

Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Regular Board Meeting January 17, 2024 at 6:30pm Agenda

- I. Roll Call
- II. Pledge of Allegiance
- III. Additions/Changes to the Agenda
- IV. Citizens Comments on Agenda Items/Correspondence
- V. Consent Agenda:
 - a. **Approval of Minutes:** Minutes of the December 20, 2023 Budget and Appropriation Hearing, Truth in Taxation Hearing, and Regular Board Meeting.
 - b. **Approval of Financial Reports**
 - I. Cash Summary and Revenue Report Dated December 31, 2023.
 - II. Invoice Distribution Report ending December 31, 2023 in the amount of \$160,376.04.
 - III. Monthly Budget to Actual report dated December 31, 2023.
 - IV. Card Services report dated December 31, 2023.
- VI. Director's Report
- VII. Attorney's Report
- VIII. Village Liaison Report
- IX. Department Heads' Reports
- X. New Business
 - a. **Administration & Finance Committee - Commissioner Pietron, Chair**
 - I. **Action Item:** Approved Vendor List
 - II. **Action Item:** Stake Body Truck Replacement Approval
 - III. **Action Item:** Ratify the Purchase of a 2023 F-350 Truck
 - IV. **Action Item:** Executive Director Contract Approval
 - V. **Action Item:** Part-time and Seasonal Employee Paid Time Office Policy
- XI. Public Comment on Non-Agenda Items
- XII. **Commissioner Comments:** Commissioner Pietron, Khan, Schmidt, Liston, and Minx
- XIII. Adjournment

Persons with disabilities requiring reasonable accommodation to participate in Park District meetings should contact Jeffrey Wait, the ADA Compliance Officer at the Prairie View Community Center at 6834 Dempster St. Morton Grove, IL 60053, by phone at 847-965-1200, Monday through Friday 9:00am to 5:00pm or by email to jwait@mgparks.com, at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing-impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.

Consent Agenda: January 17, 2024 – Commissioner John Pietron

Minutes:

I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- The Public Hearings held on December 20, 2023, and
- The Regular Board meeting held on December 20, 2023.

And the Financial Reports which include:

- Cash Summary and Revenue and Expenditure Report dated December 31, 2023
- The Invoice Distribution Report ending December 31, 2023 in the amount of \$160,376.04.
- Monthly Budget to Actual Report dated December 31, 2023.
- Card Services Report dated December 31, 2023.

AFTER CLOSED SESSION:

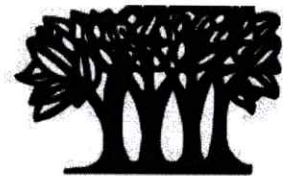
I move to accept the recommendation of the Administration and Finance Committee to approve the minutes of the:

- Closed Session that was held on November 8, 2023.

Approval of Minutes

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 865th Board Meeting
December 20, 2023
Held at Prairie View Community Center

Truth in Taxation Public Hearing

- I. **Roll Call:** Commissioner Minx called the meeting to order at 6:30pm.

Commissioners Present: John Liston, John Pietron, Steve Schmidt, and Paul Minx.

Commissioners Absent: Mazhar Khan was absent with notice.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation and Facilities; Keith Gorczyca, Superintendent of Parks and Maintenance; and Luisa Brown, Recording Secretary.

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Explanation of Hearing:** The Truth in Taxation law requires a taxing district to compare the amount of its proposed aggregate property tax levy to the amount of taxes extended for the district in the prior year. A notice must be published in a newspaper and a public hearing must be held, if the proposed aggregate tax levy is more than 5% of the previous year's tax extension. The tax extension does not include the bond and interest funds when computing the 5% increase.

- IV. **Public comment:** None

- V. **Adjournment:** Commissioner Schmidt made a motion, seconded by Commissioner Liston, to adjourn the Truth in Taxation Public Hearing.

Motion carried by voice vote. Nays: 0. Motion carried.

Budget & Appropriation Public Hearing

- I. **Roll call:** Commissioner Minx called the meeting to order at 6:30pm.

Commissioners Present: John Liston, John Pietron, Steve Schmidt, and Paul Minx.

Commissioners Absent: Mazhar Khan was absent with notice.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation and Facilities; Keith Gorczyca, Superintendent of Parks and Maintenance; and Luisa Brown, Recording Secretary.

Attorney Present: None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

II. Explanation of Hearing: The park district must pass and file with the Cook County Clerk a combined annual budget and appropriation ordinance in order to levy property taxes. The ordinance is first prepared in tentative form and the document is made available to the public 30 days prior to final action. The board will conduct at least one public hearing and the date and time of that hearing will be published in the local newspaper a week prior.

III. Public Comment: None

IV. Adjournment: Commissioner Schmidt made a motion, seconded by Commissioner Pietron, to adjourn the Truth in Taxation Public Hearing.

Motion carried by voice vote. Nays: 0. Motion carried.

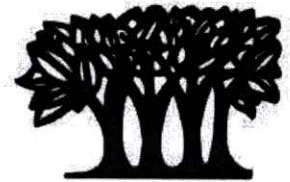
The meeting ended at approximately 6:31pm.

Board President, Paul Minx

Board Secretary, Jeffrey Wait

Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 865th Board Meeting
December 20, 2023
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Minx called the meeting to order at 6:35pm.

Commissioners Present: Steve Schmidt, John Liston, John Pietron, and Paul Minx.

Commissioners Absent: Mazhar Khan was absent with notice.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation, Keith Gorczyca, Superintendent of Parks, and Maintenance; and Luisa Brown, Recording Secretary.

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** Action Item 7: Executive Director Employment Contract Renewal will be moved to the January 17, 2024 meeting.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Pietron made a motion, seconded by Commissioner Schmidt to approve:

- a. The minutes from the Special Board Meeting held on November 8, 2023.
- b. The minutes from the Board Meeting held on November 8, 2023.
- c. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated November 30, 2023
 2. The Invoice Distribution Report for the period ending November 30, 2023 in the amount of \$2,374,964.26.
 3. Monthly Budget to Actual report dated November 30, 2023.
 4. Card Service Report dated November 30, 2023.

Ayes: Commissioner Schmidt, Minx, Khan, and Liston. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait introduced the district's new recreation fitness supervisor Matt Shipko. Wait mentioned that January 4th from 12:00 to 2:00pm the recreation department will be holding interviews for summer staff positions, including camp counselors, lifeguards, and cashiers. Wait stated that the district will be running its "School Day Off" program during winter break. The program will run from 7am-6pm Tuesday through Friday December 26th-29th. Wait wished everyone happy holidays and New year. Lastly, Wait thanked the Board for all that they do throughout the year.

- VII. **Attorney's Report:** Submitted electronically

- VIII. **Village Liaison Report:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- IX. Department Heads' Report:** Superintendent O'Brien stated the finance department needs to file the district's 2024 budget, appropriation ordinance and tax levy by the 4th Tuesday of December. O'Brien also stated that the finance department is busy with year-end procedures.

Superintendent Gorczyca mentioned that the maintenance department installed a new roof at National Field House. Superintendent Gorczyca stated that maintenance have completed putting up all orbs and Christmas decorations at Harrer Park.

Superintendent Braubach stated that the recreation department has run many holiday events in December. The district held its dog grinch event on December 15th, and the district will be holding its Noon Year event on New Year's Eve. Braubach mentioned that the fitness center has a special going on: 30 days for \$30. Braubach also mentioned that there will be a special in January as well: buy 12 months and get two months for free.

X. New Business:

a. Administration and Finance Committee – Commissioner Pietron, Chair

Budget & Appropriation #O-05-23: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve Ordinance #O-05-23 adopting the combined annual budget and appropriation of funds for the Morton Grove Park District for the period of January 1, 2024 to December 31, 2024.

Ayes: Commissioners Schmidt, Liston, Minx, and Pietron. Nays: 0. Motion carried.

Tax Levy #O-06-23: Commissioner Pietron made a motion, seconded by Commissioner Schmidt to approve the Property Tax Levy Ordinance #O-06-23.

Ayes: Commissioners Pietron, Liston, Minx, and Schmidt. Nays: 0. Motion carried.

Tax Extension Resolution #R-09-23: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the Tax Extension Resolution #R-09-23.

Ayes: Commissioners Minx, Pietron, Liston, and Schmidt. Nays: 0. Motion carried.

Abatement Ordinance #O-07-23: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the Property Tax Abatement Ordinance #O-07-23.

Ayes: Commissioners Schmidt, Liston, Minx, and Pietron. Nays: 0. Motion carried.

Travel, Meals, and Lodging Approval: Commissioner Pietron made a motion, seconded by Commissioner Schmidt, to approve the travel, lodging, and meals expenses for those Commissioners and staff of the Morton Grove Park District who will be attending the 2024 IAPD/IPRA Annual Conference in the amount not to exceed \$776.90.

Ayes: Commissioners Schmidt, Pietron, Liston, and Minx. Nays: 0. Motion carried.

Decennial Report Approval: Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the Decennial Committee's final report to be submitted to Cook County.

Ayes: Commissioners Pietron, Liston, Minx, and Schmidt. Nays: 0. Motion carried.

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Liston: Thanked the staff for a great year and said he's looking forward to next year.

Commissioner Pietron: Stated that his friend Barry Edwards (who use to work for Dick Clark productions) gave the district winter activity guide high praises. Thanked all the staff for their hard work.

Commissioner Schmidt: Thanked the staff for all they have done this year and wished everyone happy holidays.

Commissioner Minx: Stated that the board appreciates everything the staff have done this year and praised the maintenance department for their good job decorating Harrer Park.

XIII. Adjournment: Commissioner Liston made a motion, seconded by Commissioner Schmidt to adjourn the meeting.

Motion carried by voice vote.

The meeting ended at approximately 7:05pm.

Board President, Paul Minx

Board Secretary, Jeffrey Wait

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

Financials

- Cash Summary
- Revenue and Expenditures Report
- The Invoice Distribution Report
- Card Services Report

FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
01	CORPORATE	788,060.39	927,286.42	139,996.90	1,575,349.91
02	RECREATION	873,453.05	473,545.19	184,176.59	1,162,821.65
05	POLICE	3,122.57	0.00	60.00	3,062.57
15	MUSEUM	13,237.33	0.00	3,278.58	9,958.75
20	I.M.R.F.	72,379.97	33,433.39	13,594.28	92,219.08
22	F.I.C.A.	87,878.35	33,435.30	14,056.52	107,257.13
25	BOND & INTEREST	(259,709.78)	357,817.42	0.00	98,107.64
30	LIABILITY INSURANCE	55,338.33	6,391.79	12,948.58	48,781.54
35	SPECIAL RECREATION	305,563.94	111,602.92	0.00	417,166.86
70	CAPITAL IMPROVEMENTS	6,516,564.81	40,179.38	87,312.86	6,469,431.33
99	PAYROLL CLEARING FUND	33,444.65	156,726.62	192,307.02	(2,135.75)
TOTAL - ALL FUNDS		8,489,333.61	2,140,418.43	647,731.33	9,982,020.71

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023		ACTIVITY FOR MONTH 12/31/2023		AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET		NORMAL	(ABNORMAL)	INCREASE (DECREASE)		NORMAL	(ABNORMAL)	
Fund 01 - CORPORATE										
Fund 01 - CORPORATE:										
TOTAL REVENUES		2,609,530.00		3,676,453.16		922,543.46		(1,066,923.16)		140.89
TOTAL EXPENDITURES		2,609,530.00		2,425,284.35		138,157.21		184,245.65		92.94
NET OF REVENUES & EXPENDITURES		0.00		1,251,168.81		784,386.25		(1,251,168.81)		100.00
Fund 02 - RECREATION										
Fund 02 - RECREATION:										
TOTAL REVENUES		2,961,597.00		3,162,895.19		477,469.24		(201,298.19)		106.80
TOTAL EXPENDITURES		2,961,597.00		2,859,257.15		211,131.14		102,339.85		96.54
NET OF REVENUES & EXPENDITURES		0.00		303,638.04		266,338.10		(303,638.04)		100.00
Fund 05 - POLICE										
Fund 05 - POLICE:										
TOTAL REVENUES		8,000.00		8,000.00		0.00		0.00		100.00
TOTAL EXPENDITURES		8,000.00		9,537.02		60.00		(1,537.02)		119.21
NET OF REVENUES & EXPENDITURES		0.00		(1,537.02)		(60.00)		1,537.02		100.00
Fund 15 - MUSEUM										
Fund 15 - MUSEUM:										
TOTAL REVENUES		32,000.00		32,000.00		0.00		0.00		100.00
TOTAL EXPENDITURES		32,000.00		32,709.39		3,297.73		(709.39)		102.22
NET OF REVENUES & EXPENDITURES		0.00		(709.39)		(3,297.73)		709.39		100.00
Fund 20 - I.M.R.F.										
Fund 20 - I.M.R.F.:										
TOTAL REVENUES		161,000.00		180,867.89		33,433.39		(19,867.89)		112.34
TOTAL EXPENDITURES		161,000.00		161,799.85		13,594.28		(799.85)		100.50
NET OF REVENUES & EXPENDITURES		0.00		19,068.04		19,839.11		(19,068.04)		100.00
Fund 22 - F.I.C.A.										
Fund 22 - F.I.C.A.:										
TOTAL REVENUES		245,000.00		258,867.89		33,433.39		(13,867.89)		105.66
TOTAL EXPENDITURES		245,000.00		211,214.08		14,054.61		33,785.92		86.21
NET OF REVENUES & EXPENDITURES		0.00		47,653.81		19,378.78		(47,653.81)		100.00
Fund 25 - BOND & INTEREST										
Fund 25 - BOND & INTEREST:										
TOTAL REVENUES		1,050,000.00		1,255,344.11		357,817.42		(205,344.11)		119.56
TOTAL EXPENDITURES		1,050,000.00		1,049,854.45		0.00		145.55		99.99
NET OF REVENUES & EXPENDITURES		0.00		205,489.66		357,817.42		(205,489.66)		100.00
Fund 26 - BOND AND INTEREST - HARRER POOL										
Fund 26 - BOND AND INTEREST - HARRER POOL:										
TOTAL REVENUES		780,000.00		800,000.00		0.00		(20,000.00)		102.56
TOTAL EXPENDITURES		780,000.00		778,325.00		0.00		1,675.00		99.79
NET OF REVENUES & EXPENDITURES		0.00		21,675.00		0.00		(21,675.00)		100.00
Fund 30 - LIABILITY INSURANCE										
Fund 30 - LIABILITY INSURANCE:										
TOTAL REVENUES		142,000.00		70,223.13		0.00		71,776.87		49.45
TOTAL EXPENDITURES		142,000.00		86,145.83		12,948.58		55,854.17		60.67
NET OF REVENUES & EXPENDITURES		0.00		(15,922.70)		(12,948.58)		15,922.70		100.00

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 12/31/2023		ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
		AMENDED BUDGET	NORMAL	NORMAL (ABNORMAL)	NORMAL		(ABNORMAL)		
Fund 35 - SPECIAL RECREATION									
Fund 35 - SPECIAL RECREATION:									
TOTAL REVENUES		358,000.00		409,228.61		111,602.92	(51,228.61)		114.31
TOTAL EXPENDITURES		358,000.00		153,816.41		25.18	204,183.59		42.97
NET OF REVENUES & EXPENDITURES		0.00		255,412.20		111,577.74	(255,412.20)		100.00
Fund 40 - AUDIT									
Fund 40 - AUDIT:									
TOTAL REVENUES		21,500.00		22,000.00		0.00	(500.00)		102.33
TOTAL EXPENDITURES		21,500.00		21,300.00		0.00	200.00		99.07
NET OF REVENUES & EXPENDITURES		0.00		700.00		0.00	(700.00)		100.00
Fund 70 - CAPITAL IMPROVEMENTS									
Fund 70 - CAPITAL IMPROVEMENTS:									
TOTAL REVENUES		1,591,000.00		1,154,615.00		0.00	436,385.00		72.57
TOTAL EXPENDITURES		1,591,000.00		1,060,956.54		47,133.48	530,043.46		66.68
NET OF REVENUES & EXPENDITURES		0.00		93,658.46		(47,133.48)	(93,658.46)		100.00
Fund 99 - PAYROLL CLEARING FUND									
Fund 99 - PAYROLL CLEARING FUND:									
TOTAL REVENUES		0.00		904.44		0.00	(904.44)		100.00
TOTAL EXPENDITURES		0.00		0.00		0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		0.00		904.44		0.00	(904.44)		100.00
TOTAL REVENUES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		9,959,627.00		11,031,399.42		1,936,299.82	(1,071,772.42)		110.76
NET OF REVENUES & EXPENDITURES		9,959,627.00		8,850,200.07		440,402.21	1,109,426.93		88.86
		0.00		2,181,199.35		1,495,897.61	(2,181,199.35)		100.00

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 12/01/2023 - 12/31/2023
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Page: 1/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317362					
01-10-520110	MATRL AND SUPP-OFFICE EXP	ACCURATE OFFICE SUPPLY CO.	30 PACKAGES OF PAPER	1,649.70	317362
	Total For Check 317362			1,649.70	
Check 317363					
02-32-560600	EQUIPMENT-NEW EQUIP - FITN	ANDERSON LOCK CO	SPECIAL CUT KEY	139.14	317363
	Total For Check 317363			139.14	
Check 317364					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	301228,301937,302593,30355	110.36	317364
	Total For Check 317364			110.36	
Check 317365					
02-32-513700	SALARIES & WAGES-GROUPX IN	BODYMINDSPIRITFITNESS CORP	NOVEMBER GROU EX CLASSES	585.00	317365
	Total For Check 317365			585.00	
Check 317366					
02-32-554200	CONTRACT SVCS-AGREEMENTS -	COMCAST CABLE	LOBBY TV CABLE	52.60	317366
	Total For Check 317366			52.60	
Check 317367					
02-33-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR 8830 OAK	49.88	317367
	Total For Check 317367			49.88	
Check 317368					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	CRNE'S ENVIRONMENTAL CONTR	INSTALLATION OF NEW ECOBEE	2,019.00	317368
02-33-570200	BUILDING & LANDSCAPE-BUILD	CRNE'S ENVIRONMENTAL CONTR	INSTALLATION OF NEW ECOBEE	1,284.00	317368
	Total For Check 317368			3,303.00	
Check 317370					
02-32-520211	MATRL AND SUPP-PREVENTATIV	DIRECT FITNESS SOLUTIONS,	PREVENTATIVE MAINTENANCE V	1,956.00	317370
	Total For Check 317370			1,956.00	
Check 317371					
02-07-490823	PROGRAM FEES REV-B4	FIRST STUDENT	SCHOOL DAY OFF- THAKSGGIVI	381.25	317371
	Total For Check 317371			381.25	
Check 317372					
30-10-582650	EXP MISC.-SAFTY TRAIN & SU	GEMPLER'S INC	NORB HESSLEN SAFTEY SHOES	165.00	317372
	Total For Check 317372			165.00	
Check 317373					
01-20-520225	MATRL-SUPP-R & R - VEHICLE	GOLF MILL FORD, INC.	F-150 VEHICLE REPAIR	2,840.22	317373
	Total For Check 317373			2,840.22	
Check 317374					
01-20-520321	MATRL AND SUPP-MAINT. - MA	GRAINGER	V-BELT	78.32	317374
	Total For Check 317374			78.32	
Check 317375					
02-33-552300	CONTRACT SVCS-CONTRACTUAL	GROOT, INC.	GARBAGE SERVICES FOR PVCC	321.47	317375
	Total For Check 317375			321.47	
Check 317376					
02-35-554400	CONTRACT SVCS-AGREEMENTS -	HAGG PRESS INC.	WINTER ACTIVITY GUIDE PRIN	15,704.00	317376
	Total For Check 317376			15,704.00	
Check 317377					
02-21-520260	MATRL AND SUPP-REPAIR EQUI	HALOGEN SUPPLY COMPANY,	IN MOTOR COOLING FAN	147.72	317377
	Total For Check 317377			147.72	
Check 317378					
01-10-520140	MATRL AND SUPP-OFFICE EXP	HINCKLEY SPRINGS	DRINKING WATER FOR PVCC	78.92	317378
	Total For Check 317378			78.92	
Check 317379					
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	HOT SHOTS SPORTS	NOVEMEBER BIRTHDAY PARTIES	1,410.00	317379
	Total For Check 317379			1,410.00	
Check 317380					
02-08-593917	PROGRAM SUPPLIES-SANTA COM	HOUSE OF RENTAL	RENTAL OF PIPE AND DRAPE A	707.84	317380

