROM 10/01/2023 TO 10/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
01	CORPORATE	1,345,125.22	0.00	139,848.34	1,205,276.88
02	RECREATION	882,167.89	629.60	142,620.79	740,176.70
05	POLICE	4,776.68	0.00	1,249.51	3,527.17
15	MUSEUM	13,099.26	0.00	2,470.91	10,628.35
20	I.M.R.F.	83,926.42	0.00	12,635.22	71,291.20
22	F.I.C.A.	101,332.42	7.12	13,662.18	87,677.36
30	LIABILITY INSURANCE	68,635.56	0.00	23.65	68,611.91
35	SPECIAL RECREATION	300,057.07	0.00	36,021.51	264,035.56
70	CAPITAL IMPROVEMENTS	6,216,824.83	0.00	54,774.00	6,162,050.83
99	PAYROLL CLEARING FUND	39,375.33	115,867.39	75,857.25	79,385.47
	TOTAL - ALL FUNDS	9,055,320.68	116,504.11	479,163.36	8,692,661.43

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2023 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BDT USED
Fund 01 - CORPORATE							
Fund 01 - CORPORATE:							
TOTAL REVENUES		2,609,530.00	2,226,894.24	0.00		382,635.76	85.34
TOTAL EXPENDITURES		2,609,530.00	1,339,632.24	138,629.35		1,269,897.76	51.34
NET OF REVENUES & EXPENDITURES		0.00	887,262.00	(138,629.35)		(887,262.00)	100.00
Fund 02 - RECREATION							
Fund 02 - RECREATION:							
TOTAL REVENUES		2,961,597.00	2,379,391.12	(1,010.24)		582,205.88	80.34
TOTAL EXPENDITURES		2,961,597.00	2,475,367.53	140,980.95		486,229.47	83.58
NET OF REVENUES & EXPENDITURES		0.00	(95,976.41)	(141,991.19)		95,976.41	100.00
Fund 05 - POLICE							
Fund 05 - POLICE:							
TOTAL REVENUES		8,000.00	8,000.00	0.00		0.00	100.00
TOTAL EXPENDITURES		8,000.00	9,072.42	1,249.51		(1,072.42)	113.41
NET OF REVENUES & EXPENDITURES		0.00	(1,072.42)	(1,249.51)		1,072.42	100.00
Fund 15 - MUSEUM							
Fund 15 - MUSEUM:							
TOTAL REVENUES		32,000.00	32,000.00	0.00		0.00	100.00
TOTAL EXPENDITURES		32,000.00	32,020.64	2,470.91		(20.64)	100.06
NET OF REVENUES & EXPENDITURES		0.00	(20.64)	(2,470.91)		20.64	100.00
Fund 20 - I.M.R.F.							
Fund 20 - I.M.R.F.:							
TOTAL REVENUES		161,000.00	134,244.23	0.00		26,755.77	83.38
TOTAL EXPENDITURES		161,000.00	136,104.07	12,635.22		24,895.93	84.54
NET OF REVENUES & EXPENDITURES		0.00	(1,859.84)	(12,635.22)		1,859.84	100.00
Fund 22 - F.I.C.A.							
Fund 22 - F.I.C.A.:							
TOTAL REVENUES		245,000.00	212,244.23	0.00		32,755.77	86.63
TOTAL EXPENDITURES		245,000.00	184,170.19	13,655.06		60,829.81	75.17
NET OF REVENUES & EXPENDITURES		0.00	28,074.04	(13,655.06)		(28,074.04)	100.00
Fund 25 - BOND & INTEREST							
Fund 25 - BOND & INTEREST:							
TOTAL REVENUES		1,050,000.00	756,359.21	0.00		293,640.79	72.03
TOTAL EXPENDITURES		1,050,000.00	0.00	0.00		1,050,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	756,359.21	0.00		(756,359.21)	100.00
Fund 26 - BOND AND INTEREST - HARRER POOL							
Fund 26 - BOND AND INTEREST - HARRER POOL:							
TOTAL REVENUES		780,000.00	0.00	0.00		780,000.00	0.00
TOTAL EXPENDITURES		780,000.00	256,425.00	0.00		523,575.00	32.88
NET OF REVENUES & EXPENDITURES		0.00	(256,425.00)	0.00		256,425.00	100.00
Fund 30 - LIABILITY INSURANCE							
Fund 30 - LIABILITY INSURANCE:							
TOTAL REVENUES		142,000.00	70,223.13	0.00		71,776.87	49.45
TOTAL EXPENDITURES		142,000.00	59,923.67	23.65		82,076.33	42.20
NET OF REVENUES & EXPENDITURES		0.00	10,299.46	(23.65)		(10,299.46)	100.00

