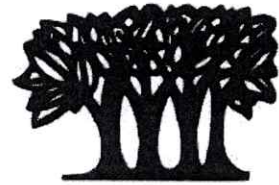


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 863rd Board Meeting
October 18, 2023
Held at Prairie View Community Center

- I. **Board Meeting Roll Call:** Meeting called to order at 6:30pm.
Commissioners Present: Mazhar Khan, John Liston, John Pietron, and Paul Minx.
Commissioner Absent: Steve Schmidt, with notice.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Maintenance; Michelle Trevino, Human Resources and Risk Manager; and Luisa Brown, Recording Secretary.

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Additions/Changes to the Agenda:** None
- IV. **Citizens Comments on Agenda Items/Correspondence:** None
- V. **BINA Hearing Call to Order:** Commissioner Minx called the meeting to order at 6:36pm.
- VI. **BINA Roll Call:**
Commissioners Present: Mazhar Khan, John Liston, John Pietron, and Paul Minx.
Commissioner Absent: Steve Schmidt, with notice.
- VII. **Explanation of hearing:** Public hearing concerning the intent of the Board of Park Commissioners to sell \$1,200,000 General Obligation Limited Tax Park Bonds for the purpose of refunding certain outstanding obligations of the district and for the payment of the expense's incident thereto.
- VIII. **Public Comment:** None
- IX. **Adjournment of BINA Hearing:** Commissioner Pietron made a motion, seconded by Commissioner Khan, to adjourn the BINA hearing. **Motion carried by voice vote.**

Commissioner Khan made a motion, seconded by Commissioner Liston, to have a moment of silence to honor the lives lost in Palestine. **Motion carried by voice vote.**

Commissioner Khan stated, "In Remembrance of the lives lost in Palestine and young Wadea, a 6-year-old taken from us too soon, we stand together in unwavering solidarity, advocating for a world where every child's innocence is cherished, and every life is valued". **Two minutes of silence followed.**

X. Consent Agenda:

Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve:

- a. The minutes from the Board Meeting held on September 20, 2023.
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated September 30, 2023
 2. The Invoice Distribution Report for the period ending September 30, 2023 in the amount of \$108,341.70.
 3. Card Service Report dated September 30, 2023.

Ayes: Commissioner Pietron, Minx, Khan, and Liston. Nays: 0. Motion carried.

XI. Director's Report: Director Wait stated that Recreation Supervisor Susan Smentek has resigned and will be going to the Glen Ellyn Park District. The Park District wishes her luck in her new position. Wait mentioned that October 28th from 9:30am-2pm the Morton Grove Chamber of Commerce will be hosting their autumn holiday artisan fair at PVCC. Lastly, Wait thanked the Board for the opportunity to attend the National Recreation Park Associations Conference earlier in the month. It was a great opportunity to learn more about the industry.

XII. Attorney's Report: Submitted electronically.

XIII. Village Liaison Report: October 19th the Village is having its Neighborhood Outreach meeting at 6pm at Park View School.

XIV. Department Heads' Report:

Superintendent Gorczyca stated that Austin Park field house underwent a roof replacement. Gorczyca also mentioned that Upland Design provided a design to capture run off from Oketo Park's ball field that was recently required by the Village. Gorczyca announced that the Maintenance Department attended Ball Field Maintenance Day at Wrigley Field. Lastly, Gorczyca announced that work is underway at Mansfield ball field shade structures.

Superintendent Braubach stated that October is a busy month. October 7th the District had its first 16" softball tournament at Harrer Park, October 14th held its annual Cold Brews Event, October 21st hosting its Howl-oween dog event, and October 27th is the Halloween Family Fest event.

Superintendent O'Brien mentioned that the Finance Department is starting the 2024 budget process. O'Brien continued stating that the next few months will be busy. The BINA hearing will be held October 18th, a bond sale Ordinance will be put together for November 8th, and November 8th will also be the public hearing. O'Brien also stated that In November the tax levy will also be presented.

XV. New Business:

a. Administration and Finance Committee – Commissioner Pietron, Chair

2024 Capital Plan: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the 2024 Capital Improvement Plan.

Ayes: Commissioners Pietron, Liston, Minx, and Khan. Nays: 0. Motion carried.

Disposal Ordinance O-03-23: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve ordinance #O-03-23 for the disposal, donation, trade-in, or sale of listed items and authorizes the Park Board President and Secretary to execute said ordinance.

Ayes: Commissioners Khan, Liston, Minx, and Pietron. Nays: 0. Motion carried.

Part-time/Seasonal Staff Benefit Policy: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the changes to the Part-Time/Seasonal Staff Benefits Policy. **Ayes: Commissioners Minx, Khan, Liston, and Pietron. Nays: 0. Motion carried.**

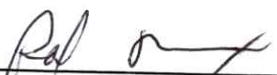
Education Reimbursement Policy Update: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the changes to the Education Reimbursement Policy. **Ayes: Commissioners Pietron, Liston, Minx, and Khan. Nays: 0. Motion carried.**

Exempt Overtime Compensation/Exempt Employees Policy Update: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the changes to the Overtime Compensation/Exempt Employees Policy. **Ayes: Commissioners Pietron, Khan, Liston, and Minx. Nays: 0. Motion carried.**

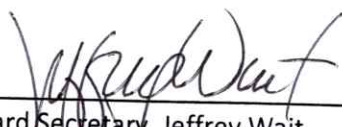
Safety and Crisis Management Manual Approval: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the changes to the Crisis Management and Safety Manual. **Ayes: Commissioners Khan, Liston, Minx, and Pietron. Nays: 0. Motion carried.**

- XVI. **Public Comment on Non-Agenda Items:** None
- XVII. **Commissioner Comments:**
Commissioner Pietron: Stated that the staff makes Morton Grove a great place to come and enjoy themselves.
Commissioner Kahn: Commended everyone for doing a great job. Thanked HR Generalist Michelle Trevino for doing a great job updating the District's policies.
Commissioner Liston: Thanked the staff for all they do. Also thanked Commissioner Khan for calling the moment of silence, and helping the District to really appreciate how fortunate we are.
Commissioner Minx: Thanked the staff for all they do.
- XVIII. **Closed Session:** Commissioner Minx made a motion, seconded by Commissioner Pietron to go into closed session.
Ayes: Commissioners Pietron, Khan, Liston, and Minx. Nays: 0. Motion carried.
- XIX. **Adjournment:** Commissioner Pietron made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

The meeting ended at approximately 7:13pm.



Board President, Paul Minx



Board Secretary, Jeffrey Wait