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 12/01/2023 - 12/31/2023
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Page: 2/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317380					
Total For Check 317380				707.84	
Check 317381					
02-33-570200	BUILDING & LANDSCAPE-BUILD J&M BUILDING MAINTENANCE,	STUDIO 1 FLOOR REFINISHING		2,800.00	317381
Total For Check 317381				2,800.00	
Check 317382					
70-10-586450	EXP MISCELLANEOUS-CLUB FIT JOHNSON HEALTH TECH NA INC MATRIX ULTRA LEG PRESS FOR			5,265.00	317382
Total For Check 317382				5,265.00	
Check 317383					
01-10-581200	EXP MISC.-EDUCATIONAL SEMI LEARN FOR LIFE CPR, INC	INSTRUCTOR ESSENTIALS ONLI		40.00	317383
Total For Check 317383				40.00	
Check 317384					
02-21-520260	MATRL AND SUPP-REPAIR EQUI MENARDS	SUPPLIES FOR MUSEUM		59.93	317384
02-21-520312	MATERIALS AND SUPPLIES-JAN MENARDS	SUPPLIES FOR MUSEUM		28.43	317384
02-22-520260	MATRL AND SUPP-REPAIR EQUI MENARDS	SUPPLIES TO WINTERIZE POOL		8.46	317384
02-33-520312	MATERIALS AND SUPPLIES-JAN MENARDS	SUPPLIES FOR PVCC		106.12	317384
02-33-520321	MATRL AND SUPP-MAINT. - MA MENARDS	SUPPLIES FOR PVCC		22.91	317384
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN MENARDS	SUPPLIES FOR PVCC		24.99	317384
02-33-570200	BUILDING & LANDSCAPE-BUILD MENARDS	SUPPLIES FOR PVCC		18.98	317384
15-10-520110	MATRL AND SUPP-OFFICE EXP MENARDS	SUPPLIES FOR MUSEUM		12.99	317384
Total For Check 317384				282.81	
Check 317385					
70-10-586136	SHADE STRUCTURES FOR PARKS MULTIPLE CONCRETE ACCESSOR MANSFIELD PARK MULTITUBE F			1,689.10	317385
Total For Check 317385				1,689.10	
Check 317386					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS NAPA	ENGINE OIL FILTER		109.35	317386
Total For Check 317386				109.35	
Check 317387					
02-10-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS BILL FOR HARRER AND NA	292.71	317387
02-21-540120	UTILITIES-HEATING FUEL	NICOR GAS	GAS BILL FOR HARRER AND NA	330.37	317387
Total For Check 317387				623.08	
Check 317388					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS O'REILLY	GREASE GUN		33.99	317388
Total For Check 317388				33.99	
Check 317389					
30-10-532610	INSURANCE-PROPERTY	PARK DISTRICT RISK MANAGEM PROPERTY/LIABILITY		2,236.26	317389
30-10-532611	INSURANCE LIABILITY	PARK DISTRICT RISK MANAGEM PROPERTY/LIABILITY		1,080.84	317389
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM PROPERTY/LIABILITY		379.29	317389
30-10-532620	INSURANCE-POLLUTION LIABIL	PARK DISTRICT RISK MANAGEM PROPERTY/LIABILITY		65.45	317389
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM PROPERTY/LIABILITY		2,629.95	317389
Total For Check 317389				6,391.79	
Check 317390					
02-32-460110	MEMBERSHIPS-RB - FITNESS M SHAKIRA BIJAPURI	REFUND FOR CANCELLED FITNE		140.00	317390
Total For Check 317390				140.00	
Check 317391					
15-10-554600	CONTRACTUAL SERVICES-PROF	SHERI COZZI	MUSEUM CLEANING DECEMBER 2	105.00	317391
Total For Check 317391				105.00	
Check 317392					
02-08-592943	CONTRACTING SERVICES-HOT W SMARTY PANTS WORLD LLC	PERFORMANCE AT HAPPY NOON		650.00	317392
Total For Check 317392				650.00	
Check 317393					
01-20-570150	BLDG-LANDSCAPE-GENERAL PAR THE DAVEY TREE EXPERT COMP TREE REMOVAL SHERMER PARK			2,820.00	317393
Total For Check 317393				2,820.00	
Check 317395					

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 12/01/2023 - 12/31/2023
JOURNALIZED
PAID

Page: 3/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317395					
01-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	400.27	317395
02-10-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	400.27	317395
02-33-540150	UTILITIES-TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	412.41	317395
Total For Check 317395				1,212.95	
Check 317396					
01-20-554100	CONTRACTUAL SERVICES-AGREE	WILMETTE TRUCK & BUS	TRUCK #50 SAFTEY LANE TEST	40.00	317396
Total For Check 317396				40.00	
Check 317397					
30-10-532610	INSURANCE-PROPERTY	PARK DISTRICT RISK MANAGEM	PROPERTY/ LIABILITY OCTOBER	2,236.26	317397
30-10-532611	INSURANCE LIABILITY	PARK DISTRICT RISK MANAGEM	PROPERTY/ LIABILITY OCTOBER	1,080.84	317397
30-10-532615	INSURANCE-EMPLOYMENT PRACT	PARK DISTRICT RISK MANAGEM	PROPERTY/ LIABILITY OCTOBER	379.29	317397
30-10-532620	INSURANCE-POLLUTION LIABIL	PARK DISTRICT RISK MANAGEM	PROPERTY/ LIABILITY OCTOBER	65.45	317397
30-10-532630	INSURANCE-WORKERS COMP	PARK DISTRICT RISK MANAGEM	PROPERTY/ LIABILITY OCTOBER	2,629.95	317397
Total For Check 317397				6,391.79	
Check 317400					
01-10-250200	OTHER LIABILITY-PROVISION	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	395.00	317400
01-10-481810	MISCELLANEOUS REV-MISC. -	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	69.70	317400
01-10-520110	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	235.94	317400
01-10-520130	MATRL AND SUPP-OFFICE EXP	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	178.32	317400
01-10-551400	CONTRACTUAL SERVICES-BAMBO	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	802.22	317400
01-10-552200	CONTRACT SVCS-FRAMEWORK IT	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	3,576.67	317400
01-10-560810	EQUIPMENT-NEW EQUIP - COMP	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	874.43	317400
01-10-580100	EXP MISC.-HUMAN RESOURCE E	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	51.49	317400
01-10-581110	EXP MISCELLANEOUS-COMMISSI	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	563.00	317400
01-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	580.04	317400
01-10-581250	EXP MISCELLANEOUS-BUSINESS	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	191.30	317400
01-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	175.35	317400
01-20-520221	MATRL-SUPP-R & R - BLDG RE	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	165.50	317400
01-20-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	632.62	317400
02-04-593514	PROGRAM SUPPLIES-DANCE - C	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	910.24	317400
02-06-593711	PROGRAM SUPPLIES-PRE SCHOO	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	114.00	317400
02-06-593715	PROGRAM SUPPLIES-TODDLER V	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	30.06	317400
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	206.36	317400
02-07-593823	PROGRAM SUPPLIES-B4	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	969.25	317400
02-07-593825	PROGRAM SUPPLIES-BASE	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	1,761.95	317400
02-07-593826	PROGRAM SUPPLIES-KINDER OD	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	206.38	317400
02-08-593914	PROGRAM SUPPLIES-COLD BREW	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	165.00	317400
02-08-593917	PROGRAM SUPPLIES-SANTA COM	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	893.84	317400
02-08-593946	PROGRAM SUPPLIESHOLIDAY HO	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	240.99	317400
02-08-593950	PROGRAM SUPPLIES-FREE EVEN	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	205.37	317400
02-08-593952	GINGERBREAD HOUSE	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	143.88	317400
02-10-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	10.99	317400
02-10-581200	EXP MISC.-EDUCATIONAL SEMI	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	815.00	317400
02-10-581400	EXP MISCELLANEOUS-DUES & S	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	535.00	317400
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	368.48	317400
02-32-520370	MATRL AND SUPP-SUPPLIES -	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	94.50	317400
02-33-520312	MATERIALS AND SUPPLIES-JAN	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	48.95	317400
02-33-560200	EQUIPMENT-NEW EQUIP - MAIN	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	129.89	317400
02-33-570200	BUILDING & LANDSCAPE-BUILD	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	239.98	317400
02-35-521584	MATERIALS AND SUPPLIES-BAN	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	596.19	317400
02-35-554100	CONTRACTUAL SERVICES-AGREE	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	843.42	317400
02-35-554405	CONTRACTUAL SERVICES-PUBLI	FIFTH THIRD BANK	NOVEMBER 2023 CREDIT CARD	12.99	317400
Total For Check 317400				18,034.29	
Check 317402					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON SOLUTIONS AMERICA	COPIER LEASE	89.47	317402

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 12/01/2023 - 12/31/2023
JOURNALIZED
PAID

Page: 4/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317402					
02-10-554100	CONTRACTUAL SERVICES-AGREE CANON SOLUTIONS AMERICA		COPIER LEASE	89.47	317402
	Total For Check 317402			178.94	
Check 317403					
02-05-592624	CONTRACTING SERVICES-YOUTH CIAO BELLA SEWING		SEWING CLASSES CONTRACTOR	665.00	317403
	Total For Check 317403			665.00	
Check 317404					
02-01-592179	CONTRACTING SERVICES-TKDO CONNELLY'S ACADEMY		FALL 2023 SEMESTER	1,512.00	317404
	Total For Check 317404			1,512.00	
Check 317405					
15-10-570200	BUILDING & LANDSCAPE-BUILD GRAINGER		MUSEUM THERMOSTAT	82.08	317405
	Total For Check 317405			82.08	
Check 317406					
01-10-554100	CONTRACTUAL SERVICES-AGREE LEAF		COPIER RENTAL	192.76	317406
02-10-554100	CONTRACTUAL SERVICES-AGREE LEAF		COPIER RENTAL	192.76	317406
	Total For Check 317406			385.52	
Check 317407					
01-20-554100	CONTRACTUAL SERVICES-AGREE LRS HOLDINGS, LLC		9201 ORIOLE TRASH REMOVAL	290.24	317407
	Total For Check 317407			290.24	
Check 317408					
02-07-592840	CONTRACTING SERVICES-MAGIC MAGIC OF GARY KANTOR		MAGIC CLASSES FOR DECEMBER	123.20	317408
	Total For Check 317408			123.20	
Check 317409					
01-20-520321	MATRL AND SUPP-MAINT. - MA MENARDS		MUSEUM LIGHTS	109.96	317409
01-20-520323	MATRL AND SUPP-MAINT. - MA MENARDS		MATERIAL FOR HOLIDAY LIGHT	83.21	317409
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS MENARDS		VEHICLE NUMBERS	4.41	317409
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL MENARDS		WRENCH BRASS FITTING	11.92	317409
01-20-570150	BLDG-LANDSCAPE-GENERAL PAR MENARDS		XMAS TREE FOR HARRER GAZEB	39.99	317409
02-22-520260	MATRL AND SUPP-REPAIR EQUI MENARDS		WRENCH BRASS FITTING	29.94	317409
15-10-570200	BUILDING & LANDSCAPE-BUILD MENARDS		MUSEUM LIGHTS	40.92	317409
	Total For Check 317409			320.35	
Check 317410					
01-10-520110	MATRL AND SUPP-OFFICE EXP MINUTEMAN PRESS-MORTON GRO		PAYROLL CARDS	109.08	317410
	Total For Check 317410			109.08	
Check 317411					
01-20-520400	MATRL-SUPP-SUPPLIES - TOOL NAPA		2 TON BOTTLE JACK	37.23	317411
	Total For Check 317411			37.23	
Check 317412					
01-10-540120	UTILITIES-HEATING FUEL NICOR GAS		GAS BILL FOR ALL PARKS	251.28	317412
02-10-540120	UTILITIES-HEATING FUEL NICOR GAS		GAS BILL FOR ALL PARKS	758.97	317412
02-22-540120	UTILITIES-HEATING FUEL NICOR GAS		GAS BILL FOR ALL PARKS	226.36	317412
02-33-540120	UTILITIES-HEATING FUEL NICOR GAS		GAS BILL FOR ALL PARKS	361.75	317412
15-10-540120	UTILITIES-HEATING FUEL NICOR GAS		GAS BILL FOR ALL PARKS	93.60	317412
	Total For Check 317412			1,691.96	
Check 317413					
01-20-520312	MATERIALS AND SUPPLIES-JAN NORTH AMERICAN CORP OF ILL		HAND SOAP FIELD HOUSES	48.32	317413
	Total For Check 317413			48.32	
Check 317414					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS O'REILLY		AIR FILTER	12.61	317414
	Total For Check 317414			12.61	
Check 317415					
70-10-586149	OKETO PARK RENNOVATION	UPLAND DESIGN	OKETO PARK OSLAD DEVELOPME	40,179.38	317415
	Total For Check 317415			40,179.38	
Check 317416					

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 12/01/2023 - 12/31/2023
JOURNALIZED
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Page: 5/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317416					
01-20-520325	MATRL-SUPP-MAINT. - MAT'LS V AND J LANDSCAPING AND SE MOWER PARTS DECK REPAIR			530.94	317416
	Total For Check 317416			530.94	
Check 317417					
01-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	102.73	317417
02-10-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	85.61	317417
02-21-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	122.30	317417
02-22-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	12.23	317417
02-33-540130	UTILITIES-WATER	VILLAGE OF MORTON GROVE	WATER SERVICES FOR ALL PAR	410.93	317417
	Total For Check 317417			733.80	
Check 317418					
02-32-552300	CONTRACT SVCS-CONTRACTUAL	WELLBEATS, INC	WELLBEATS MONTHLY SUBSCRIP	249.00	317418
	Total For Check 317418			249.00	
Check 317419					
02-07-592821	CONTRACTING SERVICES-PUPPY	WENDY DECARLO	DOG AND PUPPY TRAINING COU	1,094.80	317419
	Total For Check 317419			1,094.80	
Check 317424					
02-07-593823	PROGRAM SUPPLIES-B4	BOBS DAIRY SERVICE	MILK	13.17	317424
	Total For Check 317424			13.17	
Check 317425					
01-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	METER USAGE	195.08	317425
02-10-554100	CONTRACTUAL SERVICES-AGREE	CANON FINANCIAL SERVICES,	METER USAGE	195.07	317425
	Total For Check 317425			390.15	
Check 317426					
02-32-554200	CONTRACT SVCS-AGREEMENTS -	COMCAST CABLE	PVCC COMCAST BUISNESS CABL	597.27	317426
	Total For Check 317426			597.27	
Check 317427					
02-21-540110	UTILITIES-ELECTRICTY	COMED	ELECTRIC BILL FOR 6250 DEM	478.43	317427
	Total For Check 317427			478.43	
Check 317428					
02-07-490823	PROGRAM FEES REV-B4	HOT SHOTS SPORTS	SCHOOL DAY OFF	128.00	317428
02-07-592813	CONTRACTING SERVICES-BIRTH	HOT SHOTS SPORTS	BIRTHDAY PARTIES IN DECEMB	1,395.00	317428
	Total For Check 317428			1,523.00	
Check 317429					
02-01-592176	CONTRACTING SERVICES-ISKC	ILLINOIS SHOTOKAN KARATE C	SPRING 2023 KARATE	10,645.50	317429
	Total For Check 317429			10,645.50	
Check 317430					
02-05-592622	CONTRACTING SERVICES-LANGU	LANGUAGE IN ACTION, INC.	LANGUAGE CLASSES	483.00	317430
	Total For Check 317430			483.00	
Check 317431					
02-07-490823	PROGRAM FEES REV-B4	MAGIC OF GARY KANTOR	ENTERTAINMENT ON 01/04/23	375.00	317431
	Total For Check 317431			375.00	
Check 317432					
02-33-520312	MATERIALS AND SUPPLIES-JAN	MENARDS	JANITORIAL SUPPLIES FOR PV	36.19	317432
	Total For Check 317432			36.19	
Check 317433					
01-20-520328	MATRL-SUPP-MAINT. -PLAYGRO	NUTOYS LEISURE PRODUCTS	SEESAW REPAIR PARTS FOR HA	599.81	317433
	Total For Check 317433			599.81	
Check 317434					
01-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.	PHONE SERVICE	1,367.36	317434
02-10-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.	PHONE SERVICE	1,367.36	317434
02-33-540150	UTILITIES-TELEPHONE	PEERLESS NETWORK, INC.	PHONE SERVICE	1,408.78	317434
	Total For Check 317434			4,143.50	
Check 317435					

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 12/01/2023 - 12/31/2023
JOURNALIZED

Page: 6/7

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 317435					
02-07-593825	PROGRAM SUPPLIES-BASE	PROMO GEAR PLUS,LLC	BEFORE SCHOOL AND BASE STA	830.11	317435
	Total For Check 317435			830.11	
Check 317436					
01-20-554100	CONTRACTUAL SERVICES-AGREE	ROSE PEST SOLUTIONS	INSPECTED AND SERVICED HAR	150.24	317436
	Total For Check 317436			150.24	
Check 317437					
01-20-554100	CONTRACTUAL SERVICES-AGREE	ROSE PEST SOLUTIONS	INSPECTED AND SERVICED HIS	61.80	317437
	Total For Check 317437			61.80	
Check 317438					
01-20-554100	CONTRACTUAL SERVICES-AGREE	ROSE PEST SOLUTIONS	2024 PRE-PAY	2,389.20	317438
02-33-554100	CONTRACTUAL SERVICES-AGREE	ROSE PEST SOLUTIONS	2024 PRE-PAY	768.00	317438
15-10-554100	CONTRACTUAL SERVICES-AGREE	ROSE PEST SOLUTIONS	2024 PRE-PAY	816.00	317438
	Total For Check 317438			3,973.20	
Check 317439					
01-20-520312	MATERIALS AND SUPPLIES-JAN	STATE INDUSTRIAL PRODUCTS	SUPPLIES FOR PVCC	1,043.02	317439
	Total For Check 317439			1,043.02	
Check 317440					
01-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS FOR ALL PARKS NOVEMBER	412.11	317440
02-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS FOR ALL PARKS NOVEMBER	203.94	317440
02-21-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS FOR ALL PARKS NOVEMBER	2.00	317440
02-22-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS FOR ALL PARKS NOVEMBER	66.09	317440
02-33-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS FOR ALL PARKS NOVEMBER	656.83	317440
15-10-540120	UTILITIES-HEATING FUEL	SYMMETRY ENERGY SOLUTIONS	GAS FOR ALL PARKS NOVEMBER	68.93	317440
	Total For Check 317440			1,409.90	
Check 317441					
02-35-554405	CONTRACTUAL SERVICES-PUBLI	TOWN SQUARE PUBLICATIONS	ANNUAL AD FOR CHAMBER MAGA	445.00	317441
	Total For Check 317441			445.00	
Check 317442					
01-10-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	1,319.62	317442
02-10-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	631.29	317442
02-21-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	792.58	317442
02-22-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	300.62	317442
02-33-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	5,278.48	317442
15-10-540110	UTILITIES-ELECTRICTY	MIDAMERICAN ENERGY SERVICE	ELECTRIC BILL FOR ALL PARK	228.34	317442
	Total For Check 317442			8,550.93	
Check 317443					
01-10-554100	CONTRACTUAL SERVICES-AGREE	PROSHRED CHICAGO	SHREDDING SERVICES	72.80	317443
	Total For Check 317443			72.80	