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	10/31/2023	10/31/2023	MONTH 10/31/2023	NORMAL	ABNORMAL	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 35 - SPECIAL RECREATION										
Fund 35 - SPECIAL RECREATION:										
TOTAL REVENUES		358,000.00	253,595.68		0.00				104,404.32	70.84
TOTAL EXPENDITURES		358,000.00	151,289.60		36,021.51			206,710.40	42.26	
NET OF REVENUES & EXPENDITURES		0.00	102,306.08		(36,021.51)			(102,306.08)	100.00	
Fund 40 - AUDIT										
Fund 40 - AUDIT:										
TOTAL REVENUES		21,500.00	22,000.00		0.00			(500.00)	102.33	
TOTAL EXPENDITURES		21,500.00	21,300.00		0.00			200.00	99.07	
NET OF REVENUES & EXPENDITURES		0.00	700.00		0.00			(700.00)	100.00	
Fund 70 - CAPITAL IMPROVEMENTS										
Fund 70 - CAPITAL IMPROVEMENTS:										
TOTAL REVENUES		1,591,000.00	111,850.00		0.00			1,479,150.00	7.03	
TOTAL EXPENDITURES		1,591,000.00	325,572.04		54,774.00			1,265,427.96	20.46	
NET OF REVENUES & EXPENDITURES		0.00	(213,722.04)		(54,774.00)			213,722.04	100.00	
Fund 99 - PAYROLL CLEARING FUND										
Fund 99 - PAYROLL CLEARING FUND:										
TOTAL REVENUES		0.00	904.44		0.00			(904.44)	100.00	
TOTAL EXPENDITURES		0.00	0.00		0.00			0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	904.44		0.00			(904.44)	100.00	
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		9,959,627.00	6,207,706.28		(1,010.24)			3,751,920.72	62.33	
NET OF REVENUES & EXPENDITURES		9,959,627.00	4,990,877.40		400,440.16			4,968,749.60	50.11	
NET OF REVENUES & EXPENDITURES		0.00	1,216,828.88		(401,450.40)			(1,216,828.88)	100.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317159					
01-10-560100	EQUIPMENT-NEW EQUIP - OFFI ABT		TV'S FOR PVCC	512.99	317159
02-32-560600	EQUIPMENT-NEW EQUIP - FITN ABT		TV'S FOR PVCC	512.99	317159
Total For Check 317159				1,025.98	
Check 317160					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR OAK PARK	46.81	317160
Total For Check 317160				46.81	
Check 317161					
15-10-520110	MATRL AND SUPP-OFFICE EXP	GARVEY'S OFFICE PRODUCTS	PVCC OFFICE SUPPLIES	8.52	317161
Total For Check 317161				8.52	
Check 317162					
01-20-554100	CONTRACTUAL SERVICES-AGREE	LRS HOLDINGS, LLC	6250 DEMPSTER PORTA POTTY	542.88	317162
Total For Check 317162				542.88	
Check 317163					
35-10-552705	CNTRCT SVCS-ADA INCLUSION	MAINE-NILES ASSN OF SP REC	INCLUSION SERVICES FOR SEP	96.51	317163
Total For Check 317163				96.51	
Check 317164					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	FASTNERS AND KNIVES	244.97	317164
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS	MAINTENANCE SUPPLIES	82.68	317164
02-21-553100	CONTRACTUAL SERVICES-POOL	MENARDS	EXTENSION CORDS AND CUPS	296.10	317164
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG	MENARDS	WHEEL BARROW	25.64	317164
02-22-553100	CONTRACTUAL SERVICES-POOL	MENARDS	EXTENSION CORDS AND CUPS	98.70	317164
Total For Check 317164				748.09	
Check 317165					
01-20-520323	MATRL AND SUPP-MAINT. - MA	O'BRILL COMPANY	MATERIAL FOR SEWER REPAIR	28.50	317165
Total For Check 317165				28.50	
Check 317166					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	O'REILLY	GOLF CART REPAIR PARTS	38.22	317166
Total For Check 317166				38.22	
Check 317167					
01-10-551120	CONTRACT SVCS-LEGAL - EXTR	ROBBINS SCHWARTZ	FOR PROFESSIONAL SERVICES	6,410.00	317167
Total For Check 317167				6,410.00	
Check 317168					
02-01-593131	PRGM SUPP-SOFTBALL - ADULT	SANTO SPORT STORE	2 DOZEN MEN'S 16" LEAGUE S	356.00	317168
Total For Check 317168				356.00	
Check 317169					
02-01-490105	PROGRAM FEES REV-PICKLEBAL	SARAH ARENDS	REFUND FOR ADULT PICKLEBAL	152.00	317169
Total For Check 317169				152.00	
Check 317170					
15-10-554600	CONTRACTUAL SERVICES-PROF	SHERI COZZI	CLEANING FOR OCTOBER 2023	105.00	317170
Total For Check 317170				105.00	
Check 317171					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	368.28	317171
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	368.28	317171
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	379.43	317171
Total For Check 317171				1,115.99	
Check 317172					
01-20-554100	CONTRACTUAL SERVICES-AGREE	WILMETTE TRUCK & BUS	INTRASTATE SAFTEY INSPECTI	120.00	317172
Total For Check 317172				120.00	
Check 317173					
02-32-460110	MEMBERSHIPS-RB - FITNESS M	YOUSIF HOSINI	REFUND FOR UNUSED PORTION	204.00	317173
Total For Check 317173				204.00	
Check 317174					
70-10-586147	EXP MISCELLANEOUS-AUSTIN P	WILLIAMS ROOFING & INSULAT	ROOFING PROJECT AT AUSTIN	11,630.00	317174

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 317174						
Total For Check 317174					11,630.00	
Check 317181	02-07-490838	PROGRAM FEES REV-ADULT TRI BETTE HORSTMAN		REFUND FOR FOUR WINDS CASI	60.00	317181
Total For Check 317181					60.00	
Check 317182	02-32-513700	SALARIES & WAGES-GROUPX IN BODYMINDSPIRITFITNESS CORP INDEPENDENT CONTRACTOR GRO			650.00	317182
Total For Check 317182					650.00	
Check 317183	02-32-552300	CONTRACT SVCS-CONTRACTUAL COMCAST CABLE		LOBBY TV CABLE	52.40	317183
Total For Check 317183					52.40	
Check 317184	02-33-552300	CONTRACT SVCS-CONTRACTUAL GROOT, INC.		GARBAGE SERVICES	324.98	317184
Total For Check 317184					324.98	
Check 317185	02-08-593914	PROGRAM SUPPLIES-COLD BREW HEARTLAND BEVERAGE, LLC		SUPPLIES FOR 2023 COLD BRE	307.32	317185
Total For Check 317185					307.32	
Check 317186	01-10-520140	MATRL AND SUPP-OFFICE EXP HINCKLEY SPRINGS		HINCKLEY WATER SERVICES	41.95	317186
Total For Check 317186					41.95	
Check 317187	01-20-554100	CONTRACTUAL SERVICES-AGREE LRS HOLDINGS, LLC		TRASH REMOVAL 9201 ORIOLE	143.62	317187
Total For Check 317187					143.62	
Check 317188	02-07-490838	PROGRAM FEES REV-ADULT TRI LUCY LEMAJEUR		REFUND FOR FOUR WINDS CASI	60.00	317188
Total For Check 317188					60.00	
Check 317189	35-10-552700	CONTRACTUAL SERVICES-SRA C MAINE-NILES ASSN OF SP REC MNASR 2023 MEMBER CONTRIBU			35,925.00	317189
Total For Check 317189					35,925.00	
Check 317190	01-10-540130	UTILITIES-WATER VILLAGE OF MORTON GROVE		WATER SERVICE FOR SEPTEMEB	102.73	317190
02-10-540130	UTILITIES-WATER VILLAGE OF MORTON GROVE			WATER SERVICE FOR SEPTEMEB	97.84	317190
02-21-540130	UTILITIES-WATER VILLAGE OF MORTON GROVE			WATER SERVICE FOR SEPTEMEB	489.20	317190
02-22-540130	UTILITIES-WATER VILLAGE OF MORTON GROVE			WATER SERVICE FOR SEPTEMEB	12.23	317190
02-33-540130	UTILITIES-WATER VILLAGE OF MORTON GROVE			WATER SERVICE FOR SEPTEMEB	410.93	317190
Total For Check 317190					1,112.93	
Check 317191	02-32-552300	CONTRACT SVCS-CONTRACTUAL WELLBEATS		WELLBEATS MEMBERSHIP	249.00	317191
Total For Check 317191					249.00	
Check 317192	70-10-586147	EXP MISCELLANEOUS-AUSTIN P WILLIAMS ROOFING & INSULAT REMAINING BALANCE FOR AUST			3,900.00	317192
Total For Check 317192					3,900.00	
Check 317194	02-01-593131	PRGM SUPP-SOFTBALL - ADULT ADAM SARNO		2023 FALL MENS 16" TOURNAM	50.00	317194
Total For Check 317194					50.00	
Check 317195	02-01-593131	PRGM SUPP-SOFTBALL - ADULT ANDREW RODRIGUEZ		2023 FALL MENS 16' TOURNAM	100.00	317195
Total For Check 317195					100.00	
Check 317196	02-32-520335	MATERIALS AND SUPPLIES-SUP BRADY INDUSTRIES OF ILLINO PAYMENT FOR DISINFECTANT W			2,028.00	317196
Total For Check 317196					2,028.00	
Check 317197	01-10-554100	CONTRACTUAL SERVICES-AGREE CANON SOLUTIONS AMERICA		COPIER LEASE	74.41	317197
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON SOLUTIONS AMERICA			COPIER LEASE	74.40	317197