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INVOICE GL DISTRIBUTION REPORT FOR MORTON GROVE PARK DISTRICT
INVOICE ENTRY DATES 12/01/2023 - 12/31/2023
JOURNALIZED
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Page: 7/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 01 CORPORATE	26,107.54	
			Fund 02 RECREATION	72,738.58	
			Fund 15 MUSEUM	1,447.86	
			Fund 30 LIABILITY INSURANC	12,948.58	
			Fund 70 CAPITAL IMPROVEMEN	47,133.48	
				<hr/>	
				160,376.04	

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BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 01 CORPORATE
Calculations as of 12/31/2023

Page: 1/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 10 - ADMINISTRATION					
01-10-411100	TAX RECEIPTS REV-REAL ESTATE TAXES	2,300,000.00	2,300,000.00	3,004,228.90	(704,228.90)
01-10-412100	TAX RECEIPTS REV-REPLACEMENT TAXES	146,746.00	146,746.00	183,900.57	(37,154.57)
01-10-430100	INTEREST-INTEREST INCOME	42,080.00	42,080.00	381,184.02	(339,104.02)
01-10-481810	MISCELLANEOUS REV-MISC. - GENERAL	29,204.00	29,204.00	10,037.65	19,166.35
01-10-481850	MISCELLANEOUS REV- PVCC PARKING LC			3,750.00	(3,750.00)
01-10-485500	MISCELLANEOUS REV-MNASR RENT	91,500.00	91,500.00	92,652.02	(1,152.02)
01-10-485600	MISC. REV-TREE, BENCH AND MISC DON			700.00	(700.00)
Totals for dept 10 - ADMINISTRATION		2,609,530.00	2,609,530.00	3,676,453.16	(1,066,923.16)
TOTAL ESTIMATED REVENUES		2,609,530.00	2,609,530.00	3,676,453.16	(1,066,923.16)

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BUDGET REPORT FOR MORTON GROVE PARK DISTRICT

Page: 2/59

Fund: 01 CORPORATE

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 10 - ADMINISTRATION					
01-10-511100	SALARIES & WAGES-DIRECTOR	164,435.00	164,435.00	170,423.92	(5,988.92)
01-10-511200	SALARIES-SUPERINTENDENT OF HR & R	69,600.00	69,600.00	68,788.60	811.40
01-10-511300	SALARIES-SUPERINTENDENT OF FINANCE	119,955.00	119,955.00	121,760.20	(1,805.20)
01-10-511900	SALARIES & WAGES-IT PROGRAMMER			37,716.77	(37,716.77)
01-10-512720	SALARIES & WAGES-FINANCE COORDINAT	57,945.00	57,945.00	57,301.01	643.99
01-10-520100	MATRL AND SUPP-BANK SERVICE CHARGE	6,400.00	6,400.00	140.00	6,260.00
01-10-520110	MATRL AND SUPP-OFFICE EXP - SUPPLI	5,000.00	5,000.00	4,992.13	7.87
01-10-520120	MATRL AND SUPP-OFFICE EXP - PRINTI	500.00	500.00		500.00
01-10-520130	MATRL AND SUPP-OFFICE EXP - POSTAG	4,000.00	4,000.00	2,349.13	1,650.87
01-10-520140	MATRL AND SUPP-OFFICE EXP - BOTTLI	1,000.00	1,000.00	597.87	402.13
01-10-520160	MATRL AND SUPP-OFFICE EXP - PUBLIC	1,000.00	1,000.00	22.59	977.41
01-10-530310	INSURANCE-INS - HEALTH & LIFE - DI	257,766.00	257,766.00	226,344.40	31,421.60
01-10-540110	UTILITIES-ELECTRICTY	17,640.00	17,640.00	15,547.07	2,092.93
01-10-540120	UTILITIES-HEATING FUEL	11,880.00	11,880.00	6,771.32	5,108.68
01-10-540130	UTILITIES-WATER	1,200.00	1,200.00	1,322.78	(122.78)
01-10-540150	UTILITIES-TELEPHONE	25,080.00	25,080.00	17,969.14	7,110.86
01-10-551120	CONTRACT SVCS-LEGAL - EXTRA SERVIC	80,000.00	80,000.00	32,165.74	47,834.26
01-10-551400	CONTRACTUAL SERVICES-BAMBOO PAYROI	12,000.00	12,000.00	12,614.47	(614.47)
01-10-552100	CNTRCT SVCS-SOFTWARE SERVICE AGREI	5,000.00	5,000.00	4,082.00	918.00
01-10-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTI	60,000.00	60,000.00	43,219.88	16,780.12
01-10-554100	CONTRACTUAL SERVICES-AGREEMENTS -	24,000.00	24,000.00	15,864.81	8,135.19
01-10-560100	EQUIPMENT-NEW EQUIP - OFFICE	1,000.00	1,000.00	822.97	177.03
01-10-560800	EQUIPMENT-NEW EQUIP - COMPUTER - P	1,500.00	1,500.00	8,414.65	(6,914.65)
01-10-560810	EQUIPMENT-NEW EQUIP - COMPUTER - S	1,000.00	1,000.00	4,105.58	(3,105.58)
01-10-580100	EXP MISC.-HUMAN RESOURCE EXPENSES	6,000.00	6,000.00	4,335.37	1,664.63
01-10-580200	EXP MISC.-EXECUTIVE DIRECTOR SEMIN	1,000.00	1,000.00	601.81	398.19
01-10-580201	EXP MISC.-RENEWAL OF STRATEGIC PLA	1,000.00	1,000.00	7,712.87	(6,712.87)
01-10-581100	BUSINESS MEETINGS	500.00	500.00		500.00
01-10-581110	EXP MISCELLANEOUS-COMMISSIONERS EX	2,000.00	2,000.00	2,356.27	(356.27)
01-10-581120	EXP MISC-COMM EXPENSE - EDUC SEMIN	14,250.00	14,250.00	1,209.07	13,040.93
01-10-581200	EXP MISC.-EDUCATIONAL SEMINARS - S	13,763.00	13,763.00	7,585.33	6,177.67
01-10-581250	EXP MISCELLANEOUS-BUSINESS MEALS	500.00	500.00	1,159.53	(659.53)
01-10-581300	EXP MISC.-EMPLOYEE TRAVEL ALLOWANC	500.00	500.00	1,214.73	(714.73)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 01 CORPORATE
Calculations as of 12/31/2023

Page: 3/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 10 - ADMINISTRATION					
01-10-581400	EXP MISCELLANEOUS-DUES & SUBSCRIP	12,560.00	12,560.00	12,944.98	(384.98)
01-10-581500	EXP MISCELLANEOUS-UNIFORMS	1,500.00	1,500.00	814.15	685.85
01-10-581600	EXP MISC.-MORTON GROVE SPECIAL EVI	7,500.00	7,500.00	1,218.83	6,281.17
01-10-581700	EXP MISCELLANEOUS-HOLIDAY DECORAT	500.00	500.00		500.00
01-10-589105	EXP MISCELLANEOUS-EMPLOYEE RECOGN	5,000.00	5,000.00	204.87	4,795.13
01-10-589110	EXP MISC.-MARKETING SPECIAL EVENT	5,000.00	5,000.00	1,943.66	3,056.34
01-10-589200	EXP MISCELLANEOUS-EQUITY TRANSFER	850,000.00	850,000.00	800,000.00	50,000.00
Totals for dept 10 - ADMINISTRATION		1,849,474.00	1,849,474.00	1,696,638.50	152,835.50

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 01 CORPORATE
Calculations as of 12/31/2023

Page: 4/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 20 - PARKS MAINT					
01-20-511400	SALARIES-SUPERINTENDENT OF PARKS &	93,850.00	93,850.00	93,218.20	631.80
01-20-512120	SALARIES & WAGES-PARKS FOREMAN	89,175.00	89,175.00	89,986.60	(811.60)
01-20-512130	SALARIES & WAGES - FULLTIME	381,331.00	381,331.00	375,765.39	5,565.61
01-20-512150	SALARIES & WAGES-FULLTIME - OT	20,000.00	20,000.00	16,334.79	3,665.21
01-20-513100	SALARIES & WAGES-SUMMER STAFF	25,000.00	25,000.00	12,339.62	12,660.38
01-20-520221	MATRL-SUPP-R & R - BLDG REPAIR SEI	500.00	500.00	6,472.56	(5,972.56)
01-20-520223	MATRL-SUP-R & R - GROUNDS REPAIR &	500.00	500.00		500.00
01-20-520225	MATRL-SUPP-R & R - VEHICLE REPAIR	5,000.00	5,000.00	7,902.11	(2,902.11)
01-20-520230	MATERIALS AND SUPPLIES-RENTAL MACH	1,500.00	1,500.00	393.21	1,106.79
01-20-520312	MATERIALS AND SUPPLIES-JANITOR SUP	13,000.00	13,000.00	12,932.99	67.01
01-20-520318	MATRL AND SUPP-MAINT. - MAT'LIS - &	500.00	500.00	345.97	154.03
01-20-520321	MATRL AND SUPP-MAINT. - MAT'LIS - F	6,500.00	6,500.00	3,811.52	2,688.48
01-20-520323	MATRL AND SUPP-MAINT. - MAT'LIS - C	7,000.00	7,000.00	6,342.51	657.49
01-20-520325	MATRL-SUPP-MAINT. - MAT'LIS - VEHIC	13,500.00	13,500.00	7,431.01	6,068.99
01-20-520327	MATRL- SUPP-MAINT. - BALL FIELDS	1,500.00	1,500.00	1,111.24	388.76
01-20-520328	MATRL-SUPP-MAINT. -PLAYGROUND MULC	5,500.00	5,500.00	5,086.91	413.09
01-20-520335	MATERIALS AND SUPPLIES-SUPPLIES -	500.00	500.00	409.51	90.49
01-20-520400	MATRL-SUPP-SUPPLIES - TOOLS & HARI	2,500.00	2,500.00	4,825.45	(2,325.45)
01-20-520500	MATRL-SUPP-SUPPLIES - GAS & OIL VE	17,000.00	17,000.00	12,455.11	4,544.89
01-20-554100	CONTRACTUAL SERVICES-AGREEMENTS -	35,000.00	35,000.00	41,298.44	(6,298.44)
01-20-560200	EQUIPMENT-NEW EQUIP - MAINT	5,000.00	5,000.00	768.99	4,231.01
01-20-560300	EQUIPMENT-NEW EQUIP - BLDG	1,500.00	1,500.00	78.94	1,421.06
01-20-570150	BLDG-LANDSCAPE-GENERAL PARK IMPROV	6,500.00	6,500.00	10,383.36	(3,883.36)
01-20-570200	BUILDING & LANDSCAPE-BUILDING REPA	4,500.00	4,500.00	1,029.45	3,470.55
01-20-570300	BLDG-LANDSCAPE-GRASS-SEED-SOD-FERT	7,500.00	7,500.00	3,011.16	4,488.84
01-20-570400	BLDG-LANDSCAPE-TREES-SHRUBS-FLOWER	3,500.00	3,500.00	5,023.45	(1,523.45)
01-20-570410	BLDG-LNDSCP-BLK DIRT-SAND-FILL-BAI	8,000.00	8,000.00	3,611.27	4,388.73
01-20-581200	EXP MISC.-EDUCATIONAL SEMINARS - &	1,500.00	1,500.00	1,864.87	(364.87)
01-20-581500	EXP MISCELLANEOUS-UNIFORMS	1,700.00	1,700.00	837.05	862.95
01-20-581501	PRAIRIE VIEW ICE ARENA	1,000.00	1,000.00	275.90	724.10
Totals for dept 20 - PARKS MAINT		760,056.00	760,056.00	725,347.58	34,708.42
TOTAL APPROPRIATIONS		2,609,530.00	2,609,530.00	2,421,986.08	187,543.92
NET OF REVENUES/APPROPRIATIONS - FUND 01				1,254,467.08	(1,254,467.08)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 01 CORPORATE

Page: 5/59

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
	BEGINNING FUND BALANCE	924,040.29	924,040.29	924,040.29	
	ENDING FUND BALANCE	924,040.29	924,040.29	2,178,507.37	(1,254,467.08)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 6/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 01 - ATHLETICS				50.00	(50.00)
02-01-490101	PROGRAM FEES REV-ADULT BASKETBALL				
02-01-490103	PRGM REV-BASKETBALL - YOUTH INST	1,080.00	1,080.00	1,771.00	(691.00)
02-01-490105	PROGRAM FEES REV-PICKLEBALL	1,440.00	1,440.00	7,613.28	(6,173.28)
02-01-490131	PRGM REV-SOFTBALL - ADULT LEAGUE	21,150.00	21,150.00	19,540.00	1,610.00
02-01-490141	PROGRAM FEES REV-SPORTS TOURNAMENT	920.00	920.00	1,050.00	(130.00)
02-01-490165	PROGRAM FEES REV-TENNIS LESSONS	3,429.00	3,429.00	(144.00)	3,573.00
02-01-490170	PRGM REV-YOUTH ATHLETIC CONTRACT	10,000.00	10,000.00	19,341.35	(9,341.35)
02-01-490176	PROGRAM FEES REV-ISKC KARATE	47,967.00	47,967.00	69,617.80	(21,650.80)
02-01-490177	PROGRAM FEES REV-GYMNASTICS			(320.00)	320.00
02-01-490179	PROGRAM FEES REV-TKDO	12,920.00	12,920.00	10,155.00	2,765.00
02-01-490182	PROGRAM FEES REV-AYSO SOCCER SETU	3,000.00	3,000.00		3,000.00
02-01-490193	PROGRAM REVENUE HOT SHOTS	79,029.00	79,029.00	110,671.78	(31,642.78)
02-01-490212	PROGRAM FEES REV-INDOOR COURT REN	30,000.00	30,000.00	35,651.00	(5,651.00)
02-01-490512	PROGRAM FEES -OUTDOOR FIELDS/COUR	47,000.00	47,000.00	56,455.50	(9,455.50)
Totals for dept 01 - ATHLETICS		257,935.00	257,935.00	331,452.71	(73,517.71)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 7/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 03 - CAMPS					
02-03-490412	PROGRAM FEES REV-CAMP	217,470.00	217,470.00	240,630.50	(23,160.50)
02-03-490417	PROGRAM FEES REV-CAMP EXTENDED	14,680.00	14,680.00	12,200.00	2,480.00
02-03-490418	PRGM REV-RISE-N-SHINE (BEFORE CAN	7,680.00	7,680.00	7,685.00	(5.00)
Totals for dept 03 - CAMPS		239,830.00	239,830.00	260,515.50	(20,685.50)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 8/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 04 - DANCE					
02-04-490514	PROGRAM FEES REV-DANCE CLASSES	43,150.00	43,150.00	41,505.61	1,644.39
02-04-490520	PROGRAM FEES REV-DANCE - RECITAL	5,315.00	5,315.00	2,677.00	2,638.00
Totals for dept 04 - DANCE		48,465.00	48,465.00	44,182.61	4,282.39

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 9/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 05 - ARTS & CRAFTS					
02-05-490617	PROGRAM FEES REV-GUITAR LESSONS	4,950.00	4,950.00	2,677.00	2,273.00
02-05-490618	PROGRAM FEES REV-MUSIC	700.00	700.00	3,033.00	(2,333.00)
02-05-490622	PROGRAM FEES REV-LAUGUAGE CLASSES	1,020.00	1,020.00	1,782.00	(762.00)
02-05-490623	PROGRAM FEES REV-ADULT GENERAL INI	700.00	700.00	1,869.00	(1,169.00)
02-05-490624	PROGRAM FEES REV-YOUTH CONTRACTUAL	5,968.00	5,968.00	17,067.35	(11,099.35)
Totals for dept 05 - ARTS & CRAFTS		13,338.00	13,338.00	26,428.35	(13,090.35)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 10/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 06 - PRESCHOOL-INFANTS					
02-06-490711	PROGRAM FEES REV-PRE SCHOOL	120,904.00	120,904.00	79,914.75	40,989.25
02-06-490715	PROGRAM FEES REV-TODDLER VARIETY	2,916.00	2,916.00	4,033.50	(1,117.50)
02-06-490716	PROGRAM FEES REV-INDOOR PLAYGROUN	684.00	684.00	1,584.00	(900.00)
Totals for dept 06 - PRESCHOOL-INFANTS		124,504.00	124,504.00	85,532.25	38,971.75

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION

Page: 11/59

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 07 - VARIED INTERESTS					
02-07-490813	PROGRAM FEES REV-BIRTHDAY PARTIES	7,260.00	7,260.00	17,717.00	(10,457.00)
02-07-490815	PROGRAM FEES REV-PIANO LESSONS	19,504.00	19,504.00	35,764.40	(16,260.40)
02-07-490818	PROGRAM FEES REV-STEM CLASSES	1,260.00	1,260.00	1,096.00	164.00
02-07-490819	PROGRAM FEES REV-GAP	19,500.00	19,500.00	17,995.00	1,505.00
02-07-490820	PROGRAM FEES REV-EARLY RELEASE	7,270.00	7,270.00	7,790.00	(520.00)
02-07-490821	PROGRAM FEES REV-PUPPY TRAINING	8,532.00	8,532.00	8,839.00	(307.00)
02-07-490823	PROGRAM FEES REV-B4	27,993.00	27,993.00	31,963.17	(3,970.17)
02-07-490825	PROGRAM FEES REV-BASE	173,230.00	173,230.00	158,180.00	15,050.00
02-07-490826	PROGRAM FEES REV-KINDER ODYSSEY DJ	77,400.00	77,400.00	65,782.00	11,618.00
02-07-490834	PROGRAM FEES REV-THEATRE	3,240.00	3,240.00	(976.00)	4,216.00
02-07-490838	PROGRAM FEES REV-ADULT TRIPS	6,565.00	6,565.00	1,040.00	5,525.00
02-07-490840	PROGRAM FEES REV-MAGIC	1,460.00	1,460.00	1,521.00	(61.00)
Totals for dept 07 - VARIED INTERESTS		353,214.00	353,214.00	346,711.57	6,502.43

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT

Page: 12/59

Fund: 02 RECREATION

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 08 - SPECIAL EVENTS					
02-08-490911	PROGRAM FEES REV-SK RUN	1,000.00	1,000.00		1,000.00
02-08-490912	PROGRAM FEES REV-HALLOWEEN PARTY	1,200.00	1,200.00	1,028.00	172.00
02-08-490914	PROGRAM FEES REV-COLD BREWS	3,275.00	3,275.00	3,075.26	199.74
02-08-490917	PROGRAM FEES REV-SANTA COMES TO TOWN	5,000.00	5,000.00		5,000.00
02-08-490919	PRGM REV-DADDY DAUGHTER DATE NIGHT	2,200.00	2,200.00	2,832.00	(632.00)
02-08-490923	PROGRAM FEES REV-SECOND HAND TREASURES			45.00	(45.00)
02-08-490925	PROGRAM FEES REV-HOLIDAY EVENT	450.00	450.00		450.00
02-08-490936	PROGRAM FEES REV-FAMILY CAMPOUTS	750.00	750.00	1,174.40	(424.40)
02-08-490938	PROGRAM FEES REV-EGGSTRAVAGANZA	1,000.00	1,000.00	1,204.00	(204.00)
02-08-490939	PROGRAM FEES REV-FAMILY FUN NIGHT	480.00	480.00	588.00	(108.00)
02-08-490943	PROGRAM FEES REV-FAMILY EVENTS	2,965.00	2,965.00	1,548.90	1,416.10
02-08-490946	PROGRAM FEES REV-HOLIDAY HOUSE VISIT	1,950.00	1,950.00	1,451.17	498.83
02-08-490947	PROGRAM FEES REV-ANIMAL EVENTS	287.00	287.00	366.00	(79.00)
02-08-490948	PROGRAM FEES REV-CRAFTSHOW	400.00	400.00		400.00
02-08-490952	PROGRAM FEES-GINGERBREAD HOUSE WORKSHOP	880.00	880.00	490.00	390.00
Totals for dept 08 - SPECIAL EVENTS		21,837.00	21,837.00	13,802.73	8,034.27

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 13/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 09 - SENIOR FITNESS					
02-09-490224	WELLNESS PROGRAMS	800.00	800.00	39.00	761.00
02-09-490231	PROGRAM FEES REV-PERSONAL TRAINING	4,000.00	4,000.00	5,855.00	(1,855.00)
02-09-490232	PROGRAM FEES REV-CONTRACTUAL FITNESS	100.00	100.00	617.75	(517.75)
Totals for dept 09 - SENIOR FITNESS		4,900.00	4,900.00	6,511.75	(1,611.75)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT

Page: 14/59

Fund: 02 RECREATION

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 10 - ADMINISTRATION					
02-10-411100	TAX RECEIPTS REV-REAL ESTATE TAXES	1,200,000.00	1,200,000.00	1,339,165.89	(139,165.89)
02-10-411200	TAX RECPT REV-REAL ESTATE TAXES-AC	50,000.00	50,000.00		50,000.00
02-10-481810	MISCELLANEOUS REV-MISC. - GENERAL	1,374.00	1,374.00		1,374.00
Totals for dept 10 - ADMINISTRATION		1,251,374.00	1,251,374.00	1,339,165.89	(87,791.89)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION

Page: 15/59

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 21 - HARRER POOL					
02-21-420210	FEEES AND ADMISSIONS-POOL PASSES	90,000.00	90,000.00	88,824.90	1,175.10
02-21-420220	FEEES AND ADMISSIONS-POOL - DAILY RE	118,000.00	118,000.00	150,209.00	(32,209.00)
02-21-420230	FEEES AND ADMISSIONS-LIMITED POOL I	7,500.00	7,500.00	4,945.80	2,554.20
02-21-420250	FEEES AND ADMISSIONS-POOL - SWIM LI	2,000.00	2,000.00	5,827.00	(3,827.00)
02-21-420260	FEEES AND ADMISSIONS-WATER EXERCISE	4,700.00	4,700.00	4,925.88	(225.88)
02-21-420280	FEEES AND ADMISSIONS-POOL - RENTALS	6,000.00	6,000.00	21,785.00	(15,785.00)
02-21-420282	FEEES AND ADMISSIONS-POOL - RENTALS - DA			388.80	(388.80)
02-21-481810	MISCELLANEOUS REV-MISC. - GENERAL			1,772.53	(1,772.53)
Totals for dept 21 - HARRER POOL		228,200.00	228,200.00	278,678.91	(50,478.91)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 16/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 22 - ORIOLE POOL					
02-22-420210	FEEES AND ADMISSIONS-POOL PASSES	70,000.00	70,000.00	68,832.00	1,168.00
02-22-420220	FEEES AND ADMISSIONS-POOL - DAILY REC	50,000.00	50,000.00	46,849.00	3,151.00
02-22-420250	FEEES AND ADMISSIONS-POOL - SWIM LI	20,000.00	20,000.00	17,210.00	2,790.00
02-22-420280	FEEES AND ADMISSIONS-POOL - RENTALS	13,000.00	13,000.00	13,274.00	(274.00)
02-22-420282	FEEES AND ADMI-POOL - RENTALS - DA	12,000.00	12,000.00	(133.00)	12,133.00
02-22-481810	MISCELLANEOUS REV-MISC. - GENERAL			1,789.15	(1,789.15)
02-22-490479	PROGRAM FEES REV-TIGER SHARKS			5,028.00	(5,028.00)
Totals for dept 22 - ORIOLE POOL		165,000.00	165,000.00	152,849.15	12,150.85

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 17/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 24 - CONCESSIONS					
02-24-420242	FEEES AND ADMISSIONS-CN - HARRER IN	21,000.00	21,000.00	11,960.41	9,039.59
02-24-420244	FEEES AND ADMISSIONS-CN - ORIOLE IN	500.00	500.00		500.00
Totals for dept 24 - CONCESSIONS		21,500.00	21,500.00	11,960.41	9,539.59

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 18/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 25 - TIGER SHARK SWIM TEAM					
02-25-420270	TIGER SHARKS REVENUES	4,000.00	4,000.00		4,000.00
Totals for dept 25 - TIGER SHARK SWIM TEAM		4,000.00	4,000.00		4,000.00

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 19/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 31 - FIELD HOUSE AND PVCC RENTALS					
02-31-440200	RENTALS-RENTALS - PVCC ROOMS	6,000.00	6,000.00	3,222.50	2,777.50
02-31-440202	RENTALS-PVCC RENTALS - GYM			1,356.00	(1,356.00)
02-31-440501	RENTALS-FIELDHOUSE RENTALS - NATIO	15,000.00	15,000.00	28,660.40	(13,660.40)
02-31-440502	RENTALS-FIELDHOUSE RENTALS - AUSTI	100.00	100.00		100.00
02-31-440503	RENTALS-FIELDHOUSE RENTALS - MANSI	500.00	500.00		500.00
02-31-440504	RENTALS-FIELDHOUSE RENTALS - OKETO	300.00	300.00		300.00
02-31-440505	RENTALS-FIELDHOUSE RENTALS - HARRI	2,500.00	2,500.00	3,035.00	(535.00)
02-31-440506	RENTALS-ORIOLE PALM ROOM	1,500.00	1,500.00	5,704.00	(4,204.00)
Totals for dept 31 - FIELD HOUSE AND PVCC RENTALS		25,900.00	25,900.00	41,977.90	(16,077.90)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 20/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 32 - FITNESS CENTER					
02-32-420300	FEEES AND ADMISSIONS-FITNESS CLASSI	600.00	600.00	593.98	6.02
02-32-420305	FEEES AND ADMISSIN-OPEN GYM - GUES	6,000.00	6,000.00	12,561.00	(6,561.00)
02-32-460110	MEMBERSHIPS-RB - FITNESS MEMBERSH	180,000.00	180,000.00	179,346.76	653.24
02-32-480530	MISCELLANEOUS REV-VENDING MACHINE	1,000.00	1,000.00	2,350.84	(1,350.84)
Totals for dept 32 - FITNESS CENTER		187,600.00	187,600.00	194,852.58	(7,252.58)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 21/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
ESTIMATED REVENUES					
Dept 35 - MARKETING					
02-35-450584	SPONSORSHIP	13,000.00	13,000.00	25,825.00	(12,825.00)
02-35-450586	ACTIVITY GUIDE ADVERTISING	1,000.00	1,000.00		1,000.00
Totals for dept 35 - MARKETING		14,000.00	14,000.00	25,825.00	(11,825.00)
TOTAL ESTIMATED REVENUES		2,961,597.00	2,961,597.00	3,160,447.31	(198,850.31)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 22/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 01 - ATHLETICS					
02-01-591105	INSTRUCTOR SALARIES-PICKLEBALL			1,846.35	(1,846.35)
02-01-591131	INSTR SAL-SOFTBALL - ADULT SOFTBAI	2,875.00	2,875.00	2,062.83	812.17
02-01-591165	INSTRUCTOR SALARIES-TENNIS LESSONS	2,275.00	2,275.00		2,275.00
02-01-591212	STAFF FOR INDOOR COURT RENTALS	5,929.00	5,929.00		5,929.00
02-01-592103	CONTRACTING SERVICES - BASKETBALL	1,080.00	1,080.00		1,080.00
02-01-592105	CONTRACTING SERVICES-PICKLEBALL	1,008.00	1,008.00	251.23	756.77
02-01-592131	CONTRACTING-SOFTBALL - ADULT SOFTB	6,560.00	6,560.00	7,216.00	(656.00)
02-01-592141	CONTRACTING SERVICES-SPORTS TOURN	300.00	300.00	45.00	255.00
02-01-592170	CONTRACTING-YOUTH ATHLETIC CONTRA	7,000.00	7,000.00	9,837.42	(2,837.42)
02-01-592176	CONTRACTING SERVICES-ISKC KARATE	35,975.00	35,975.00	49,146.00	(13,171.00)
02-01-592179	CONTRACTING SERVICES-TKDO	9,044.00	9,044.00	8,726.20	317.80
02-01-592193	CONTRACTINGSERVICES-HOT SHOTS	55,320.00	55,320.00	62,498.28	(7,178.28)
02-01-593103	PRGM SUPP-BASKETBALL - YOUTH INST	285.00	285.00		285.00
02-01-593105	PROGRAM SUPPLIES-PICKLEBALL			1,166.61	(1,166.61)
02-01-593131	PRGM SUPP-SOFTBALL - ADULT SOFTBAI	5,100.00	5,100.00	3,628.66	1,471.34
02-01-593141	PROGRAM SUPPLIES-SPORTS TOURNAMENT	400.00	400.00	50.00	350.00
02-01-593165	PROGRAM SUPPLIES-TENNIS LESSONS	300.00	300.00		300.00
02-01-593212	PROGRAM SUPPLIES - GYM RENTALS	500.00	500.00	815.56	(315.56)
02-01-593512	PROGRAM SUPPLIES-FIELD RENTAL	500.00	500.00	495.60	4.40
Totals for dept 01 - ATHLETICS		134,451.00	134,451.00	147,785.74	(13,334.74)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION

Page: 23/59

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 03 - CAMPS					
02-03-591412	INSTRUCTOR SALARIES-CAMP COUNSELOF	102,567.00	102,567.00	120,497.35	(17,930.35)
02-03-591417	INSTRUCTOR SALARIES-CAMP SUPERVIS(C	6,016.00	6,016.00		6,016.00
02-03-591418	INSTRUCTOR SALARIES-CAMP SUPERVIS(C	2,720.00	2,720.00		2,720.00
02-03-592412	CONTRACTING SERVICES- CAMP	29,536.00	29,536.00	21,983.07	7,552.93
02-03-593412	PROGRAM SUPPLIES-CAMP	7,570.00	7,570.00	11,380.74	(3,810.74)
02-03-593417	PROGRAM SUPPLIES-CAMP - EXTENDED	400.00	400.00		400.00
02-03-593418	PRGM SUPP-RISE-N-SHINE (BEFORE CAM	500.00	500.00		500.00
Totals for dept 03 - CAMPS		149,309.00	149,309.00	153,861.16	(4,552.16)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT

Page: 24/59

Fund: 02 RECREATION

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 04 - DANCE					
02-04-591514	INSTRUCTOR SALARIES-DANCE - CREATI	22,484.00	22,484.00	11,414.02	11,069.98
02-04-591515	INSTRUCTOR SALARIES-DANCE - PLANNI			6,000.28	(6,000.28)
02-04-591520	INSTRUCTOR SALARIES-DANCE - RECITA	726.00	726.00	399.00	327.00
02-04-592514	CONTRACTING SERVICES-DANCE - CREA	1,100.00	1,100.00	1,038.40	61.60
02-04-592520	CONTRACTING SERVICES-DANCE - RECI	2,490.00	2,490.00	2,666.50	(176.50)
02-04-593514	PROGRAM SUPPLIES-DANCE - CREATIVE	6,600.00	6,600.00	1,047.07	5,552.93
02-04-593520	PROGRAM SUPPLIES-DANCE - RECITAL	505.00	505.00	99.96	405.04
Totals for dept 04 - DANCE		33,905.00	33,905.00	22,665.23	11,239.77

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 25/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 05 - ARTS & CRAFTS					
02-05-591623	INSTR SAL-ADULT GENERAL INTEREST	500.00	500.00	2,441.15	(1,941.15)
02-05-592617	CONTRACTING SERVICES-GUITAR LESSON	3,465.00	3,465.00	1,176.00	2,289.00
02-05-592622	CONTRACTING SERVICES-LANGUAGE CLAS	714.00	714.00	1,380.00	(666.00)
02-05-592623	CONTRACTING-ADULT GENERAL INTEREST	490.00	490.00		490.00
02-05-592624	CONTRACTING SERVICES-YOUTH CONTRA	4,177.00	4,177.00	12,430.25	(8,253.25)
Totals for dept 05 - ARTS & CRAFTS		9,346.00	9,346.00	17,427.40	(8,081.40)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 26/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 06 - PRESCHOOL-INFANTS					
02-06-591711	INSTRUCTOR SALARIES-PRE SCHOOL AII	92,730.00	92,730.00	64,944.28	27,785.72
02-06-591712	INSTR SAL-PRESCHOOL TEACHER PLANNI			62.01	(62.01)
02-06-591713	INSTRUCTOR SALARIES-PRESCHOOL TEA			36,621.97	(36,621.97)
02-06-591715	INSTRUCTOR SALARIES-TODDLER VARIET	324.00	324.00		324.00
02-06-592715	CONTRACTING SERVICES-TODDLER VARIH	258.00	258.00	561.00	(303.00)
02-06-593711	PROGRAM SUPPLIES-PRE SCHOOL	3,930.00	3,930.00	1,654.98	2,275.02
02-06-593715	PROGRAM SUPPLIES-TODDLER VARIETY	500.00	500.00	548.33	(48.33)
02-06-593716	PROGRAM SUPPLIES-INDOOR PLAYGROUNI	300.00	300.00	298.48	1.52
Totals for dept 06 - PRESCHOOL-INFANTS		98,042.00	98,042.00	104,691.05	(6,649.05)

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION

Page: 27/59

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 07 - VARIED INTERESTS					
02-07-591813	INSTRUCTOR SALARIES-BIRTHDAY PART	2,244.00	2,244.00	4,307.79	(2,063.79)
02-07-591815	INSTRUCTOR SALARIES-PIANO LESSONS	12,915.00	12,915.00	17,485.78	(4,570.78)
02-07-591819	INSTRUCTOR SALARIES-GAP	8,280.00	8,280.00	8,700.70	(420.70)
02-07-591820	INSTRUCTOR SALARIES-EARLY RELEASE	2,029.00	2,029.00		2,029.00
02-07-591823	INSTRUCTOR SALARIES-B4	17,280.00	17,280.00	14,033.40	3,246.60
02-07-591825	INSTRUCTOR SALARIES-BASE	107,393.00	107,393.00	64,280.67	43,112.33
02-07-591826	INSTRUCTOR SALARIES-KINDER ODY DIST	50,082.00	50,082.00	48,139.16	1,942.84
02-07-591828	BASE PLANNING			2,273.86	(2,273.86)
02-07-591830	INSTRUCTOR SALARIES-BASE SITE SUP			11,787.42	(11,787.42)
02-07-592813	CONTRACTING SERVICES-BIRTHDAY PART			3,348.62	(3,348.62)
02-07-592815	CONTRACTING SERVICES-PIANO LESSONS	500.00	500.00	391.80	108.20
02-07-592818	CONTRACTING SERVICES-STEM CLASSES	882.00	882.00	756.00	126.00
02-07-592819	CONTRACTING SERVICES-GAP	4,280.00	4,280.00	2,046.00	2,234.00
02-07-592820	CONTRACTING SERVICES-EARLY RELEASE			85.00	(85.00)
02-07-592821	CONTRACTING SERVICES-PUPPY TRAININ	5,972.00	5,972.00	6,297.90	(325.90)
02-07-592834	CONTRACTING SERVICES - ACTING IMP	2,268.00	2,268.00		2,268.00
02-07-592838	CONTRACTING SERVICES-ADULT TRIPS	3,384.00	3,384.00	140.00	3,244.00
02-07-592840	CONTRACTING SERVICES-MAGIC	1,022.00	1,022.00	1,078.00	(56.00)
02-07-593813	PROGRAM SUPPLIES-BIRTHDAY PARTIES	2,070.00	2,070.00	4,790.43	(2,720.43)
02-07-593815	PROGRAM SUPPLIES-PIANO LESSONS			392.40	(392.40)
02-07-593819	PROGRAM SUPPLIES-GAP	1,000.00	1,000.00	419.22	580.78
02-07-593820	PROGRAM SUPPLIES-EARLY RELEASE	1,300.00	1,300.00		1,300.00
02-07-593823	PROGRAM SUPPLIES-B4	1,788.00	1,788.00	4,301.44	(2,513.44)
02-07-593825	PROGRAM SUPPLIES-BASE	12,040.00	12,040.00	12,374.23	(334.23)
02-07-593826	PROGRAM SUPPLIES-KINDER ODY DIST	1,500.00	1,500.00	858.13	641.87
02-07-593838	PROGRAM SUPPLIES-ADULT TRIPS	2,275.00	2,275.00	1,568.90	706.10
Totals for dept 07 - VARIED INTERESTS		240,504.00	240,504.00	209,856.85	30,647.15

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 28/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 08 - SPECIAL EVENTS					
02-08-591912	INSTRUCTOR SALARIES-HALLOWEEN PART			220.22	(220.22)
02-08-591925	INSTRUCTOR SALARIES-SILVER BELL	120.00	120.00		120.00
02-08-591945	INSTRUCTOR SALARIES-BACK TO SCHOOL	100.00	100.00		100.00
02-08-592911	CONTRACTING SERVICES-SK RUN	200.00	200.00	150.00	50.00
02-08-592912	CONTRACTING SERVICES-HALLOWEEN PART	2,500.00	2,500.00	2,590.00	(90.00)
02-08-592914	CONTRACTING SERVICES-COLD BREWS	700.00	700.00	225.00	475.00
02-08-592917	CONTRACTING SERVICE-SANTA COMING TO T	800.00	800.00		800.00
02-08-592919	CONTRACTING-DADDY DAUGHTER DATE NIG	500.00	500.00	250.00	250.00
02-08-592925	CONTRACTING SERVICES-SILVER BELL	300.00	300.00		300.00
02-08-592926	CONTRACTING-SUMMER CONCERT SERIES	15,000.00	15,000.00	12,100.00	2,900.00
02-08-592935	CONTRACTING SERVICES-MOVIES IN THE PAI	1,440.00	1,440.00	1,020.00	420.00
02-08-592939	CONTRACTING SERVICES-FAMILY FUN NIG	700.00	700.00	725.00	(25.00)
02-08-592943	CONTRACTING SERVICES-HOT WHEELS CLASS	3,700.00	3,700.00	2,490.00	1,210.00
02-08-592945	CONTRACTING SERVICES-BACK TO SCHOOL B	5,000.00	5,000.00	3,919.75	1,080.25
02-08-592946	CONTRACTING SERVICES-HOLIDAY HOUSE VIS	600.00	600.00	715.00	(115.00)
02-08-592950	FREE EVENTS			650.00	(650.00)
02-08-592951	SERVICES - MORTON GROVE DAYS ACTIV			2,053.99	(2,053.99)
02-08-593911	PROGRAM SUPPLIES-5K RUN	400.00	400.00	275.98	124.02
02-08-593912	PROGRAM SUPPLIES-HALLOWEEN PARTY	1,000.00	1,000.00	1,134.82	(134.82)
02-08-593914	PROGRAM SUPPLIES-COLD BREWS	980.00	980.00	895.17	84.83
02-08-593917	PROGRAM SUPPLIES-SANTA COMING TO T	4,200.00	4,200.00	5,306.22	(1,106.22)
02-08-593919	PRGM SUPP-DADDY/DAUGHTER DATE NIGH	1,000.00	1,000.00	1,186.42	(186.42)
02-08-593925	PROGRAM SUPPLIES-SILVER BELL	150.00	150.00		150.00
02-08-593926	PROGRAM SUPPLIES-SUMMER CONCERT SE	385.00	385.00	265.99	119.01
02-08-593935	PROGRAM SUPPLIES-MOVIES IN THE PAI			76.86	(76.86)
02-08-593936	PROGRAM SUPPLIES-FAMILY CAMPOUT	525.00	525.00	434.38	90.62
02-08-593938	PROGRAM SUPPLIES-EGGSTRAVAGANZA	600.00	600.00	571.48	28.52
02-08-593939	HOT COCO SUPPLIES	30.00	30.00		30.00
02-08-593943	PROGRAM SUPPLIES-HOT WHEELS CLASS	100.00	100.00	81.97	18.03
02-08-593945	PROGRAM SUPPLIES-BACK TO SCHOOL B	100.00	100.00	219.98	(119.98)
02-08-593946	PROGRAM SUPPLIESHOLIDAY HOUSE VIS	500.00	500.00	455.47	44.53
02-08-593947	PROGRAM SUPPLIES-STEMULATION	200.00	200.00	186.48	13.52
02-08-593950	PROGRAM SUPPLIES-FREE EVENTS	3,000.00	3,000.00	420.83	2,579.17