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317197					
		Total For Check 317197		148.81	
Check 317198					
02-05-592624	CONTRACTING SERVICES-YOUTH	CIAO BELLA SEWING	PAYMENT FOR FASHION SEWING	456.00	317198
		Total For Check 317198		456.00	
Check 317199					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	COMCAST CABLE	PVCC COMCAST BUSINESS CABL	597.27	317199
		Total For Check 317199		597.27	
Check 317200					
01-20-554100	CONTRACTUAL SERVICES-AGREE	CRNE'S ENVIRONMENTAL CONTR	INSPECTION OF FURNANCE AT	1,034.00	317200
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG	CRNE'S ENVIRONMENTAL CONTR	INSPECTION OF FURNANCE AT	218.00	317200
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG	CRNE'S ENVIRONMENTAL CONTR	INSPECTION OF FURNANCE AT	410.00	317200
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CRNE'S ENVIRONMENTAL CONTR	PVCC RTV FOR COMMUNITY ROO	689.00	317200
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR	PVCC RTV FOR COMMUNITY ROO	1,966.00	317200
15-10-554600	CONTRACTUAL SERVICES-PROF	CRNE'S ENVIRONMENTAL CONTR	INSPECTION OF FURNANCE AT	218.00	317200
		Total For Check 317200		4,535.00	
Check 317201					
70-10-586170	EXP MISCELLANEOUS-HARRER P	D. BOND & ASSOCIATES INC.	NEW STADIUM LIGHTING HARRE	38,000.00	317201
		Total For Check 317201		38,000.00	
Check 317202					
01-10-481810	MISCELLANEOUS REV-MISC. -	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	0.00	317202
01-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	157.43	317202
01-10-520130	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	176.24	317202
01-10-552200	CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	4,401.79	317202
01-10-560100	EQUIPMENT-NEW EQUIP - OFFI	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	159.99	317202
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	1,057.86	317202
01-10-581110	EXP MISCELLANEOUS-COMMISSI	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	298.60	317202
01-10-581120	EXP MISC-COMM EXPENSE - ED	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	(545.00)	317202
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	657.00	317202
01-10-581250	EXP MISCELLANEOUS-BUSINESS	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	80.29	317202
01-10-581300	EXP MISC.-EMPLOYEE TRAVEL	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	280.35	317202
01-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	490.99	317202
01-10-581600	EXP MISC.-MORTON GROVE SPE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	18.73	317202
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	20.21	317202
01-20-520312	MATERIALS AND SUPPLIES-JAN	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	281.20	317202
01-20-520321	MATRL AND SUPP-MAINT. - MA	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	258.97	317202
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	339.95	317202
02-03-593412	PROGRAM SUPPLIES-CAMP	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	21.79	317202
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	107.47	317202
02-06-593715	PROGRAM SUPPLIES-TODDLER V	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	34.35	317202
02-06-593716	PROGRAM SUPPLIES-INDOOR PL	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	279.96	317202
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	80.00	317202
02-07-593815	PROGRAM SUPPLIES-PIANO LES	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	392.40	317202
02-07-593825	PROGRAM SUPPLIES-BASE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	101.32	317202
02-07-593826	PROGRAM SUPPLIES-KINDER OD	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	21.90	317202
02-08-490914	PROGRAM FEES REV-COLD BREW	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	84.74	317202
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	68.32	317202
02-08-593914	PROGRAM SUPPLIES-COLD BREW	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	8.45	317202
02-08-593950	PROGRAM SUPPLIES-FREE EVEN	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	29.98	317202
02-10-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	382.99	317202
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	21.34	317202
02-21-513310	SALARIES & WAGES-INCENTIVE	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	66.55	317202
02-21-584400	EXP MISCELLANEOUS-POOL - M	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	103.54	317202
02-22-584400	EXP MISCELLANEOUS-POOL - M	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	1,156.28	317202
02-32-520360	MATRL AND SUPP-SUPPLIES · F	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	8.29	317202
02-32-520370	MATRL AND SUPP-SUPPLIES -	FIFTH THIRD BANK	SEPTEMBER CREDIT CARD BILL	449.99	317202

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317202					
02-32-554200	CONTRACT SVCS-AGREEMENTS - FIFTH THIRD BANK		SEPTEMBER CREDIT CARD BILL	475.00	317202
02-33-570200	BUILDING & LANDSCAPE-BUILD FIFTH THIRD BANK		SEPTEMBER CREDIT CARD BILL	52.82	317202
02-35-521584	MATERIALS AND SUPPLIES-BAN FIFTH THIRD BANK		SEPTEMBER CREDIT CARD BILL	608.53	317202
02-35-554100	CONTRACTUAL SERVICES-AGREE FIFTH THIRD BANK		SEPTEMBER CREDIT CARD BILL	834.87	317202
02-35-554405	CONTRACTUAL SERVICES-PUBLI FIFTH THIRD BANK		SEPTEMBER CREDIT CARD BILL	644.96	317202
30-10-582650	EXP MISC.-SAFTY TRAIN & SU FIFTH THIRD BANK		SEPTEMBER CREDIT CARD BILL	23.65	317202
Total For Check 317202				14,194.09	
Check 317203					
01-20-520327	MATRL- SUPP-MAINT. - BALL	H&H ELECTRIC CO.	TROUBLE SHOOTING BALLFIELD	1,031.94	317203
Total For Check 317203				1,031.94	
Check 317204					
02-22-570600	BLDG-LANDSCAPE-POOL - BLDG IL OFFICE STATE FIRE MARSH AIR TANK CERTIFICATE FEE F			70.00	317204
Total For Check 317204				70.00	
Check 317205					
02-08-593914	PROGRAM SUPPLIES-COLD BREW ILLUMINATED BREW WORKS		SUPPLIES FOR COLD BREWS EV	120.00	317205
Total For Check 317205				120.00	
Check 317206					
01-20-554100	CONTRACTUAL SERVICES-AGREE JAMES DRIVE SAFETY LANE, L APRIL 2023 VEHICLE INSPECT			60.00	317206
Total For Check 317206				60.00	
Check 317207					
01-20-520321	MATRL AND SUPP-MAINT. - MA JC LICHT, LLC - DEPT #1047 PAINT			6.64	317207
Total For Check 317207				6.64	
Check 317208					
01-10-554100	CONTRACTUAL SERVICES-AGREE LEAF		COPIER RENTAL	192.76	317208
02-10-554100	CONTRACTUAL SERVICES-AGREE LEAF		COPIER RENTAL	192.76	317208
Total For Check 317208				385.52	
Check 317209					
01-20-554100	CONTRACTUAL SERVICES-AGREE LOW VOLTAGE WORKS, INC.		3 MONTHS OF WIRELESS COMMU	105.00	317209
Total For Check 317209				105.00	
Check 317210					
01-20-554100	CONTRACTUAL SERVICES-AGREE LRS HOLDINGS, LLC		TRASH REMOVAL 9201 ORIOLE	147.74	317210
Total For Check 317210				147.74	
Check 317211					
02-07-592840	CONTRACTING SERVICES-MAGIC MAGIC OF GARY KANTOR		PAYMENT FOR ABRACADABRA MA	261.80	317211
Total For Check 317211				261.80	
Check 317212					
02-01-593141	PROGRAM SUPPLIES-SPORTS TO MARC ZIGROSSI		2023 CORNHOLE TOURNAMENT A	25.00	317212
Total For Check 317212				25.00	
Check 317213					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARDS		PLANTS	70.38	317213
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARDS		ASPHALT PATCH FOR POTHOLES	47.88	317213
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS MENARDS		BATTERY CABLE	5.99	317213
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARDS		GRINDER DISC	19.66	317213
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUB MENARDS		PLANTS	23.76	317213
02-21-553100	CONTRACTUAL SERVICES-POOL MENARDS		MURIATIC ACID	26.97	317213
Total For Check 317213				194.64	
Check 317214					
02-01-593141	PROGRAM SUPPLIES-SPORTS TO MICHAEL SISKA		2023 CORNHOLE TOURNAMENT A	25.00	317214
Total For Check 317214				25.00	
Check 317215					
70-10-586136	SHADE STRUCTURES FOR PARKS MULTIPLE CONCRETE ACCESSOR SUPPLIES FOR MAINTENANCE			1,244.00	317215
Total For Check 317215				1,244.00	
Check 317216					