01/03/2024 03:01 PM
User: mobrien
DB: Morton Grove Par

BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 29/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 08 - SPECIAL EVENTS					
02-08-593952	GINGERBREAD HOUSE	475.00	475.00	288.10	186.90
Totals for dept 08 - SPECIAL EVENTS		45,305.00	45,305.00	38,909.11	6,395.89

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BUDGET REPORT FOR MORTON GROVE PARK DISTRICT

Page: 30/59

Fund: 02 RECREATION

Calculations as of 12/31/2023

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 09 - SENIOR FITNESS					
02-09-591224	SALARIES - WELLNESS PROGRAM	172.00	172.00		172.00
02-09-591231	INSTRUCTOR SALARIES-PERSONAL TRAIN	2,000.00	2,000.00	3,917.23	(1,917.23)
02-09-593224	PROGRAM SUPPLIES - WELLNESS PROGR	300.00	300.00		300.00
Totals for dept 09 - SENIOR FITNESS		2,472.00	2,472.00	3,917.23	(1,445.23)

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BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
 Fund: 02 RECREATION
 Calculations as of 12/31/2023

Page: 31/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 10 - ADMINISTRATION					
02-10-511500	SALARIES-SUPERINTENDENT OF RECREA	89,740.00	89,740.00	90,521.15	(781.15)
02-10-511800	SALARIES & WAGES-COMMUNICATION MA	66,505.00	66,505.00	65,448.40	1,056.60
02-10-512300	SALARIES & WAGES-RECREATION SUPERV	276,005.00	276,005.00	265,755.30	10,249.70
02-10-512710	SALARIES-RECREATION/SAFETY COORDIN	47,850.00	47,850.00	48,024.40	(174.40)
02-10-520100	MATRL AND SUPP-BANK SERVICE CHARGE	45,000.00	45,000.00	47,713.86	(2,713.86)
02-10-520110	MATRL AND SUPP-OFFICE EXP - SUPPL	5,000.00	5,000.00	4,738.58	261.42
02-10-520130	MATRL AND SUPP-OFFICE EXP - POSTAC	614.00	614.00	4.90	609.10
02-10-530310	INSURANCE-INS - HEALTH & LIFE - DI	171,983.00	171,983.00	147,648.10	24,334.90
02-10-540110	UTILITIES-ELECTRICTY	16,800.00	16,800.00	12,980.59	3,819.41
02-10-540120	UTILITIES-HEATING FUEL	10,200.00	10,200.00	6,816.29	3,383.71
02-10-540130	UTILITIES-WATER	1,200.00	1,200.00	1,186.32	13.68
02-10-540150	UTILITIES-TELEPHONE	25,080.00	25,080.00	17,969.14	7,110.86
02-10-554100	CONTRACTUAL SERVICES-AGREEMENTS -	42,500.00	42,500.00	36,939.13	5,560.87
02-10-560100	EQUIPMENT-NEW EQUIP - OFFICE	2,000.00	2,000.00	420.90	1,579.10
02-10-560810	EQUIPMENT-NEW EQUIP - COMPUTER -	1,000.00	1,000.00		1,000.00
02-10-580202	COMPREHENSIVE PLAN COSTS	1,000.00	1,000.00	22,100.00	(21,100.00)
02-10-581200	EXP MISC.-EDUCATIONAL SEMINARS -	11,056.00	11,056.00	5,274.52	5,781.48
02-10-581210	EXP MISC-EDUCATIONAL COMPUTER TRA	1,000.00	1,000.00		1,000.00
02-10-581300	EXP MISC.-EMPLOYEE TRAVEL ALLOWANC	1,000.00	1,000.00	22.75	977.25
02-10-581310	EXP MISC-EMPLOYEE CPR TRAINING			112.00	(112.00)
02-10-581400	EXP MISCELLANEOUS-DUES & SUBSCRIP	1,745.00	1,745.00	695.89	1,049.11
02-10-581500	EXP MISCELLANEOUS-UNIFORMS	2,000.00	2,000.00	2,352.11	(352.11)
02-10-581600	EXP MISC.-MORTON GROVE SPECIAL EVI	1,000.00	1,000.00	367.59	632.41
02-10-589105	EXP MISCELLANEOUS-EMPLOYEE RECOGN	1,000.00	1,000.00	1,434.89	(434.89)
Totals for dept 10 - ADMINISTRATION		821,278.00	821,278.00	778,526.81	42,751.19

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BUDGET REPORT FOR MORTON GROVE PARK DISTRICT
Fund: 02 RECREATION
Calculations as of 12/31/2023

Page: 32/59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2023 ACTIVITY THRU 12/31/23	2023 Amended Budget AMT CHANGE
APPROPRIATIONS					
Dept 21 - HARRER POOL					
02-21-513302	SALARIES & WAGES-POOL - MANAGER RI	40,000.00	40,000.00	37,808.53	2,191.47
02-21-513304	SALARIES & WAGES-POOL - MANAGER OI			1,320.44	(1,320.44)
02-21-513306	SALARIES & WAGES-POOL - GUARDS REC	180,000.00	180,000.00	164,895.15	15,104.85
02-21-513307	SALARIES & WAGES-POOL - GUARDS OT			6,326.56	(6,326.56)
02-21-513308	SALARIES & WAGES-POOL - CASHIERS I	55,000.00	55,000.00	43,616.65	11,383.35
02-21-513309	SALARIES & WAGES-POOL - WATER EXEI	1,000.00	1,000.00	180.00	820.00
02-21-513310	SALARIES & WAGES-INCENTIVES	500.00	500.00	399.16	100.84
02-21-513311	SALARIES & WAGES-CASHIER OT			428.23	(428.23)
02-21-513314	SALARIES & WAGES-POOL - SWIM LESSC			3,248.02	(3,248.02)
02-21-513326	SALARIES & WAGES-END OF YEAR INCEN	5,000.00	5,000.00		5,000.00
02-21-520110	MATRL AND SUPP-OFFICE EXP - SUPPLI	1,500.00	1,500.00	72.30	1,427.70
02-21-520260	MATRL AND SUPP-REPAIR EQUIP - MAIN	2,000.00	2,000.00	2,723.98	(723.98)
02-21-520312	MATERIALS AND SUPPLIES-JANITOR SUI	2,000.00	2,000.00	1,207.48	792.52
02-21-520313	MATRL AND SUPP-SUPPLIES - GUARD TH	5,000.00	5,000.00	3,630.00	1,370.00
02-21-520314	MATRL AND SUPP-SUPPLIES - WATER EX	300.00	300.00	34.98	265.02
02-21-540110	UTILITIES-ELECTRICTY	12,000.00	12,000.00	11,080.82	919.18
02-21-540120	UTILITIES-HEATING FUEL	40,800.00	40,800.00	12,589.48	28,210.52
02-21-540130	UTILITIES-WATER	24,000.00	24,000.00	14,955.71	9,044.29
02-21-552200	CONTRACT SVCS-FRAMEWORK IT ASSISTE	1,000.00	1,000.00		1,000.00
02-21-553100	CONTRACTUAL SERVICES-POOL - CHEMIC	30,000.00	30,000.00	18,381.06	11,618.94
02-21-554100	CONTRACTUAL SERVICES-AGREEMENTS -	5,000.00	5,000.00	3,200.00	1,800.00
02-21-560700	EQUIPMENT-NEW EQUIP - POOL	8,000.00	8,000.00	6,389.45	1,610.55
02-21-570600	BLDG-LANDSCAPE-POOL - BLDG & REPAI	6,000.00	6,000.00	4,453.89	1,546.11
02-21-584100	EXP MISC.-POOL - GUARD SUITS & SUI	6,000.00	6,000.00	5,372.06	627.94
02-21-584300	EXP MISCELLANEOUS-POOL - SPECIAL I	2,000.00	2,000.00	1,831.54	168.46
02-21-584400	EXP MISCELLANEOUS-POOL - MISC EXPE	1,000.00	1,000.00	1,301.13	(301.13)
Totals for dept 21 - HARRER POOL		428,100.00	428,100.00	345,446.62	82,653.38

CARD SERVICE REPORT

MONTH: 12/1/2023

Ref. No.	DATE	Merchant	REASON	AMOUNT	BUDGET CODE
	Card Number	5957			
O'Brien	3-Nov	Amazon	Refrigerator water filter - ordered by Shawn from Parks	\$120.00	01-20-520221
O'Brien	9-Nov	USPS	Stamps	\$132.00	01-10-520130
O'Brien	10-Nov	DLX	2023 Tax Forms	\$235.94	01-10-520110
O'Brien	9-Nov	Lakeshore Recycling	Garbage pickup for Harrer Garage	\$142.85	01-20-554100
O'Brien	9-Nov	Lakeshore Recycling	Garbage pickup for Oriole Pool	\$489.77	01-20-554100
O'Brien	13-Nov	Amazon	Bearings - ordered for Shawn from Parks	\$45.50	01-20-520221
O'Brien	14-Nov	Hampton Office	GFOA Conference on Fraud	\$215.04	01-10-581200
O'Brien	15-Nov	Amazon	Dance Costume for Recreation	\$59.94	02-04-593514
O'Brien	17-Nov	UPS	Postage to send out Bond Payments	\$46.32	01-10-520130
O'Brien	21-Nov	Amazon	Ordered in Error - returned	\$69.70	01-10-481810
O'Brien	22-Nov	Zoom	Zoom Monthly Membership	\$15.99	01-10-581400
O'Brien	27-Nov	Frameworks	Monthly Billing for Computer Monitoring services - 5% discount if paid by Credit Card	\$3,576.67	01-10-552200
O'Brien	29-Nov	Bamboo HR	New HR system to do Employee Timekeeping and Hiring	\$802.22	01-10-551400
				\$5,951.94	
	Card Number	7019			
Braubach	5-Nov	Amazon	Winter Dance Showcase Costumes	\$196.95	02-04-593514
Braubach	6-Nov	Amazon	Winter Dance Showcase Costumes	\$138.33	02-04-593514
Braubach	6-Nov	Amazon	Winter Dance Showcase Costumes	\$117.99	02-04-593514
Braubach	6-Nov	Amazon	Winter Dance Showcase Costumes	\$118.14	02-04-593514
Braubach	6-Nov	Positive Promotions	Staff Holiday Pens	\$311.95	02-10-589105
Braubach	7-Nov	Amazon	Fitness Equipment	\$94.50	02-32-520370
Braubach	13-Nov	Spotify	Monthly music subscription	\$10.99	02-10-584100
Braubach	14-Nov	Target	Winter Dance Showcase Costumes	\$11.03	02-04-593514
Braubach	14-Nov	IAPD	Annual IPRA Conference Reg.	\$365.00	02-10-581200
Braubach	16-Nov	Amazon	Winter Dance Showcase Costumes	\$143.92	02-04-593514
Braubach	17-Nov	Amazon	Light Up the Park Supplies	\$72.37	02-08-593950
Braubach	16-Nov	Sams Club	Light Up the Park Supplies	\$101.67	02-08-593950
Braubach	17-Nov	Amazon	Winter Dance Showcase Costumes	\$19.99	02-04-593514
Braubach	25-Nov	GFS Store	Light Up the Park Supplies	\$18.05	02-08-593950
Braubach	28-Nov	Amazon	Grinch Dog Event Backdrop	\$13.28	02-08-593950
Braubach	30-Nov	DSG Restaurant	Lunch for Fitness Attendants	\$31.53	02-10-589105
				\$1,765.69	
	Card Number	2878			
Gorczyca	n/a				
				\$0.00	
Herrmann	Card Number	9610			
	7-Nov	Chicago Tribune	Online Monthly Subscription	\$23.96	02-35-554100

Herrmann	10-Nov	4 Imprint	Santa Comes to Town Bags w/Village, PD, and Morton Grove Days logo	\$809.99	02-08-593917
Herrmann	12-Nov	Picmonkey	Social Media Monthly Subscription	\$12.99	02-35-554405
Herrmann	12-Nov	Facebook	Ads> Special Events	\$13.46	02-35-554100
Herrmann	13-Nov	INQUO ENTERPRISES	Digital license for digital online Activity Guide (comes with analytics)	\$275.00	02-35-554100
Herrmann	14-Nov	Gravitiy Forms	Annual Forms Subscription - Wordpress	\$59.00	02-35-554100
Herrmann	14-Nov	Istock	Quarterly Fee > Image subscription	\$270.00	02-35-554100
Herrmann	14-Nov	Trigon Imaging Systems	Banner Material + Cyan and Magenta Toners	\$596.19	02-35-521584
Herrmann	23-Nov	Daily Herald	Online Monthly Subscription	\$12.00	02-35-554100
Herrmann	28-Nov	WpEngine	Monthly web hosting fee	\$59.00	02-35-554100
Herrmann	30-Nov	Promo	Monthly Video Subscription	\$131.00	02-35-554100
	Card Number	5137		\$2,262.59	
Baumgartner	6-Nov	Amazon	KO supplies	\$28.88	02-07-593826
Baumgartner	6-Nov	Dollar Tree	KO supplies	\$35.91	02-07-593826
Baumgartner	6-Nov	Walgreens	KO supplies	\$7.97	02-07-593826
Baumgartner	8-Nov	Wagner Farms	Prek field trip	\$114.00	02-06-593711
Baumgartner	13-Nov	Amazon	Dance costumes	\$62.96	02-04-593514
Baumgartner	16-Nov	Oriental Trading	Santa Stocking supplies	\$145.46	02-08-593946
Baumgartner	16-Nov	Amazon	Santa Stocking supplies	\$95.53	02-08-593946
Baumgartner	17-Nov	Amazon	Dance costumes	\$15.99	02-04-593514
Baumgartner	20-Nov	Dollar Tree	Messy mondays supplies	\$11.05	02-06-593715
Baumgartner	20-Nov	Amazon	Messy mondays supplies	\$19.01	02-06-593715
Baumgartner	21-Nov	Amazon	KO supplies	\$66.58	02-07-593826
Baumgartner	28-Nov	Amazon	KO supplies	\$67.04	02-07-593826
Baumgartner	28-Nov	IPRA	Conference registration	\$450.00	02-10-581200
Baumgartner	1-Dec	Michaels	Gingerbread decorating supplies	\$143.88	02-08-593952
Baumgartner	4-Dec	Dunkin	Dance teacher showcase gift	\$25.00	02-04-593514
	Card Number	5072		\$1,289.26	
Manno	22-Nov	Amazon	Laser Level	\$129.89	02-33-560200
Manno	29-Nov	Amazon	Janitorial supplies @ PVCC	\$48.95	02-33-520312
Manno	4-Dec	Amazon	Fire Alarm Parts	\$239.98	02-33-570200
	Card Number	1867		\$418.82	
Bregman	8-Nov	IPRA	2024 IPRA Conference	\$535.00	02-10-581400
Bregman	22-Nov	Mariano's	Be Kind to your mind Gift Card	\$25.00	02-10-589105
	Card Number	3727		\$560.00	
Wait	8-Nov	Marianos	Plates, utensils, napkins for board meeting - missing receipt	59.73	01-10-581250
Wait	8-Nov	Moretti's	Food for board meeting	131.57	01-10-581250
Wait	21-Nov	Ultimate Screen	Board apparel - hooded sweatshirts	563.00	01-10-581110
Wait	23-Nov	McAfee	Computer virus protection	159.36	01-10-581400
Wait	27-Nov	IAPD	IPRA/IAPD conference registration for Wait	365.00	01-10-581200

Wait	2-Dec	Moretti's	Food for Santa Comes to Town - to be reimbursed	83.85	02-08-593917
	Card number	0011		\$1,362.51	
Torres	4-Nov	Amazon	BASE Cleaning Supplies	\$53.86	02-07-593825
Torres	4-Nov	Dairy Queen	Cake	\$40.00	02-07-593813
Torres	6-Nov	Aquatic Council	CPO Renewal certificate	\$395.00	01-10-281200
Torres	6-Nov	Sysco	Snacks	\$276.06	02-07-593825
Torres	10-Nov	Dairy Queen	Cake	\$80.00	02-07-593813
Torres	12-Nov	Amazon	BASE Gym Supplies	\$49.99	02-07-593825
Torres	17-Nov	Amazon	Birthday Party Supplies	\$29.78	02-07-593813
Torres	17-Nov	Dollar Tree	Birthday Party Supplies	\$16.58	02-07-593813
Torres	17-Nov	Dairy Queen	Cake	\$40.00	02-07-593813
Torres	20-Nov	River Trail Park District	Field Trip - School Day Off	\$481.00	02-07-592823
Torres	20-Nov	Sysco	Snacks	\$1,338.75	02-07-593825
Torres	21-Nov	Enchanted Castle	Field Trip - School Day Off	\$488.25	02-07-592823
Torres	29-Nov	Amazon	BASE games	\$43.29	02-07-593825
				\$3,332.56	
	Card number				
				\$0.00	
	Card number	7973			
Khzakia	10-Nov	Amazon	Puzzle: Be Kind to Your Mind	\$19.99	01-10-580100
Khzakia	12-Oct	Amazon	Puzzle: Be Kind to Your Mind	\$16.99	01-10-580100
Khzakia	10-Nov	Amazon	Puzzle: Be Kind to Your Mind	-\$19.99	01-10-580100
Khzakia	12-Oct	Amazon	Puzzle: Be Kind to Your Mind	-\$16.99	01-10-580100
Khzakia	15-Nov	IPRA	IPRA Job Posting	\$165.00	02-08-593914
Khzakia	30-Nov	Morretis	Pizza for Maintenance Staff	\$51.49	01-10-580100
				\$216.49	
	Card number	6844			
Carderas	16-Nov	DELL	Michelles Laptop	\$874.43	01-10-560810
				\$874.43	
			Total:	\$18,034.29	

January 17, 2024

To the Finance Officer:

The payment of the above listed accounts has been approved by the Board of Park Commissioners at their regular scheduled board meeting and you are hereby authorized to pay the attached vendors from the appropriate funds.

President

Treasurer

**MORTON GROVE PARK DISTRICT
BOARD MOTIONS
January 17, 2024**

Administration and Finance Committee – Commissioner Pietron, Chair

Approved vendor list: I move that the Board of Park Commissioners approve the attached vendors.

Stake Body Truck Replacement : I move that the Board of Park Commissioners approve the purchase of a replacement stake body truck from one of the local truck dealers for an amount not to exceed \$80,000.00.

Ratifying the purchase of F-350: I move that the Board of Park Commissioners ratify the purchase of the 2023 Ford F-350.

Executive Director Employment Contract: I move that the Board of Park Commissioners approve the Executive Director's employment contract.

Part-Time and Seasonal Paid Time Off Policy: I move that the Board of Park Commissioners approve the changes to the Vacation for Part-Time Employees Policy.

Motions/New Business



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Marty O'Brien, Superintendent of Finance
Date: January 17, 2024
Regarding: Approved Vendor List

Issue:

To approve the list of Park District vendors as stated in the Morton Grove Park District Administrative Policy Manual.

Discussion:

The Morton Grove Park District has a policy where any vendor the park district uses needs to be approved in advance. This process allows the Finance Department to process payments and release checks without having to wait until the next monthly board meeting. This will also allow the District to take advantage of any discounts available for accelerating payments.

Park Board Action:

For the Board of Park Commissioners to approve the attached vendors.

VENDOR CODE	VENDOR NAME	INACTIVE	1099
00475	ABT	N	N
00580	SKOKIE ACE HARDWARE	N	Y
01175	JOHNSON CONTROLS SECURITY SOLUTIONS	N	N
02465	AIS INTERNATIONAL	N	N
03065	ALARM DETECTION SYSTEMS, INC.	N	N
03633	AMALGAMATED BANK OF CHICAGO	N	N
03634	AMALGAMATED BANK OF CHICAGO	N	N
04113	ANDERSON LOCK CO	N	N
05113	ARLINGTON POWER EQUIPMENT INC.	N	N
05735	ATLAS BOBCAT, LLC	N	N
06745	ACCURATE INDUSTRIES	N	N
08884	STEVE BENO	N	N
09665	BISHOP PLUMBING, INC.	N	N
10016	BLUE PEAK	N	N
10205	BONO CONSULTING, INC.	N	N
10954	BRONZE MEMORIAL COMPANY	N	N
11340	BS&A SOFTWARE	N	N
11341	BSN SPORTS, IC.	N	N
11415	BUCKERIDGE DOOR COMPANY	N	N
11480	BUGLE NEWSPAPERS	N	N
12515	FRANCESCA CAMPOBASSO	N	N
12775	CANON FINANCIAL SERVICES, INC.	N	N
13106	CASE LOTS, INC	N	N
13113	CASSIDY TIRE & SERVICE	N	N
13435	CENTRAL POOL SUPPLY, INC.	N	N
13436	SYMMETRY ENERGY SOLUTIONS	N	N
13900	CHICAGO KITE	N	N
13907	CMFP DEPT MG-06A	N	N
13908	CHICAGO TRIBUNE MEDIA GROUP	N	N
14314	CITI CARDS	N	N
14315	CITYTECH USA, INC.	N	N
14404	CLASSIC DESIGN AWARDS, INC.	N	N
14995	JOHN COHN	N	Y
15184	COLLEY ELEVATOR CO.	N	N
15265	COMCAST CABLE	N	N
15272	COMED	N	N
15355	CONNELLY'S ACADEMY	N	N
15394	CONSERV FS	N	N
15415	COOK COUNTY DEPT PUBLIC HEALTH	N	N
15439	COSTCO MEMBERSHIP	N	N
15915	SHERI COZZI	N	Y
16074	CREATIVE RESOURCE PERSONNEL	N	N
16075	PLERUS PRINTING	N	N
16090	CRESCENT ELECTRIC SUPPLY CO	N	N
16125	CRNE'S ENVIRONMENTAL CONTROL	N	N
16215	CROWN TROPHY OF SKOKIE	N	N
16415	TERRY CULLEN	N	Y
16416	TIM CULLEN	N	Y
16425	CUMMINS NPOWER	N	N
17225	DENNIS H. DAMON	N	Y
17895	WENDY DECARLO	N	Y
18600	DIRECT ENERGY BUSINESS	N	N
18608	DIRECT FITNESS SOLUTIONS, LLC	N	Y

VENDOR CODE	VENDOR NAME	INACTIVE	1099
18685	THOMAS D. DIXON	N	Y
18806	DONE DEAL PROMOTIONS	N	Y
20855	JAMES ECKWALL	N	Y
23122	ALERE ESCREEN	N	N
23886	ENERGYM GYMNAST I CS	N	N
25395	E-TOWN TENNIS	N	N
25985	TIAA COMMERCIAL FINANCE, INC.	N	N
27525	FAST SIGNS	N	N
27545	THE FAUCET SHOPPE	N	Y
27905	FERRET BACKGROUND CHECK	N	N
28332	FINAL GROVE MUSIC, INC.	N	N
28336	FIRST STUDENT	N	N
28876	FOLDING PARTITION SERVICES	N	N
29155	FRAMEWORK COMMUNICATIONS	N	Y
29250	FRIEL ELECTRIC	N	Y
29405	FRONTLINE TECHNOLOGIES	N	Y
29406	THE FUN ONES	N	N
30358	GARVEY'S OFFICE PRODUCTS	N	N
30733	GEMPLER'S INC	N	N
31614	NAPA	N	N
31915	GOLF MILL FORD, INC.	N	N
32191	GOVERNMENT FINANCE OFFICERS	N	N
32192	GOVHR USA	N	Y
32265	GRAPHIC ARTS SERVICE	N	N
3247	ALLSTAR ASPHALT, INC.	N	N
32542	GRAINGER	N	N
32543	GRAF TREE CARE, INC.	N	N
32620	GREEN TURF INC.	N	N
32632	LES GREENBERG	N	Y
32916	GUIDE BOOK PUBLISHING	N	Y
32935	GROOT, INC.	N	N
33524	GYMNASTS ETC	N	N
33525	GYMNASTICS SPOT	N	N
33527	GYMNASTICS X-CALIBUR	N	N
33687	HACIENDA LANDSCAPING INC.	N	N
34070	HALOGEN SUPPLY COMPANY, INC.	N	N
34725	HARRIS COMPUTER SYSTEMS	N	N
35428	HEARTLAND SPORTS, LLC	N	Y
35435	JERRY HEIDLAUF	N	N
35885	HESCO, INC	N	Y
36215	HILL MECHANICAL GROUP	N	N
36515	HITCHCOCK DESIGN, INC.	N	N
37385	HOT SHOTS SPORTS	N	Y
37425	HOUSE OF RENTAL	N	N
37685	HP PRODUCTS	N	N
41708	STEVE JONES	N	N
41752	NCPERS GROUP LIFE INSURANCE	N	N
41753	ILLINOIS ASSOC. PARK DISTRICTS	N	N
41756	ILLINOIS DEPT. OF AGRICULTURE	N	N
41767	IGFOA	N	N
41773	ILLINOIS LIQUOR CONTROL COMM.	N	N
41778	IL OFFICE STATE FIRE MARSHAL	N	N
41780	ILLINOIS SHOTOKAN KARATE CLUB	N	N

VENDOR CODE	VENDOR NAME	INACTIVE	1099
42075	IMPACT NETWORKING, LLC	N	N
42390	INTERSTATE BATTERY	N	N
45385	J & D INSTANT SIGNS, INC.	N	N
45686	JAMES DRIVE SAFETY LANE, LLC	N	Y
45865	TOM JAWORSKI	N	Y
45911	JC LICHT, LLC - DEPT #10472	N	Y
45985	JEFF ELLIS & ASSOCIATES, INC.	N	N
47405	JOSEPH MULLARKEY DISTRIBUTORS	N	N
48265	MAGIC OF GARY KANTOR	N	Y
49336	FEDEX	N	N
49576	THE KIPLINGER LETTER	N	N
4993	AQITY RESEARCH & INSIGHTS, INC.	N	N
51196	LAGUNA ASSC. OF THE MIDWEST	N	Y
51815	LEADING EDGE AUTOMOTIVE	N	N
53145	LOMBARD PARK DISTRICT	N	N
53375	LOW VOLTAGE WORKS, INC.	N	N
53725	LURVEY LANDSCAPE SUPPLY	N	N
54085	NORTH SHORE OFFICIALS ASSOCIATION	N	Y
54420	MAINE-NILES ASSN OF SP RECREATION	N	N
54423	MAINE EAST HIGH SCHOOL 207	N	N
54426	MAINE TOWNSHIP TOWN HALL	N	N
56280	MC MASTER-CARR SUPPLY CO	N	N
56525	MEDIEVAL TIMES	N	N
56665	MENARDS	N	N
57024	MIDWEST COMMERCIAL FITNESS	N	N
57416	MINUTEMAN PRESS-MORTON GROVE	N	N
58280	MORTON GROVE FOUNDATION	N	N
58284	MORTON GROVE PUBLIC LIBRARY	N	N
58355	MORTON GROVE DAYS COMMISSION	N	N
58375	MORTON GROVE CHAMBER OF COMMERCE	N	N
58392	MORTON GROVE SUPPLY COMPANY	N	N
58905	THE MULCH CENTER	N	Y
59839	NATIONAL RECREATION & PARK ASS	N	N
60773	NILES TOWNSHIP FOOD PANTRY	N	N
60775	DAIRY QUEEN OF NILES	N	Y
61162	NORTH BRANCH RESTORATION PROJ.	N	N
61176	NORTH SHORE FAUCETS	N	N
61177	NORTH SHORE UNIFORM	N	N
61305	NOVATRONICS	N	N
61595	NUTOYS LEISURE PRODUCTS	N	N
62395	O'BRILL COMPANY	N	N
66066	OZINGA READY MIX CONCRETE INC.	N	N
69054	JENNY PARISI	N	N
69071	PARK DISTRICT RISK MANAGEMENT	N	Y
69350	TOTAL SIGHT - PARTY PRINCESS PRODUC	N	Y
69356	PATYK FARMS	N	N
69918	PERFORMANCE SOUND, LLC	N	N
70257	PETTY CASH-MARTIN O'BRIEN	N	N
70850	PIONEER PRESS	N	N
70905	PITNEY BOWES GLOBAL FINANCIAL	N	Y
70907	PLAYWORLD SYSTEMS, INC	N	N
71285	POLICE LAW INSTITUTE	N	N
71460	POSTMASTER	N	N

VENDOR CODE	VENDOR NAME	INACTIVE	1099
71760	PRAIRIE GYMNASTICS CLUB	N	Y
71956	PROSAFETY, INC.	N	N
71966	PROMO GEAR PLUS,LLC	N	Y
72926	QUICK SCORES LLC	N	N
73574	RC JUGGLE ENTERTAINMENT	N	N
73655	RECORD A HIT, INC.	N	N
73797	REGIONAL TRUCK EQUIPMENT	N	N
73865	FERGUSO	N	N
74874	RUSS ROBIN	N	Y
75344	FERNANDO RODRIGUEZ	N	Y
75635	ROSE PEST SOLUTIONS	N	N
75639	JOHNSTONE SUPPLY	N	N
75903	FRANK ROWLEY	N	Y
76373	JIM RUSHMEYER	N	Y
76377	RUSSO POWER EQUIPMENT	N	N
76885	SAFETY KLEEN	N	N
76991	SANTO SPORT STORE	N	N
77016	SANTA'S VILLAGE	N	Y
77505	SCHUBERT TENNIS	N	N
77563	ROBBINS SCHWARTZ	N	Y
77564	SCOTT SCHWARTZ	N	N
78114	SERVICE SANITION	N	N
78305	SHARPER DOT PRINTING, INC.	N	N
78575	SHERWIN WILLIAMS COMPANY	N	N
78875	TOM SHUNICK	N	N
79725	PAT SLEINE	N	N
79726	SKOKIE VALLEY MATERIAL	N	N
79885	SMART SIGN	N	N
80596	SPECTRIO, LLC	N	N
80597	SPEED PRO IMAGING	N	Y
80960	STATE INDUSTRIAL PRODUCTS	N	N
81005	STALKER SPORTS FLOORS	N	N
81126	CASHIER, BOILERS	N	N
81925	P.R. STREICH & SONS, INC.	N	N
82475	SWANK MOTION PICTURES, INC	N	N
82825	SYSCO FOOD SERVICES	N	N
83165	BRAD TANDET	N	N
84326	SCOTT THOMPSON	N	N
84386	THOR GUARD INC	N	N
85060	TOWN SQUARE PUBLICATIONS	N	Y
85186	TRAVELING WORLD OF REPTILES	N	Y
85485	JOE TUDISCO	N	N
87705	THE ULTIMATE SCHOOL OF GUITAR	N	Y
88140	UNIVERSITY OF ILLINOIS PSEP	N	N
88904	U.S. ARBOR PRODUCTS, INC.	N	N
88905	U.S. FIRE & SAFETY EQUIPMENT	N	N
90095	VERIZON WIRELESS	N	N
90096	VERMONT SYSTEMS, INC.	N	N
90205	VCG UNIFORM	N	N
90331	VILLAGE OF MORTON GROVE	N	N
92005	WALLACE ENTERTAINMENT	N	Y
92265	WAREHOUSE DIRECT	N	N
94005	WILLIAMS ASSOCIATES ARCHITECTS, LTD	N	N

VENDOR CODE	VENDOR NAME	INACTIVE	1099
94118	WILD DAISY	N	Y
94645	WINTRUST BANK	N	N
95845	THE W-T GROUP, LLC	N	Y
98265	ZAKER VIDEO PRODUCTIONS, INC.	N	N
98587	UPLAND DESIGN	N	N
98588	VETERANS FLOORS INC.	N	N
98591	TIME TO RUN	N	Y
99646	4IMPRINT, INC.	N	N
99650	LAUTERBACH & AMEN, LLP	N	Y
99653	PARKREATION, INC.	N	N
99655	WINDY CITY LIGHTS INC.	N	N
99666	SUNSHINE ARTS AND CRAFTS	N	N
99669	SOCCER MADE IN AMERICA	N	N
99674	STEINER ELECTRIC COMPANY	N	N
99676	DARLEY	N	N
99677	KIDZMAGIC	N	Y
99678	BRADY INDUSTRIES OF ILLINOIS, LLC	N	N
99679	SEGAL CONSULTING	N	N
99680	MID-AMERICA SPORTS ADVANTAGE	N	N
99681	GIFTS GALORE, LLP	N	Y
99683	LEE N' EDDIES	N	N
99684	GALETON	N	N
99685	WATERMASTER, INC.	N	N
99687	CARROT-TOP INDUSTRIES, INC.	N	N
99688	BURRIS EQUIPMENT	N	N
99690	GROWER EQUIPMENT	N	N
99692	FUNTOPIA ADVENTURE PARK	N	Y
99693	RIVER TRAILS PARK DISTRICT	N	N
99694	WATER PRODUCTS-AURORA	N	N
99695	SCHULTZ BARREL & DRUM	N	N
99696	WHEELING PARK DISTRICT	N	N
99697	SCHURING & SCHURING, INC.	N	N
99700	REINDERS, INC.	N	N
99701	FIFTH THIRD BANK	N	N
99702	AMERICAN LEAK DETECTION	N	Y
99703	ERC WIPING PRODUCTS	N	N
99705	BUSHNELL INCORPORATED	N	N
99706	GROVER FABRICATION AND WELDING	N	Y
99707	HOLLIS ZELESKY	N	Y
99708	LEARN FOR LIFE CPR, INC	N	N
99710	BILLY CROFT PRODUCTIONS	N	Y
99712	SKYE ENTERTAINMENT GROUP, LTD.	N	Y
99713	THE GARLAND COMPANY, INC.	N	N
99714	CONNEY SAFTEY	N	N
99715	BILL'S PLUMBING & SEWER, INC.	N	N
99716	TANGERINE PROMOTIONS - BAMKO LLC	N	Y
99717	TRENT ANDERSON	N	Y
99718	SKYZONE ELMHURST	N	N
99719	REID SPEARS	N	Y
99720	MATTHEW KERR	N	Y
99721	FRANK CANINO	N	Y
99722	ETHAN BELL	N	Y
99723	ARTS WARRIOR-BARBARA WEIGAND	N	Y

VENDOR CODE	VENDOR NAME	INACTIVE	1099
99724	ADAM MICHAELS	N	Y
99725	DEPARTMENT OF THE TREASURY	N	N
99726	LIFE FITNESS	N	N
99727	THOMAS PUMP COMPANY, INC.	N	N
99728	THE BAREFOOT HAWAIIAN INC.	N	N
99729	ULTIMATE NINJAS LIBERTYVILLE	N	N
99730	DOG WASTE DEPOT	N	N
99731	STEVE BELLIVEAU	N	Y
99732	ACCURATE OFFICE SUPPLY CO.	N	N
99733	GAYLORD BROS., INC.	N	N
99734	FASTENAL COMPANY	N	N
99735	ACTION TERRITORY	N	Y
99736	THE LIFEGUARD STORE	N	Y
99737	TERRY LIVINGSTON	N	Y
99738	BOBS DAIRY SERVICE	N	N
99739	MAGIC BY RANDY INC.	N	Y
99741	LEGOLAND DISCOVERY CENTER	N	N
99742	MARTIN IMPLEMENT	N	N
99743	ROCK 'N' KIDS, INC.	N	N
99744	RECREONICS	N	N
99745	D&R TRUCKING COMPANY	N	N
99746	GK ELITE SPORTSWEAR	N	Y
99747	STEM ENRICHMENT SERVICES	N	N
99748	FIRST AMERICAN TITLE INS. COMPANY	N	N
99749	ARAMSCO INC.	N	N
99750	BATTERIES PLUS LLC	N	N
99752	CHILDREN'S THEATRE COMPANY	N	N
99755	PUBLIC COMMUNICATIONS INC.	N	N
99756	SUSAN STEIN, RDN, LD	N	Y
99757	LOGO IT, INC.	N	N
99758	NILES WEST H.S. ATHLETIC DEPARTMENT	N	N
99759	CHAPMAN AND CUTLER LLP	N	Y
99760	U.S. WATER HEATING SOLUTIONS	N	Y
99762	ILLINOIS DEPT. OF NATURAL RESOURCES	N	N
99763	ASCAP	N	Y
99764	BMI	N	N
99766	CHICAGO SKY	N	Y
99767	PETER NERAD	N	Y
99768	WELLBEATS, INC	N	N
99769	COURTESY PLUMBING & SERVICES, INC.	N	N
99770	ROCK YOUR BEAT	N	N
99771	KIPLINGER TAX LETTER	N	N
99772	ENCHANTED CASTLE	N	Y
99773	DREAMS GYMNASTICS CLUB	N	N
99774	LIPONI FOUNDATION	N	N
99776	VOLLMAR CLAY PRODUCTS CO.	N	N
99777	FLUORECYCLE, INC.	N	N
99778	IMAGINE NATION, LLC	N	Y
99779	MEDLIN COMMUNICATIONS, INC	N	N
99780	SKOKIE PARK DISTRICT	N	N
99782	ERIKSSON ENGINEERING ASSOCIATES, LTD	N	N
99783	ANCHOR INDUSTRIES INC	N	N
99784	BOWER CONSULTING GROUP, LLC	N	Y

VENDOR CODE	VENDOR NAME	INACTIVE	1099
99785	SEECO CONSULTANTS	N	N
99786	JASON KOLLUM	N	Y
99787	M.G.M.G. DISTRIBUTORS	N	N
99788	ULINE	N	N
99789	W.B. OLSEN	N	N
99790	YOUNG REMBRANTS	N	Y
99791	LANDMARK FORD INC.	N	N
99792	A&B ENVIRONMENTAL CONSTRUCTION	N	N
99794	ILLINOIS DEPT. OF PUBLIC HEALTH	N	N
99795	NAC SUPPLY, INC.	N	N
99797	PEERLESS FENCE	N	N
99800	A-MONK'S SIGN COMPANY INC	N	N
99801	NICK AND ERNIE'S/FIX AUTO SKOKIE	N	N
99802	DEMARR SEALCOATING INC.	N	N
99803	MIDWEST WRECKING CO	N	N
99804	POWER EQUIPMENT LEASING	N	N
99806	JENSEN'S PLUMBING & HEATING	N	N
99807	SCHAEFGES BROTHERS INC	N	N
99809	GORDON BANNERMAN LIMITED	N	N
99810	REACH MEDIA NETWORK	N	N
99811	ALTHOFF INDUSTRIES INC	N	N
99812	WESTERN ARCHITECTUAL IRON CO	N	N
99813	DBM SERVICES INC	N	N
99814	ELLIOT CONSTRUCTION CORP	N	N
99815	NATIONAL HEAT & POWER CORP	N	N
99816	LANGUAGE IN ACTION, INC.	N	N
99817	HILL FIRE PROTECTION, LLC	N	N
99818	J.S. RIEMER, INCORPORATED	N	N
99819	LIZ BERG MUSIC,LLC	N	Y
99820	SERENDIPITY BAND LLC	N	Y
99821	BOPOLOGY, INC.	N	Y
99822	ROB LOAR	N	Y
99823	FRANK AND DAVE INC.	N	Y
99824	CADILLAC GROOVE	N	Y
99825	R.E. ALLEN AND ASSOCIATES, LTD.	N	N
99826	BEACON ATHLETICS	N	Y
99827	AUTOMATIC DOOR AUTHORITY	N	N
99828	RASCO MASON CONTRACTORS	N	N
99829	V AND J LANDSCAPING AND SERVICES	N	N
99830	KELLY STACHURA	N	Y
99831	PRESTIGE DISTRIBUTIONS, INC	N	N
99832	KNUCKLEBALL COMEDY LLC	N	Y
99833	A-1 ROOFING COMPANY	N	N
99834	LRS HOLDINGS, LLC	N	Y
99835	SOUND PLANNING ASSOCIATES, INC.	N	N
99836	C.A.D. CONTRACT GLAZING, INC	N	N
99837	ROYCE ROLLS RINGERS CO.	N	N
99839	ASCHER BROTHERS INC.	N	N
99840	SOIL AND MATERIAL CONSULTANTS, INC.	N	N
99841	BENNETT DOOR SERVICES, INC.	N	N
99842	PLANNING RESOURCES INC.	N	N
99843	MENCONI TERRAZZO, LLC	N	Y
99844	PIONEER ATHLETICS	N	Y