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Check 317216						
02-22-570600	BLDG-LANDSCAPE-POOL -	BLDG MUSCO SPORTS LIGHTING, LLC		LIGHT BOX REPAIR	187.93	317216
Total For Check 317216					187.93	
Check 317217						
01-20-520325	MATRL-SUPP-MAINT. -	MAT'LS NAPA		OIL	38.81	317217
Total For Check 317217					38.81	
Check 317218						
01-10-540120	UTILITIES-HEATING FUEL	NICOR GAS		GAS BILL FOR ALL PARKS	189.82	317218
02-10-540120	UTILITIES-HEATING FUEL	NICOR GAS		GAS BILL FOR ALL PARKS	260.38	317218
02-22-540120	UTILITIES-HEATING FUEL	NICOR GAS		GAS BILL FOR ALL PARKS	194.53	317218
02-33-540120	UTILITIES-HEATING FUEL	NICOR GAS		GAS BILL FOR ALL PARKS	251.46	317218
15-10-540120	UTILITIES-HEATING FUEL	NICOR GAS		GAS BILL FOR ALL PARKS	63.47	317218
Total For Check 317218					959.66	
Check 317219						
01-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.		PHONE SERVICES	1,114.88	317219
02-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.		PHONE SERVICES	1,114.88	317219
02-33-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.		PHONE SERVICES	1,148.65	317219
Total For Check 317219					3,378.41	
Check 317220						
02-01-592131	CONTRACTING-SOFTBALL -	ADU QUICK SCORES LLC		FALL MEN'S 16' TOURNAMENT	30.00	317220
02-01-592141	CONTRACTING SERVICES-SPORT	QUICK SCORES LLC		2023 CORNHOLE TOURNAMENT Q	45.00	317220
Total For Check 317220					75.00	
Check 317221						
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE		WATER SERVICES FOR 6240 DE	188.34	317221
Total For Check 317221					188.34	
Check 317222						
02-32-552300	CONTRACT SVCS-CONTRACTUAL	WELLBEATS		WELLBEATS MONTHLY SUBSCRIP	498.00	317222
Total For Check 317222					498.00	
Check 317228						
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		USAGE METER FOR PRINTERS	226.65	317228
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,		USAGE METER FOR PRINTERS	226.65	317228
Total For Check 317228					453.30	
Check 317229						
01-10-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A		QUARTERLY BILLING FOR 625	210.00	317229
02-22-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A		QUARTERLY BILLING FOR 920	210.00	317229
02-33-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A		QUARTERLY BILLING FOR PVC	210.00	317229
15-10-554100	CONTRACTUAL SERVICES-AGREE	CMFP DEPT MG-06A		QUARTERLY BILLING FOR 624	210.00	317229
15-10-554600	CONTRACTUAL SERVICES-PROF	CMFP DEPT MG-06A		QUARTERLY BILLING FOR MUS	210.00	317229
Total For Check 317229					1,050.00	
Check 317230						
01-20-581500	EXP MISCELLANEOUS-UNIFORMS	COLOR YOUR OWN		UNIFORMS FOR MAINTENANCE	549.00	317230
Total For Check 317230					549.00	
Check 317231						
02-10-540110	UTILITIES-ELECTRICTY	COMED		ELECTRIC BILL FOR PARKING	32.26	317231
Total For Check 317231					32.26	
Check 317232						
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-	CONSERV FS		PESTICIDES	401.87	317232
Total For Check 317232					401.87	
Check 317233						
02-01-490105	PROGRAM FEES REV-PICKLEBAL	ED PUZZO		ADULT BEGINNER PICKLEBALL	152.00	317233
Total For Check 317233					152.00	
Check 317234						
02-35-554405	CONTRACTUAL SERVICES-PUBLI	EMINJAYIN PRODUCTIONS		TWO EXTRA HEADSHOTS	150.00	317234
Total For Check 317234					150.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317235					
02-05-490624	PROGRAM FEES REV-YOUTH CON	FAIZAN BADR	REFUND FOR CANCELLED COOKI	169.00	317235
		Total For Check 317235		169.00	
Check 317236					
01-10-520110	MATRL AND SUPP-OFFICE EXP	GRAPHIC ARTS SERVICE	OFFICE ENVELOPES	748.00	317236
		Total For Check 317236		748.00	
Check 317237					
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG	HINSHAM SEALANTS, INC.	POOL CAULKING	800.00	317237
		Total For Check 317237		800.00	
Check 317238					
02-08-593914	PROGRAM SUPPLIES-COLD BREW	HOUSE OF RENTAL	COLD BREW HIGH TOP TABLES	132.00	317238
		Total For Check 317238		132.00	
Check 317239					
02-05-592624	CONTRACTING SERVICES-YOUTH	ICOOK, INC	PAYMENT FOR SESSION ONE CL	1,188.00	317239
		Total For Check 317239		1,188.00	
Check 317240					
01-10-560810	EQUIPMENT-NEW EQUIP - COMP	INVEX DESIGN	API INTEGRATION INTO WEBSI	3,000.00	317240
		Total For Check 317240		3,000.00	
Check 317242					
01-20-554100	CONTRACTUAL SERVICES-AGREE	LRS HOLDINGS, LLC	PORTA POTTIES FOR PARKS	1,370.60	317242
		Total For Check 317242		1,370.60	
Check 317243					
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-	LURVEY LANDSCAPE SUPPLY	HAY BALES FOR HALLOWEEN EV	41.00	317243
		Total For Check 317243		41.00	
Check 317244					
01-20-581500	EXP MISCELLANEOUS-UNIFORMS	MARK MANNO	REIMBURSEMENT FOR WORK BOO	77.16	317244
		Total For Check 317244		77.16	
Check 317245					
01-20-520321	MATRL AND SUPP-MAINT. - MA	MENARDS	ROOF CEMENT AND HALLOWEEN	116.19	317245
01-20-520323	MATRL AND SUPP-MAINT. - MA	MENARDS	ROOF CEMENT AND HALLOWEEN	59.93	317245
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL	MENARDS	TOILRT HINGE BOLTS	21.24	317245
02-21-520260	MATRL AND SUPP-REPAIR EQUI	MENARDS	REPAIR LEAKY VENT PIPE	21.96	317245
		Total For Check 317245		219.32	
Check 317246					
02-21-540120	UTILITIES-HEATING FUEL	NICOR GAS	HARRER GAS BILL	282.16	317246
		Total For Check 317246		282.16	
Check 317247					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS	O'REILLY	STARTER REPLACEMENT	158.42	317247
		Total For Check 317247		158.42	
Check 317248					
01-10-210975	UNCLAIMED PROPERTY TO BE S	UNCLAIMED PROPERTY DIVISIO	UNCLAIMED CHECKS	1,218.99	317248
		Total For Check 317248		1,218.99	
Check 317249					
01-20-520500	MATRL-SUPP-SUPPLIES - GAS	VILLAGE OF MORTON GROVE	JANUARY FUEL USAGE 2023	10,359.67	317249
		Total For Check 317249		10,359.67	
Check 317250					
02-07-592821	CONTRACTING SERVICES-PUPPY	WENDY DECARLO	PAYMENT FOR DOG AND PUPPY	735.70	317250
		Total For Check 317250		735.70	
Check 317251					
02-32-460110	MEMBERSHIPS-RB - FITNESS M	KIMBERLY KRUGER	REFUN FOR A CANCELLED FITN	332.50	317251
		Total For Check 317251		332.50	