VENDOR CODE	VENDOR NAME	INACTIVE	1099
99846	GLI SERVICES, INC.	N	N
99847	NICOR GAS	N	N
99848	MIDWEST GROUNDCOVERS LLC	N	Y
99849	LANDSCAPE STRUCTURES INC.	N	N
99850	GOODMARK NURSERIES	N	N
99851	JOHNSON HEALTH TECH NA INC.	N	N
99852	ACTION FENCE CONTRACTORS INC.	N	N
99853	DOUGLAS FLOOR COVERING, INC.	N	N
99854	BREEZY HILL LANDSCAPING	N	N
99856	COLOR YOUR OWN	N	N
99857	PAUL MARGOLIS- DBA I MAK M LAF	N	Y
99859	BODYMINDSPIRITFITNESS CORP.	N	N
99860	NATIONAL SALT SUPPLY	N	N
99861	AQUA PURE ENTERPRISES, INC.	N	N
99862	LEAF	N	Y
99863	PEERLESS NETWORK, INC.	N	N
99864	THE BOELTER COMPANIES, INC.	N	N
99865	ABBEEY PAVING CO., INC	N	N
99866	KESSOR ENTERPRISES, LTD	N	N
99867	EVANS AND SON BLACKTOP, INC	N	N
99868	OLD TOWN SCHOOL OF FOLK MUSIC	N	N
99869	ROUTE 12 RENTAL	N	N
99870	JULIA ZOLTOWSKY	N	Y
99871	GLOBAL FIRE PROTECTION COMPANY	N	N
99872	CIAO BELLA SEWING	N	Y
99873	GOLF SCHOOL DISTRICT 67	N	N
99874	SAFTEY FIRSTAQUATICS, LLC	N	N
99875	OVIDIO SALGADO	N	N
99876	NATIONAL BUISNESS FURNITURE	N	N
99877	HINCKLEY SPRINGS	N	N
99878	ALEN	N	N
99879	KIRBYBUILT	N	N
99880	MISFITS CONSTRUCTION COMPANY	N	N
99881	UNCLE JON'S MUSIC, INC.	N	N
99882	OUTCAST JAZZ BAND, LLC	N	N
99883	SECOND HAND SOUL BAND,INC.	N	N
99884	THE WAYOUTS, LLC	N	N
99885	NVB PLAYGROUNDS DBAAA STATE OF PLAY	N	N
99886	TIGERMEDICAL	N	N
99887	JAMIE CERVANTES	N	N
99888	ADVOCATE CHRIST MEDICAL CENTER-CPC	N	N
99889	MITYLITE INC.	N	N
99890	H&H ELECTRIC CO.	N	N
99891	ARTHUR CLESENS INC	N	N
99892	TREDROC TIRE SERVICES	N	N
99893	ILLINOIS STATE POLICE BUR OF IDENTI	N	N
99894	JOHN WONDRASEK CREATIVE SERVICES	N	N
99895	H. M. WITT & CO.	N	N
99896	ICOOK, INC	N	N
99897	GEORGE'S LANDSCAPING INC.	N	N
99898	STAS USA LLC	N	N
99899	LITANIA SPORTS GROUP	N	N
99900	GMS HEATING & COOLING	N	N

VENDOR CODE	VENDOR NAME	INACTIVE	1099
99901	UNIVAR SOLUTIONS	N	N
99902	MTJ ENTERTAIN LLC,C/O STEVE SCHNECK	N	Y
99903	KIEFER AQUATICS	N	N
99904	SPORTSKIDS, INC	N	N
99905	JOHN COYNE	N	N
99906	GOLD MEDAL CHICAGO ML30	N	N
99907	JLH LAND SURVEYING INC.	N	N
99908	NILES PARK DISTRICT	N	N
99909	ORIGINAL WATERMEN, INC.	N	N
99910	CAPITAL ONE TRADE CREDIT	N	N
99911	COMPUTER EXPLORERS	N	Y
99912	NORTH AMERICAN CORP OF ILLINOIS	N	N
99913	AHW LLC - WAUCONDA	N	Y
99914	CASINO GROUP INC.	N	N
99915	CANON SOLUTIONS AMERICA	N	N
99916	MIDWEST GLASS TINTERS, INC.	N	N
99917	THE DAVEY TREE EXPERT COMPANY	N	N
99918	EMINJAYIN PRODUCTIONS	N	N
99919	MAD SCIENCE OF NORTHERN ILLINOIS	N	N
99920	PECOVER DECORATING SERVICES	N	N
99921	DES PLAINES MATERIAL & SUPPLY	N	N
99922	TRI-STATE CUT STONE & BRICK CO	N	N
99923	MULTIPLE CONCRETE ACCESSORIES	N	N
99924	JAYNE MANGIONE	N	Y
99925	S & S GLASS COMPANY, INC.	N	N
99926	FAST MRO SUPPLIES, INC.	N	N
99927	CONSUMER REPORTS	N	N
99928	SIGNARAMA	N	N
99929	CHANG'S TAEKWONDO	N	N
99930	IMPERIAL SERVICE SYSTEMS, INC.	N	N
99931	SPORTS IMPORTS	N	N
99932	BASS/SCHULER ENTERTAINMENT	N	N
99933	SMARTY PANTS WORLD LLC	N	Y
99934	OCCUPATIONAL HEALTH CENTERS OF IL	N	N
99935	EXCEL AERIAL IMAGES	N	Y
99936	JOSEPH AUDIO VIDEO SOLUTIONS INC.	N	N
99937	TIERRA	N	N
99938	MIDAMERICAN ENERGY SERVICES, LLC	N	N
99939	DAVID MACK	N	Y
99940	KELSO-BURNETT CO	N	N
99941	CELEBRATION AUTHORITY	N	N
99943	NORTHERN TOOL & EQUIPMENT	N	N
99944	THE POWER OF DANCE	N	N
99945	THE CHICAGO CUBS	N	N
99946	J & J ENTERPRISE	N	N
99947	BRADLEY WHITE	N	Y
99948	DAVID DOWNER	N	Y
99949	STARLIGHT CITY	N	N
99950	MUSIC BY LISE	N	Y
99951	KOHL CHILDREN'S MUSEUM	N	N
99952	EPACT NETWORK LTD.	N	N
99953	PROSHRED CHICAGO	N	N
99954	KYLOR BERKMAN	N	N

VENDOR CODE	VENDOR NAME	INACTIVE	1099
99955	BOWLERO NILES	N	N
99956	CORE-VETTE CORING AND SAWING	N	N
99957	CHAMPION POOL SUPPLY	N	N
99958	ATHLETICS PUTTERMAN	N	N
99959	JENNINGS CHEVROLET	N	N
99960	STARLIGHT EXPRESS COACHES INC.	N	N
99961	NAMI CCNS	N	N
99962	DONNA HEDRICK	N	N
99963	TREND CARPETS INC.	N	N
99964	PETE THE PAINTER	N	N
99965	CHESS WIZARDS, INC.	N	N
99966	MAXX CONTRACTORS CORP.	N	N
99967	BLACK BEAR INNOVATIONS, INC.	N	Y
99968	SKYHAWKS SPORTS ACADEMY, INC.	N	N
99969	PREMISTAR-NORTH	N	N
99970	CLOWNING AROUND ENTERTAINMENT INC	N	N
99971	BILL'S AUTO & TRUCK REPAIR	N	N
99972	PLATINUM POOL	N	N
99973	OTIS ELEVATOR COMPANY	N	N
99974	O'REILLY	N	N
99975	ROYAL PRINCESS PARTIES LLC	N	N
99976	J&M BUILDING MAINTENANCE, INC.	N	N
99977	WILMETTE TRUCK & BUS	N	N
99978	WILLIAMS ROOFING & INSULATION, INC.	N	N
99979	HEARTLAND BEVERAGE, LLC	N	Y
99980	MUSCO SPORTS LIGHTING, LLC	N	N
99981	D. BOND & ASSOCIATES INC.	N	N
99982	ILLUMINATED BREW WORKS	N	N
99983	HINSHAM SEALANTS, INC.	N	N
99984	INVEX DESIGN	N	N
99985	UNCLAIMED PROPERTY DIVISION	N	N
99986	ABBOTT TREE CARE PROFESSIONALS, LLC	N	N
99987	WHITE CAP, L.P.	N	N
99988	METAL OPTIONS EXCHANGE CORP	N	N
99989	HR SOURCE	N	N
99990	ROD BAKER FORD	N	N
99991	HAGG PRESS INC.	N	N
99992	DAIRY QUEEN OF WILMETTE	N	N
MISC		N	N



Memorandum

To: Board of Park Commissioners

From: Keith Gorczyca, Superintendent of Parks & Facilities
Jeffrey Wait, Executive Director

Date: January 17, 2024

Subject: Authority to Purchase a new Stake Body Truck

Issue:

The park district's Stake Body Truck is up for replacement.

Discussion:

In the 2024 Capital Plan the 2008 Ford F350 Stake Body Truck is scheduled for replacement. In the past the park district would acquire this from the State of Illinois Vehicle Purchase program. Since COVID, this program is no longer being offered and local government agencies must resort to contacting multiple dealers and getting quotes. Based on those quotes, the park district must then move quickly to secure the purchase by signing a contract since time is of the essence and getting Board approval would take too long. Once the purchase is completed, we will report the details of the transaction back to the board.

Park Board Action:

Based on the discussion above, we are asking permission from the board to purchase a replacement stake body truck from one of the local truck dealers for an amount not to exceed \$80,000.00.



**MORTON GROVE
PARK DISTRICT**

Memorandum

To: Board of Park Commissioners
From: Martin O'Brien, Superintendent of Finance
Jeffrey Wait, Executive Director
Date: January 17, 2024
Subject: Ratify the Purchase a new Ford F-350

Issue:

To inform the Board of Commissioners of the circumstances surrounding the purchase of a 2023 Ford F-350.

Discussion:

In the 2024 Capital Plan, the 2006 GMC Truck that transports water to various locations is scheduled for replacement. In the past the park district would acquire this from the State of Illinois Vehicle Purchase program. Since COVID, this program is no longer being offered and local government agencies must resort to contacting truck dealers and getting quotes. Once a truck is identified, the park district must move quickly to secure the purchase by signing a contract or the vehicle will be sold to another agency.

Therefore, the park district sent emails to several dealers both in the area and downstate. It should be noted that we only asked for trucks that were available for immediate purchase and in stock. The reason for the prices varying so widely is due to additional options on some trucks that were not on others. The results are listed below:

Rod Ford	\$51,342.00
Roesch Ford	\$64,180.00
Morrow Ford	\$62,970.00

The park district completed the purchase with Rod Baker for the 2023 Ford F-350 in December 2023.

Park Board Action:

That the Board of Commissioners vote to ratify the purchase of the 2023 Ford F-350.



Memorandum

To: Board of Park Commissioners
From: Jeffrey Wait, Executive Director
Date: January 17, 2024
Subject: Executive Director Employment Contract

Issue:

The Executive Director's employment contract needs to be approved.

Discussion:

The current employment contract for the Executive Director expired at the end of 2023. Prior to its expiration, the Executive Director and the Board President verbally agreed to adjusted certain areas within the contract.

- **Term:** The term of the contract will remain at three years, as is customary and consistent with previous contracts.
- **Compensation:** The annual salary at the start of the contract represents a 4% increase over the previous year and is consistent with the full-time staff merit increase for this year.
- **Merit Increase:** The Executive Director will be entitled to an annual merit increase at the discretion of the Board.

The contract drafted by the District's corporate council is attached for review.

Park Board Action:

For the Board of Park Commissioners to approve the Executive Director's employment contract.

EMPLOYMENT AGREEMENT

This agreement ("Agreement") is made and entered into as of this 17th day of January, 2024 ("Effective Date"), by and between the Morton Grove Park District, Cook County, Illinois ("the District"), and Jeffrey Wait, 210 Sheridan Court East, Waukegan, Illinois ("Wait"). The District and Wait are hereinafter sometimes referred to individually as "Party" and jointly as the "Parties." In consideration of the mutual promises hereinafter contained and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Term of Employment

1. The District hereby employs Wait as the Executive Director of the District and Wait hereby accepts employment with the District as its Executive Director, commencing on the Effective Date and subject to all of the terms and conditions contained in this Agreement. Wait's employment and this Agreement shall continue until December 31, 2026 ("Termination Date") unless sooner renewed or terminated in accordance with this Agreement.

Renewal of Agreement

2. This Agreement may be reviewed and extended upon the mutual agreement of the Parties upon such terms as the Parties may agree. Not less than sixty (60) days prior to the Termination Date, the District shall notify Wait whether or not it intends to renew the Agreement. If the District gives Wait notice of its intent to renew, the Parties shall negotiate terms of a new Agreement. If the Parties cannot agree on the terms of a new agreement, then this Agreement shall expire on the Termination Date. The Parties agree that expiration of this Agreement shall not constitute an adverse employment action and shall not give rise to any claims related to the manner in which Wait's employment with the District is terminated.

Executive Director's Duties

3. As Executive Director, Wait will be the District's chief administrative and operating officer having all of the responsibilities, duties, powers and authority normally associated with that position in the State of Illinois, including those described in **Exhibits A and B**, which are attached to and made part of this Agreement. (In the event of a conflict between **Exhibits A and B**, **Exhibit B** shall control.) Wait shall be responsible for directing all operations of the District as authorized by and in accordance with the directions of the District's Board of Park Commissioners ("the Board").

Compensation

4. As compensation for services rendered under this Agreement, Wait shall be entitled to receive from the District:

a. **Salary**

An annual salary in the amount of \$166,899.20, retroactive to January 1, 2024, payable in accordance with the District's usual and customary payroll practices, less

applicable withholding for taxes and other customary deductions required by law or court order or requested in writing by Wait. Wait will be evaluated at the end of each year of this Agreement and shall be entitled to an annual merit increase based on his performance to be determined by the Board.

b. **Expense Reimbursement**

The District shall reimburse Wait for reasonable and customary expenses incurred in the performance of his services on behalf of the District, upon presentation to the District of the usual and customary proof of such expenditures in accordance with internal policies and applicable law.

c. **Annual Work Plan/Performance Goals**

On or before March 1 of each year that this Agreement is in effect, Wait shall prepare an annual work plan and annual performance goals and submit same to the Board for final approval. In accordance with Section 10 of this Agreement, the Board will review Wait's performance annually or at such other time as established by the Board, to assess Wait's progress on the work plan and performance goals, and to evaluate his performance generally.

At the start of each fiscal year, Wait will establish and provide the Board with a new work plan and performance goals and objectives, in consultation with the Board.

Benefits

5. a. **Insurance**

Wait shall be entitled to participate in any qualified pension plan, medical or dental insurance plan, group life insurance plan, disability plan, or any other employee insurance benefit plan which is presently existing, or which may be established in the future by the District. Such participation shall be in accordance with the terms and conditions of the particular plans in force and effect at the time and in accordance with federal and state law pertaining to the subject matter thereof. Wait shall be responsible to pay the employee's share of any such plan if applicable.

b. **Vacation Time**

Wait shall be entitled to twenty-six (26) paid vacation days for each fiscal year of the Agreement. Vacation Days shall be used in accordance with the District's personnel policies. If a provision of this Agreement conflicts with a provision of the Personnel Policy Manual, the terms of this Agreement shall prevail. For purposes of this Agreement, vacation will accrue over the Agreement year and must be used in the Agreement year in which it is earned. Wait shall not be entitled to carry over vacation time from one Agreement year to the next. In the event of Wait's

termination either voluntarily or by the Board, Wait shall be entitled to receive the amount of any accrued but unused vacation days, in accordance with this paragraph.

c. **Sick Time**

Wait will earn sick time in accordance with the District's Personnel Policy provisions pertaining to sick time applicable to full time employees.

c. **Holidays**

Wait shall be entitled to holidays on those days and under the terms specified in the District's holiday schedule and policy in force and effect at the time.

d. **Laptop Computer and Cellular Telephone**

The District agrees to provide Wait with a laptop computer and a cellular telephone for his use while employed as Executive Director. The District shall pay the cost of the devices and for reasonable service contracts during Wait's employment.

e. **Use of District-Owned Vehicle and Mileage Reimbursement**

Wait shall be paid a monthly automobile allowance in the amount of Two Hundred Fifty Dollars (\$250) for commuting to and from work as an additional fringe benefit. Wait may use, in accordance with District policies, a District vehicle to travel while performing his duties as Executive Director. Wait shall not have exclusive use of a District vehicle. Wait shall not be entitled to use a District vehicle for commuting to or from work and he shall not be entitled to mileage reimbursement for commuting to or from work.

Professional Development

6. Wait may avail himself of continuing education, professional development and community relations opportunities in accordance with District policy. Wait may participate in professional and community service organizations in order to further develop his expertise, acquire new skills and ideas, and establish community relations and a community presence, which will assist him in the execution of his duties as Executive Director. Accordingly, subject to prior Board authorization, which may be granted in the Board's discretion, the District will provide reasonable advance payment or reimbursement of transportation, lodging, meals and registration expenses for the following activities upon presentation of the usual and customary proof of such expenditures, not to exceed limits established by state law and Park District ordinance:

- a. Wait's attendance at the National Park and Recreation Association National Congress and the Illinois Park and Recreation Association State Conference in order to maintain his national and state professional certifications;

- b. Wait's enrollment in and attendance at such workshops, seminars and meetings where the knowledge he obtains will benefit the District; and
- c. Wait's membership in professional and service organizations.

Outside Work/Activities

7. Wait shall devote such time, skills, labor and attention to the business and affairs of the District as is necessary to properly perform his job responsibilities and administer the business of the District. During the term of this Agreement, Wait shall not engage in any activities or perform services as an employee, independent contractor or consultant for his own business or the business of a third party unless approved in advance by the Board and further provided such activities or services do not conflict or otherwise interfere with his duties and obligations to the District. Permission for outside work or business activities may be revoked at any time if the Board determines, in its sole discretion that such work or activities interferes with his duties and obligations to the District or presents a conflict of interest.

Application for Other Employment

8. Wait retains his right to apply for other employment during the term of this Agreement. In the event that Wait is a finalist for employment with a prospective employer, Wait shall notify the Board President of that fact prior to the interview. Failure to provide such notice shall constitute grounds for Wait's immediate dismissal for cause.