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 01 CORPORATE	39,493.81	
			Fund 02 RECREATION	27,061.29	
			Fund 15 MUSEUM	814.99	
			Fund 30 LIABILITY INSURANC	23.65	
			Fund 35 SPECIAL RECREATION	36,021.51	
			Fund 70 CAPITAL IMPROVEMEN	54,774.00	
				158,189.25	

CARD SERVICE REPORT

MONTH: 10/1/2023

Ref. No.	Card Number	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
			5957			
O'Brien	Amazon	5-Sep	Generator for Club Car		\$339.95	01-20-520325
O'Brien	Amazon	6-Sep	Office Chair		\$159.99	01-10-560100
O'Brien	Amazon	7-Sep	Office Supplies		\$32.88	01-10-520110
O'Brien	Amazon	9-Sep	Office Supplies		\$23.98	01-10-520110
O'Brien	Amazon	13-Sep	Office Supplies		\$16.01	01-10-520110
O'Brien	Home Depot	18-Sep	Google Thermostat		\$258.97	01-20-520321
O'Brien	UPS	20-Sep	New Computers for Front Desk		\$44.24	01-10-520130
O'Brien	Amazon	21-Sep	Computer Supplies		\$18.45	01-10-520110
O'Brien	IAPD	21-Sep	2024 IPRA Conference		\$365.00	01-10-581400
O'Brien	Zoom	22-Sep	Zoom		\$15.99	01-10-581400
O'Brien	Apple	24-Sep	Office Supplies		\$2.20	01-10-520110
O'Brien	Frameworks	27-Sep	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card		\$3,576.67	01-10-552200
O'Brien	Amazon	29-Sep	Office Supplies		\$18.97	01-10-520110
O'Brien	Bamboo HR	29-Sep	New HR system to do Employee Timekeeping and Hiring		\$825.12	01-10-552200
O'Brien	USPS	29-Sep	Postage		\$132.00	01-10-520130
O'Brien	Sams Club	30-Sep	Sams Club Membership		\$110.00	01-10-581400
O'Brien	Amazon	2-Oct	Office Supplies		\$4.38	01-10-520110
					\$5,944.80	
			0631			
Braubach	GFS Store	3-Sep	Gatorade and snacks for the aquatic staff		\$56.97	02-22-584400
Braubach	Flash Taco	4-Sep	End of summer meal for aquatic staff		\$399.10	02-22-584400
Braubach	Survey Monkey	8-Sep	Monthly software subscription		\$372.00	02-10-584100
Braubach	Amazon	9-Sep	Supplies for Be Kind to Your Mind		\$7.44	02-10-589105
Braubach	Amazon	9-Sep	Supplies for Be Kind to Your Mind		\$13.90	02-10-589105
Braubach	Get Sling	9-Sep	Aquatic staff scheduling Software		\$228.19	02-22-584400
Braubach	Spotify	11-Sep	Monthly music subscription		\$10.99	02-10-584100
Braubach	Amazon	13-Sep	Supplies for Halloween Family Fest		\$22.78	02-08-593912
Braubach	Amazon	16-Sep	Supplies for Halloween Family Fest and Cold Brews		\$21.64	02-08-593912
Braubach	Amazon	21-Sep	Audio Receiver for Dance Studio		\$449.99	02-32-520370
Braubach	Amazon	21-Sep	Wireless Microphone for special events		\$29.98	02-08-593950
Braubach	Sams Club	21-Sep	Snacks for Cold Brews Event		\$13.96	02-03-593914
Braubach	Amazon	25-Sep	Supplies for Cold Brews Event		\$16.99	02-03-593914
Braubach	Amazon	25-Sep	Tablecloths for Cold Brews		\$33.88	02-03-593914
Braubach	Amazon	3-Oct	Cleaning Supplies		\$40.56	01-10-520110
					\$1,718.37	
			3274			
Gorczyca	Card Number	20-Sep	Propet Distributors	Liners for dogipot containers	\$281.20	01-20-520312
					\$281.20	
			9610			
Herrmann	Card Number	6-Sep	Trigon Imaging Systems	Banner Material for Roland Printer	\$608.53	02-35-521584
Herrmann		9-Sep	Chicago Tribune	Online Monthly Subscription	\$23.96	02-35-554405
Herrmann		12-Sep	Picmonkey	Social Media Monthly Subscription	\$12.99	02-35-554100
Herrmann		15-Sep	Dropbox	Annual Subscription - Photo Storage	\$119.88	02-35-554100

Herrmann	14-Sep	City Connect	Club Fitness - Ad (This Ad runs for one year)	\$475.00	02-32-554200
Herrmann	15-Sep	Enterprise Newspaper	Ads placed in paper for August and September	\$548.00	02-35-554405
Herrmann	19-Sep	John Wondrasek	Quarterly Web Maintenance	\$500.00	02-35-554100
Herrmann	23-Sep	Daily Herald	Online Monthly Subscription	\$12.00	02-35-554405
Herrmann	23-Sep	Facebook	Ads> Halloween Family Fest, Cold Brews, and Happy Howl-O-ween	\$24.00	02-35-554405
Herrmann	28-Sep	Wp Engine	Monthly web hosting fee	\$59.00	02-35-554100
Herrmann	28-Sep	Facebook	Ads> Happy Howl-O-Ween, Cold Brews, and Halloween Family Fest	\$24.00	02-35-554405
Herrmann	30-Sep	Promo	Monthly Video Subscription	\$131.00	02-35-554100
Herrmann	3-Oct	Facebook	Ads> Happy Howl-O-Ween, Cold Brews, and Halloween Family Fest	\$25.00	02-35-554405
	Card Number			\$2,563.36	
Baumgartner	6-Sep	Amazon	Prek supplies	\$12.57	02-06-593711
Baumgartner	8-Sep	Amazon	KO/Prek Supplies	\$89.89	02-06-593711
Baumgartner	8-Sep	Amazon	KO/Prek Supplies	\$9.99	02-07-593826
Baumgartner	11-Sep	Amazon	Indoor playground supplies	\$79.98	02-06-593716
Baumgartner	11-Sep	Amazon	Indoor playground supplies	\$29.99	02-06-593716
Baumgartner	12-Sep	Amazon	Indoor playground supplies	\$169.99	02-06-593716
Baumgartner	12-Sep	Amazon	Camp supplies	\$21.79	02-03-593412
Baumgartner	18-Sep	Dollar Tree	Mad about Science supplies	\$7.50	02-06-593715
Baumgartner	22-Sep	Amazon	Mad about Science supplies	\$9.25	02-06-593715
Baumgartner	22-Sep	Amazon	Mad about Science supplies	\$3.49	02-06-593715
Baumgartner	29-Sep	Amazon	Mad about Science supplies	\$5.89	02-06-593715
Baumgartner	2-Oct	Amazon	KO supplies	\$11.91	02-07-593826
Baumgartner	2-Oct	Walmart	Mad about Science supplies	\$8.22	02-06-593715
Baumgartner	2-Oct	Oriental Trading	Prek supplies	\$18.98	02-06-593711
Baumgartner	3-Oct	Amazon	Halloween supplies	\$12.86	02-08-593912
Baumgartner	3-Oct	Amazon	Halloween supplies	\$11.04	02-08-593912
Baumgartner	6-Sep	Amazon	Prek return	-\$13.97	02-06-593711
	Card Number			\$489.37	
Manno	13-Sep	Amazon	Emergency Panic Bar for Oriole Gate	\$472.02	02-22-570200
Manno	14-Sep	Amazon	Table replacement feet	\$36.84	02-33-570200
Manno	30-Sep	Amazon	Power supplies for Fitness Tv's	\$15.98	02-33-570200
Manno	30-Sep	Amazon	Double face Nano Tape	\$23.65	30-10-682650
	Card Number			\$548.49	
Bregman	N/A			\$0.00	
Moore	7-Sep	Dollar Tree	Halloween decorations for fitness club.	\$8.29	02-32-520360
	Card Number			\$8.29	
Wait	14-Sep	NRPA	Refund for conference registration- Minx	-\$45.00	01-10-581120
Wait	7-Sep	Moretti's	Business lunch - Minx board planning	49.81	01-10-581250
Wait	8-Sep	Walgreen's	Candy for Sustainability Expo	18.73	01-10-581600
Wait	9-Sep	Moretti's	Staff food for Sustainability Expo (missing receipt)	30.48	01-10-581250
Wait	11-Sep	Firebrand Global	Rain jackets for Minx, Pietron, and Wait	298.60	01-10-581110
Wait	11-Sep	IAPD	Legal Symposium registration for Wait, O'Brien, Khzakia	657.00	01-10-581200
Wait	22-Sep	Dunkin	Staff appreciation food	20.21	01-10-589105
Wait	2-Oct	Renaissance Hotel	Deposit for Wait's stay for NRPA conference	280.35	01-10-581300
	Card Number			\$810.18	

November 8, 2023

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Park Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

(President)

(Treasurer)

Motions/New Business

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
November 8, 2023**

Administration and Finance Committee – Commissioner Pietron, Chair

Tax Levy Hearing Date: I move that the Board of Park Commissioners set December 20, 2023 at 6:30pm as the date for the Tax Levy Public Hearing.

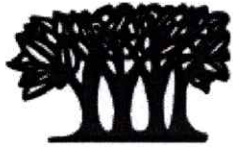
Budget & Appropriation Date : I move that the Board of Park Commissioners set the Budget & Appropriation Ordinance public hearing for December 20, 2023 and for staff to have a copy of the ordinance available for public inspection.

2024 Board Meeting Calendar Approval: I move that the Board of Park Commissioners approve the 2024 Regular Board Meeting calendar.

Bond Ordinance: I move that the Board of Park Commissioners approve Ordinance #O-04-23 for the issuance of \$1,042,765 in General Obligation Bonds to Wintrust Bank, Chicago, Illinois.

IAPD Annual Business Meeting Delegate Selection: I move that the Board of Park Commissioners nominate _____ as the district's delegate and _____, _____, and _____ as alternates to attend the IAPD Annual Business Meeting.

Napleton Parking Agreement: I move that the Board of Park Commissioners approve the parking agreement with Napleton Honda.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: November 8, 2023
Subject: Tax Levy Hearing Date

Issue:

To set the Tax Levy Public Hearing for December 20, 2023 at 6:30pm.

Discussion:

The Morton Grove Park District has prepared a tentative 2023 property tax levy detailing the amount of taxes to be collected in the 2024 calendar year. As shown in the attached document, the tax levy is estimated to increase by 5.23% over last year.

In addition, it will be necessary to conduct a Truth in Taxation hearing prior to the start of the December 20th Board Meeting.

Park Board Action:

For the Morton Grove Park District's Board of Park Commissioners to set December 20, 2023 at 6:30pm as the date for the Tax Levy Public Hearing.

Morton Grove Park District Proposed 2023 Tax Levy

2022 Tax Levy

Fund	2022 Tax Levy		2023 Tax Levy collected in 2024		Levied Rate	Percent of Total	Levied Rate	Percent of Total
	Extended Levy	Total Extended Levy	Extended Levy	Total Extended Levy				
01 Corporate	\$2,593,540	\$2,593,540	\$2,605,000	\$2,605,000	0.2491	48.66%	0.2454	46.44%
02 Recreation	\$1,048,554	\$1,048,554	\$1,200,000	\$1,200,000	0.1007	19.67%	0.1131	21.39%
05 Police	\$1	\$1	\$1	\$1	0.0000	0.00%	0.0000	0.00%
10 Paving & Lighting	\$1	\$1	\$1	\$1	0.0000	0.00%	0.0000	0.00%
15 Museum	\$1	\$1	\$1	\$1	0.0000	0.00%	0.0000	0.00%
20 IMRF	\$103,000	\$103,000	\$125,000	\$125,000	0.0099	1.93%	0.0118	2.23%
22 FICA	\$103,000	\$103,000	\$125,000	\$125,000	0.0099	1.93%	0.0118	2.23%
25 Bond & Interest	\$1,102,347	\$1,102,347	\$1,140,000	\$1,140,000	0.1059	20.68%	0.1074	20.32%
30 Liability Insurance	\$1	\$1	\$1	\$1	0.0000	0.00%	0.0000	0.00%
35 Special Recreation - Handicapped	\$343,821	\$343,821	\$414,000	\$414,000	0.0330	6.45%	0.0390	7.38%
40 Audit	\$1	\$1	\$1	\$1	0.0000	0.00%	0.0000	0.00%
40 Levy Adjustment	\$35,726	\$35,726	\$1	\$1	0.0034	0.67%	0.0000	0.00%
Total Levy	\$5,329,993	\$5,329,993	\$5,609,006	\$5,609,006	0.512	100.00%	0.528	100.00%

Less: Debt Service

\$1,140,000

Less: Debt Service

\$5,329,993

Truth in taxation rate

2023 2023

Capped Funds

\$4,469,006

Deduct Spec Rec & Bonds & Levy Adjustment

\$4,055,005

\$1,061,365,777

Tax Limit Calculations:

	Tax Cap	Truth in Taxation
2022 Tax Extension (excluding bonds, Levy Adj & Spec. Rec) CPI (1.05%)	\$3,848,099	\$3,848,099
2022 EAV (w/o new growth)	\$4,040,504 (a)	\$4,040,504
2022 Limiting Rate (a/(b/100))	\$1,041,365,777 (b)	\$4,055,005
2022 EAV (with new growth)	0.381 (c)	\$4,055,005
2022 Limited Levy	\$1,061,365,777 (d)	\$1,061,365,777

\$206,906

0.382

0.0125

Used for Truth in Taxation Publication



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: November 8, 2023
Subject: Budget & Appropriation Ordinance Public Hearing

Issue:

To set December 20, 2023 as the date of the 2024 Budget & Appropriation Ordinance public hearing.

Discussion:

The Board of Park Commissioners must hold at least one public hearing before any final action may be taken on the 2024 Budget and Appropriation Ordinance. In addition, the Park District must make the Budget & Appropriation Ordinance available for public inspection at least 30 days prior to final action. A notice of the public hearing will be published in a local newspaper at least one week prior to the December 20th Board Meeting.

Park Board Action:

For the Morton Grove Park District's Board of Park Commissioners to set the Budget & Appropriation Ordinance public hearing for December 20, 2023 and for staff to have a copy of the ordinance available for public inspection.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Luisa Brown, Recording Secretary
Date: November 8, 2023
Subject: 2024 Board Meeting Calendar

Issue:

A new board meeting calendar for 2024 must be adopted and posted, pursuant to the Park District Code, Open Meetings Paragraph 120/2.02a, Public Notice.

Discussion:

Every public body shall give public notice of the schedule for regular meetings at the beginning of each calendar or fiscal year. The notice shall state the regular dates, times and places of such meetings, and that staff must publish the calendar in the local paper and post the calendar at the Morton Grove Park District administrative building as well as their website. The 2024 Morton Grove Park District Meeting Calendar is attached.

Park Board Action:

For the Morton Grove Park District's Board of Park Commissioners to approve the 2024 Regular Board meeting calendar.

**MORTON GROVE PARK DISTRICT
2024**

BOARD MEETING CALENDAR

**All Meetings held at the Prairie View Community Center
located at 6834 Dempster Street, 60053**

All meetings to be held on Wednesdays at 6:30pm

Date
January 17, 2024
February 21, 2024
March 20, 2024
April 17, 2024
May 15, 2024
June 19, 2024
July 17, 2024
August 21, 2024
September 18, 2024
October 16, 2024
<u>November 13, 2024</u> Second Wednesday
December 18, 2024



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: November 8, 2023
Subject: Bond Ordinance #O-04-23

Issue:

To approve the issuance of \$1,042,765 in General Obligation Bonds.

Discussion:

At the October 18th Regular Board meeting, the Board of Park Commissioners conducted a Bond Issuance Notification Act (BINA) meeting. The purpose of the meeting was to receive comments on the proposal to issue General Obligation Limited Tax Park Bonds.

Today, we will introduce an ordinance providing for the issue of \$1,042,765 in General Obligation Limited Tax Park Bonds, Series 2023, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, to provide the revenue source for the payment of outstanding obligations of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Wintrust Bank, Chicago, Illinois.

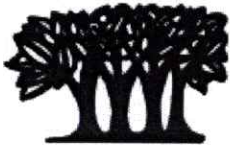
The proceeds of the bonds, which are expected to be used for the following items, are tentative and subject to change.

- Oriole Pool Bond and Interest Payments
- Harrer Pool Bond and Interest Payments
- Tri Deck Mower
- Utility Truck
- New Roof Top Units for PVCC
- Club Fitness Improvements

We estimate the total cost of these capital expenditures to be in excess of \$1,500,000.

Park Board Action:

For the Morton Grove Park District's Board of Park Commissioners to approve Ordinance #O-04-23 for the issuance of \$1,042,765 in General Obligation Bonds to Wintrust Bank, Chicago, Illinois.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: November 8, 2023
Subject: IAPD Business Meeting Delegates

Issue:

The park district must appoint delegates to the Illinois Association of Park Districts' (IAPD) Annual Business Meeting held on Saturday, January 27, 2024.

Discussion:

Every year at the IAPD/IPRA conference, a representative from the Morton Grove Park District's Board of Park Commissioners participates in IAPD's Annual Business Meeting. The Board must decide on a primary to attend the meeting with three alternates if the primary is unable to attend. In the past, the Board President is selected as the primary.

Park Board Action:

The staff recommends that the Board nominate one delegate and up to three alternates to attend the IAPD Annual Business Meeting.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

Morton Grove Park District held at
(Name of Agency)
Prairie View Community Center on November 8, 2023 at 6:30pm
(Location) *(Month/Day/Year)* *(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 27, 2024 at 3:30 p.m.:**

<u>Name</u>	<u>Title</u>	<u>Email</u>
Delegate: _____		
1st Alternate: _____		
2nd Alternate: _____		
3rd Alternate: _____		

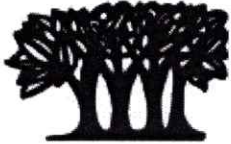
This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal: _____

Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: November 8, 2023
Subject: Parking agreement with Napleton Honda

Issue:

Approval of a parking agreement with Napleton Honda which will allow their employees to park in a District parking lot.

Discussion:

Napleton Honda will be conducting an extensive construction project that will limit the number of parking spaces on their property. They reached out the District to determine if they could use some spaces at Prairie View Park for 12 to 18 months. They need 30 spaces, Monday through Friday, during their hours of operation.

The park district could allow this with the caveat that we might need to limit the spaces to less than 30 to accommodate special events such as the Assyrian Food Festival or the like. There is a fee attached to this agreement, as a public asset is being used by a private company.

Napleton's attorney drafted an agreement that staff and the District's attorney has reviewed and edited. The District's attorney negotiated the attached agreement for approval.

Park Board Action:

For the Morton Grove Park District's Board of Park Commissioners to approve the parking agreement with Napleton Honda.

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

November 09, 2023

RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- Halloween events were held in October. Our Halloween Family Fest was held this year on Friday, October 27th. The event was full with 202 total registered. The families enjoyed carnival games, entertainment, picking pumpkins, going on a hayride and visiting with our sponsors.
- Upcoming Events:
 - Nov. 11th Turkey Shoot 11:00-12:00pm PVCC
 - Dec 1st Light Up the Park 5:00-7:00pm Harrer Park
 - Dec. 2nd Santa Comes to Town 1:00-4:00pm PVCC
 - Dec 9th Santa Stocking Delivery 9:00-1:00pm Offsite
 - Dec 14th Gingerbread House Workshop 6:00-7:15pm Community Room

Fitness

- Maintenance work has been completed on some machines in the club.
- A postcard was mailed out advertising the club and can be redeemed for a free visit.
- A new immediate yoga class will be offered on Monday mornings at 8:30am.
- Studio 1 floor is scheduled to be refinished at the end of the month.

Athletics

- Fall Adult Softball Leagues are nearing completion and are set to conclude in early November.
- Fall outdoor field rentals will be concluding Halloween weekend.
- Open gym and indoor rental groups will continue using the PVCC gym into the fall.
- Hot Shots will begin their second fall session of classes on Monday, October 30th. There are currently 167 participants registered for these classes.

Cultural Arts/Adults

- Happy Howl-O-Ween was held on October 28th with 38 registered participants. The event featured a photo station, obstacle course, dog trick contest and a costume parade. Prizes were awarded for Cutest, Scariest, Funniest, Most Creative and Best Dog & Owner Costume. Every registered participant received a doggy goody bag, donated by Wendy DeCarlo, Dog Obedience Group. Lavitt Animal Hospital sponsored and was present at the event.
- Dance classes held Halloween parties October 24th-30th. Dancers dressed in costume, received treat bags from the teachers and brought goodies to share. Costume measuring is taking place now.
- Abracadabra Magic Class had 17 participants on October 11th.
- The Dance Holiday Showcase will be held on Sunday, December 3rd at the Civic Center. Dancers will perform at 3:00pm.

- A new session of Dog and Puppy Training classes will begin on November 2nd at National Fieldhouse.
- Halloween Family Fest was sponsored by ProAuto, American Family Care, State Farm Mae Trongkamsataya, Baird & Warner Iwona Radon, Raising Cane's, Lavitt Animal Hospital, Amazon Fresh, ProCare Family Dental, Slyvan Learning Centers of Glenview, and Alden Network. In addition, Alden provided candy, pens and notepads for Goody Bags and Bear Family McDonald's provided certificates for free vanilla cones.
- New sponsor, Fox Pest Control, is sponsoring a seasonal party for B.A.S.E. participants.

Camps/Pre-School/Kinder Odyssey

- Preschool classes took pictures on October 11th and 17th. We rescheduled one day due to weather. Families will soon be able to purchase those.
- Preschool classes held Halloween parties for the students. Students dressed in costume, received goodies from the teachers, and went on a parade in the park for the parents.
- Registration for Preschool 2024-2025 will begin in February.
- Summer Camp 2024 Registration will begin with Spring/Summer registration in March.
- We held Spooktacular Crafts on Monday, October 31st with seven registrants. We made crafts, played with friends, and went trick or treating through administrative offices and MNASR offices.

Aquatics/Gap/B4 School/BASE

- Halloween Parties went great at both B.A.S.E. sites.
- School days off registration is open for Thanksgiving Week. November 20th, 21st and 22nd.

Marketing

- The 2023-24 Winter Activity Guide mails the week of November 21st. Resident registration begins December 4th and non-resident registration begins December 11th.
- A sneak preview digital 2022-2023 Winter Activity Guide will be posted online November 21st.
- New Winter events added to Facebook Events by the first week of December to coincide with the registration date of the Winter programs.
- Eblast and social media posts announced events/registration set for Friday, November 24th.
- MGPD newsletter will be sent to Schools and PTO's Friday, November 17th, and posted on school district's websites soon after that.
- Holiday signage to go up in sign holders by November 10th.
- Signage in production and ready to be hung to promote Winter events go up the week of December 5th.
- Targeted eblast to go out November 10th and November 25th.
- Website updates as needed.

FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- The Finance Department is currently working on the 2024 budget. We presented this budget draft to the public at the special meeting prior to the start of the November board meeting.
- The Finance Department will present the preliminary tax levy at the November 8th Board meeting.

- We plan to set the Budget and Appropriation and tax levy public hearings for the December 20th, 2023 Board meeting.
- The final 2023 tax levy will be presented at the December 20th Board meeting for approval.
- The district will be issuing General Obligation bonds this year in the amount not to exceed 1.2 million dollars. The Bonds are mainly for the payment of Oriole Pool bonds and we expect to close on the bond sale prior to November 22nd.
- The 2023 tax forms have been ordered.

HUMAN RESOURCES & RISK MANAGEMENT— MICHELLE TREVINO

- Park Patrol has winded down and the season has come to an end.
- There were ten rentals this month.
- Open enrollment for health benefits will be running from November 13th to December 1, 2023.
- There were zero workers compensation claims.

PARKS AND MAINTENANCE REPORT — KEITH GORCZYCA

- Mansfield Park shade structure project is underway. Rebar cages were built and concrete coring completed.
- Harrer pool winterizing was completed.
- Prairieview Community Center received upgrades to the fire alarm.
- Working with contractors on obtaining proposals for roof replacement on all facilities throughout the district.
- A tree was planted at the museum that was purchased by museum staff.
- Assisted the recreation department with Cold Brews, Kite Flying, Doggy Halloween, Family Halloween events and Haunted House set up.
- Holiday lighting installed on the Harrer Park gazebo along with orb installation underway.
- Staff completed ceiling tile repairs at Austin Field House.
- Tree removal along the path at Prairieview Park and Harrer Park was completed.
- Fence line and bed maintenance at various parks throughout the district.
- Routine maintenance items this month included: turf mowing, leaf pick-up, watering plant material, equipment repairs, facility cleaning, trash pickup, park and playground inspections and repairs, facility inspections, vehicle inspections, fire extinguisher inspections, and numerous work order requests.