Termination of Employment

9.

a. Termination Based Upon Performance

Wait's employment with the District shall continue only as long as the services rendered by him are satisfactory to the Board. The Board may conduct periodic reviews of Wait's performance, which may be used to determine his continuation in his position. The Board may review Wait's performance by reference to the annual work plan and performance goals and the general job duties described in **Exhibit A**. Should the Board deem Wait's performance less than satisfactory, the Board shall issue Wait a written notice of the reasons for its dissatisfaction with his performance, the ways in which his performance must be improved, a deadline for improvement of his performance and any other information the Board deems important relating to Wait's performance. If Wait does not remedy his performance in accordance with the Board's direction to the satisfaction of the Board, the Board may terminate Wait, and such termination shall be deemed to be "termination for just cause."

b. Termination for Just Cause

The District may also terminate Wait's employment at any time for other "just cause." Just cause consists of the following:

- i. Conviction of a felony under state or federal law, or conviction of a misdemeanor involving moral turpitude or official misconduct as defined under state law. To the extent not otherwise described, conviction of any offense listed in Section 8-23 of the Park District Code.
- ii. Violating any ordinance, regulation, order, policy, or rule of the District, or failing to obey any lawful direction given to him by a majority of the District's Board of Park Commissioners when such violation or failure to obey amounts to insubordination or serious breach of discipline that may reasonably be expected to result in lower morale in the organization or to result in loss, inconvenience, or injury to the District or the public.
- iii. Deliberately and improperly using, destroying, or damaging District, public, or employee property.
- iv. Falsifying personnel or other District records, including employment applications, accident records, work records, purchase orders, time sheets, or any other report, record or application required in connection with one's employment.
- v. Providing information to the Board of Commissioners that Wait knows to be false or misleading or omitting information which should reasonably be disclosed to avoid misunderstanding in light of the circumstances.
- vi. Intentionally furnishing false information to the District for records or on a request for leave.
- vii. Making false claims or misrepresentations in an attempt to obtain accident benefits, worker's compensation, or unemployment health insurance.
- viii. Possessing or using firearms, explosives, or weapons on District property.
- ix. Stealing District or employee property.
- x. Unlawful, indecent, or otherwise clearly inappropriate conduct or behavior, either on or off the job, which is of such a nature that a reasonable person would conclude that it would have the effect of materially adversely affecting Wait's ability to perform the essential functions of his position, or his relationship with fellow workers, or his or the District's reputation or good will in the community.
- xi. Taking for personal use a fee, gift or other thing of value in the course of his duties or in connection with performing such duties, if unlawful under the Gift Ban Act, without reporting its receipt to the President of the Board.
- xii. Using, possessing, or selling illegal drugs and/or controlled substances without a lawful prescription.
- xiii. Reporting to work or being on District property while legally intoxicated by alcoholic beverages or under the influence of legal or illegal drugs and/or controlled substances.
- xiv. The persistent failure to properly perform the essential responsibilities and duties of his position despite notice from the Board of such deficiencies and a reasonable opportunity to correct same.

- xv. Failing to return from an authorized leave of absence on the scheduled return date without prior notice to and approval from the President of the Board or for other valid reason authorized by law.
- xvi. Death or any disability that prevents Wait from performing the essential functions of his job with reasonable accommodation following the expiration of any disability leave, or any other applicable leave, required or permitted to be given to District employees under the District's personnel policy manual or under applicable law.

Notwithstanding the foregoing, except for termination as the result of a conviction of a felony under State or Federal Law, conviction of a misdemeanor involving moral turpitude or official misconduct as defined under State Law, conviction of any offense listed in Section 8-23 of the Park District Code, death, or disability that prevents Wait from performing the essential functions of his job with reasonable accommodation following the expiration of any disability leave required to be given to District employees under the District's personnel policy manual or under applicable law, the Board shall not terminate the employment of Wait without having first given him a written statement of the reasons for the termination of his employment and affording him a reasonable opportunity to respond in writing to the reasons given for the termination of his employment.

Wait will have no right to appeal from any such termination but reserves all other rights and remedies available to him under law not inconsistent with the terms of this Agreement.

c. Resignation

Wait may terminate his employment with the District upon not less than thirty (30) days written notice. In such event, unless otherwise determined by the Board, he will continue to render his services and receive his normal compensation up to the date of termination. He shall be paid all earned and accrued but unpaid compensation and unused vacation days to which he is entitled by this Agreement. Such payments shall be made within the time required by law. Except to the extent otherwise required by applicable law, Wait's rights to any other benefits under this Agreement shall end on the date of termination.

d. Termination without Cause

The District may terminate Wait's employment without cause and without prior notice effective at any time during the term of this Agreement. In the event that the District terminates Wait's employment without cause and without prior notice, the District shall pay Wait all amounts required by law, and, in Board's sole discretion, may pay Wait severance pay, if any, in an amount not to exceed 20 weeks of compensation as defined by the Illinois Government Severance Pay Act, 5 ILCS 415/1 et seq. or any other limit imposed thereon by law. Wait shall have no right of appeal from any such termination.

Wait shall not be entitled to receive severance pay if he is terminated for just cause as defined in this Agreement or if he terminates his employment relationship with the District.

The Board may but shall not be required to pay Wait severance pay in the event of non-renewal of this Agreement. The District agrees to make COBRA coverage for Wait and his family available following his separation as provided by applicable law and the District's current personnel policies.

e. Payment on Termination

Upon termination of Wait's employment pursuant to any subparagraph of this Article 9, the District shall pay Wait for all earned and accrued but unused vacation days to which he is entitled and all other additional amounts to which any other full time employee of the District would generally be entitled upon termination of employment by District policy, on terms no less favorable than those provided to such employees. Such payments shall be made within the time required by law. Any payments for which there is no deadline required by law shall be paid on the first day of the second month after the last date of service.

Evaluation

10. The Board shall review and evaluate Wait's performance not less than once a year; provided that the Board's failure to conduct a performance evaluation annually shall not constitute a breach of this Agreement. The Board will endeavor to conduct the first evaluation within one year of the Effective Date. Wait shall provide a written self-evaluation to the Board upon request, which self-evaluation shall include without limitation Wait's review of his previous year's annual work plan and performance goals, the general job duties described in Exhibit A and his performance targets and goals and objectives for the upcoming year. The Board will conduct an evaluation meeting with Wait during which the Board and Wait will review and discuss his self-assessment and his job performance and determine whether previously established performance targets and goals and objectives have been met. Wait may provide a written response to his evaluation which will be made a part of his personnel file. Wait and the Board may also establish new performance targets and/or goals and objectives for the next review period. The Board may also conduct periodic reviews of Wait's performance, which may be used to determine his continuation in his position.

Assignment

11. The Parties agree that this Agreement is personal to the District and Wait and cannot be assigned by either Party without the prior written consent of the other.

Merger, Amendment and Waiver

12. This writing represents the entire agreement and understanding of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings either oral or written of the Parties; it may not be altered or amended except by a subsequent agreement in writing signed by both Parties. The District and Wait agree that the failure to enforce any provision or obligation under this Agreement shall not constitute a waiver thereof or serve as a bar to the subsequent enforcement of such provision or obligation or any other provision

or obligation under this Agreement. In addition, nothing herein prohibits the District from altering or revising its personnel policy manual or its policies during the term of this Agreement.

Park District Programs

13. Wait and his family shall be entitled to no charge or reduced fee participation in District programs on the same general terms as other employees of the District, as provided in the then current personnel policy manual.

Severability

14. If any provision of this Agreement is held invalid by any court of law, such provision shall be deemed eliminated from this Agreement or shall be so modified. The invalidity of any provision of this Agreement shall not affect the force and effect of the remaining provisions.

Notices and Written Consents

15. Any notice or consent required to be given under this Agreement shall be deemed properly given if given in writing and sent by: (a) personal delivery; (b) registered or certified mail, return receipt requested; (b) email; or (c) overnight express delivery service. When sent, notices or consents shall be addressed to the Parties at the addresses or email addresses appearing below, unless a Party has notified the other Party in writing of a change in such address. Personal delivery to the District of any notice or consent may be effected by personal delivery to the District Board President, or if said President is not acting in said capacity, to the individual who is so acting. Notice shall be considered communicated, and consent shall be considered given (a) in the case of personal delivery, as of the date it is actually received; (b) in the case of delivery by registered or certified mail, as of the fifth business day after mailing; (c) in the case of email, the date of receipt if received on or before 6:00 P.M. Chicago time; (d) in the case of overnight express delivery service, the date of receipt if received on or before 6:00 P.M. Chicago Time. Notice sent by email or overnight express delivery service received after 6:00 P.M. shall be deemed received on the next business day.

Notice to the District:

Park Board President
Morton Grove Park District
6834 W. Dempster
Morton Grove, Illinois 60053
kwhite@mortongrovecparks.com

If to Wait:

Jeffrey Wait
210 Sheridan Court
Waukegan, Illinois 60085
jwait@mortongrovecparks.com

Binding Effect

16. This Agreement shall be deemed binding on any successor Board, successor members of the Board, or their agents, for the purposes stated herein.

Construction

17. The headings and paragraph numbers in this Agreement are for convenience only; they form no part of this Agreement and shall not affect interpretation.

IN WITNESS, WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

MORTON GROVE PARK DISTRICT

By: _____
Paul Minx, President
Board of Park Commissioners
Morton Grove Park District

By: _____
Jeffrey Wait
Executive Director
Morton Grove Park District

Date: _____

Date: _____

EXHIBIT A

EXECUTIVE DIRECTOR DUTIES

The following is a description of the duties of the Executive Director of the Morton Grove Park District:

1. To keep the Board informed of progress and problems in the District in a timely manner and submit weekly updates to the Board.
2. To develop and recommend District operational policies for consideration and action by the Board keeping in mind that the Board is responsible for approving such policies. To administer and carry out or cause to be carried out in a timely manner all policies, ordinances, rules, and regulations approved by the Board.
3. To provide professional leadership in the District; to be the MGPD official spokesperson; to study, keep informed of, and stimulate interest of the staff in new developments in parks and recreation through visits to other communities, attendance at education conferences and encouragement of park and recreation innovation and exploration by the staff.
4. To create and accomplish short term goals with the Board fully informed along the way; To develop Long Term goals after getting community, staff and Board input. Once developed then the long term goals need to be approved by the Board.
5. To develop and supervise the divisions of the District, as well as the general operations and the business affairs of the District.
6. To direct the administrative operations of all the District divisions, programs and services; to supervise administrative operations relative to legal, personnel, fiscal, capital developments, public relations, and other business functions; to motivate staff and recognize individual accomplishments; morale building and team building.
7. To assign and direct research and special studies on issues impacting matters of policy, fiscal concern, planning and/or development; to apprise the Board of findings and to make subsequent recommendations.
8. To attend all meetings of the Board (except for necessary absences); to respond to Board inquiries regarding policy execution, personnel issues, programs and facilities, and other concerns relating to the efficiency, effectiveness and development of the District; to advise the Board of District staff concerns and suggestions; to prepare and review the Board Agenda.
9. To direct the timely and proper preparation and submission of fiscal control documents such as Truth-in-Taxation Resolution, the Budget and Appropriation Ordinance and the Tax Levy Ordinance; to administer the budget as enacted by the Board in accordance with the Board's requirements and adopted policy limitations; to monitor budget reports and take action when warranted or directed.

10. To promote park and recreation programs, facilities and services through involvement with professional and civic organizations, and the maintenance of an effective public and media liaison.
11. To prepare, or cause to be prepared, requisite records, files and reports of District operations and activities; to present those reports to the Board on a regular basis.
12. To represent the District in negotiations and agreements between the District and vendors, school districts, local government agencies and State and Federal Governmental agencies.
13. To have responsibility for the hiring, fixing of compensation, and discipline (including termination) of District employees, consistent with Board policies. To review job descriptions on a regular basis and adjust accordingly.
14. To perform other duties as required or assigned to him by the Board which are generally associated with or related to the position of Executive of an Illinois park district and within the scope of the general duties stated above.
15. To create a capital plan that addresses both short and long term issues; to review that plan on a regular basis and reevaluate district priorities.

Exhibit B

Agreement of Responsibilities between the Morton Grove Park Board and the Morton Grove Park District Executive Director

Recognizing that the Board of Park Commissioners and the Executive Director operate as a team, the following responsibilities to a greater or lesser degree need the support of both the Board and the Executive Director. To clarify responsibilities, the entity primarily responsible for providing approval for the following responsibilities is so designated. Double "X" marks indicate joint responsibility.

<u>TOPIC/RESPONSIBILITY</u>	<u>Board</u>	<u>ED</u>
Amend the District's Policies	X	
Amend the District's Personnel Policies	X	
Adjust Salary Ranges beyond annual CPI increment	X	
Alter the Fringe Benefit Package	X	
Create New Full-Time or Shared Positions	X	X
Approve Job Descriptions and employee hiring		X
Grant Raises of Merit (EPI) within budget		X
Communications with staff on day-to-day basis		X
Approve District's Budget	X	
Set direction of the various funds or total budget	X	
Determine Priorities of Capital Items	X	X
Approves New Recreation Programs		X
Approves documents for disposal with Board's Notification		X
<u>Sets Fees For, subject to approval of the Budget:</u>		
Recreation Programs		X
Special Facilities		X
<u>Tax Levy & Budget</u>		
Set Tax Levy	X	X
Set Tax Abatements	X	
Set Budget Policies for Various Funds and Facilities	X	X
Setting Philosophy of Activities, Facilities and Services of the District	X	
Select Audit Firm	X	X
Determine Special Audit Areas of Investigation	X	
<u>Management Focus Groups/Advisory Commissions</u>		
Who Determines Their Need		X
Who Appoints or Randomly Selects Members	X	X

Board Focus Groups/Advisory Committees

Who Determines Their Need	X	X
Who Appoints or Randomly Selects Members	X	X

Specific Park's General Development Plan:

	<u>Board</u>	<u>ED</u>
Decide the Design Concept of the Park or Facility	X	
Decide the Components of the Design		X
Decide the Location of the Component		X

Negotiate and enter Into Agreements:

Village	X	X
School Districts & Township	X	X
Contractors within purchasing limits		X

Purchases and contracts:

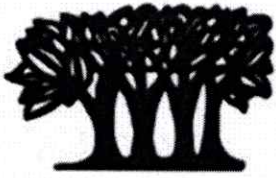
Under Statutory Threshold for competitive bidding		X
Over Statutory Threshold for competitive bidding	X	
Amending Changes to Contracts under Statutory Threshold for competitive bidding		X

Alter the Physical Condition of a Facility

Install Lights (except athletic fields)		X
Install or Remove Fences		X
Remodel Playground Equipment		X

TOPIC/RESPONSIBILITY

Legal/Legislative Advocacy	X	X
Maintains positive relationships	X	X
Develops strategy and long range vision with citizens	X	X
Implement strategy requests		X



**MORTON GROVE
PARK DISTRICT**

MEMORANDUM

To: Board of Park Commissioners
From: Michelle Trevino, Human Resources and Risk Manager
Date: January 17, 2024
Regarding: Vacation for Part-Time Employees Policy

Issue:

The District must establish a vacation policy for part-time staff that aligns with the Cook County Paid Leave Ordinance amendment.

Discussion:

The district is implementing a new vacation policy for part-time employees to ensure clarity and consistency. Please review the following details:

1. **Eligibility Criteria:** Part-time employees earn one (1) hour of vacation for every 40 hours worked up to 40 hours.
2. **Usage and Increments:** To be eligible to use vacation time, employees accrued vacation usable 90 days after board approval or after 90 days of employment—vacation time in one-hour increments, with a daily maximum of 8 hours.
3. **Payment Upon Termination:** Part-time employees get paid for accrued vacation days at their regular hourly rate upon termination.
4. **Request and Approval Process:** Vacation requests via Bamboo HR's time-off request, alongside a payroll timesheet submission. Immediate supervisor approval or denial based on workload; the Department Head decides on conflicting requests.

See the attached draft with the policy.

Recommendation:

For the Board of Park Commissioners to approve the changes to the Vacation for Part-Time Employees Policy.

Vacation Policy for Part-Time Employees

Eligibility and Accrual: Part-time employees are eligible to earn vacation hours based on the following criteria. For every 40 hours of work time, one (1) hour of vacation will be earned, up to a maximum of 40 vacation hours. Vacation accrual does not occur during unpaid leaves, and there is no advancement of vacation hours.

Usage and Increments: Vacation time must be taken in one-hour increments, with a daily maximum of 8 hours. Employees may begin using accrued vacation time 90 days after the board approved the policy, or after completing at least 90 days of employment, whichever is later. It is expected that vacation will be taken in the calendar year it is earned.

Payment upon Termination: Upon termination, part-time employees will be paid for accrued vacation days at their regular hourly pay rate at the time of employment termination.

Request and Approval Process: Vacation time can only be taken once earned. Employees must request vacation through Bamboo HR's time off request function and submit a payroll timesheet. Requests should be made at least one week (7 days) before the planned vacation, whenever practical. The immediate supervisor will approve or deny requests based on workload. In cases of conflicting requests within the same department, the Department Head will decide. The immediate supervisor may require rescheduling based on business needs even after approval.

Board Updates & Information

Morton Grove Park District

UPDATE & INFORMATION

January 17, 2024

1 RECREATION AND PROGRAMMING REPORT – SUE BRAUBACH

General/Special Events

- Last month we welcomed new Recreation Supervisors to the Park District. Matt Shipko started as our new supervisor in charge of Fitness and Sarah Lindahl is our new supervisor in charge of summer camps, preschool and early childhood programs.
- David and Sarah hosted walk in interviews on January 4th for summer staff.
- Rec Staff will be attending the Annual IPRA Conference January 25th-27th.
- Staff is finishing up their plans for summer programs and events.
- A customer satisfaction survey has gone out to families who have participated in programs and events in 2023. Deadline to respond is January 31st.
- Upcoming Events:

○ Jan. 13 th	Community Blood Drive	8:00am-12:00 pm	National Park
○ Jan. 19 th	Hot Cocoa Social	4:30-6:00 pm	PVCC
○ Feb. 9 th	Little Sweetheart Dance	6:30-8:30 pm	Civic Center
○ Feb. 13 th	Valentine Cake Decorating	6:00-6:45 pm	PVCC
○ Feb. 16 th	Hot Cocoa Social	4:30-6:00 pm	PVCC

Fitness – Matt Shipko

- The January special is taking place where members get 14 months for the price of 12 if they sign up and pay in full in the month of January.
- We hired a new personal trainer at Club Fitness, Mary Samano. She is a current fitness desk attendant as well.
- A Digital Sign is coming to the fitness center where we will promote all activities happening at Club Fitness. The TV will show specials, club hours, scheduling, and interaction for members.
- Added a new summer class for students aged 14-17 once a week for individuals with minimal to no weight training experience. Will learn proper form and technique. The summer session is called Teen Fitness Workshop.

Athletics – Daniel Bregman

- There are 167 participants enrolled in the winter session of Hot Shots Sports classes, which is scheduled to begin the week of January 9th.
- There are 76 participants enrolled in the winter session of Illinois Shotokan Karate, which is scheduled to begin the week of January 8th.
- There are 13 participants enrolled in the winter session of Tae Kwon Do, which is scheduled to begin the week of January 1st.

Cultural Arts/Dance/Adult/Sponsorships – Claire Baumgartner

- Winter Piano and Voice lessons began the week of January 8th with 31 piano students and four voice students.
- Dog and Puppy training classes are scheduled to begin Thursday, January 11th. We have six puppies and three dogs enrolled.
- The Morton Grove Singers return to rehearsal on January 11th. They will be getting ready for shows at the Hot Cocoa Socials on January 19th and February 16th.
- Dance began after a break for winter the week of January 8th. Some new classes will be run, a Dance w/ Me Ballet Class on Monday evenings and a Tween Hip Hop on Saturdays.
- We hired a new Dance Coordinator, Brook Luecht. She teaches dance classes on Monday evenings already and stepped into the new role.
- The Morton Grove Animal Hospital has decided to become a sponsor. They are a Gold Plus level sponsor and will attend three special events.

Camps/Pre-School/Kinder Odyssey- Sarah Lindahl

- Registration for Preschool school year 2024/2025 will be on February 5th.
- Registration for Summer Camp 2024 will be on March 1st.
- Camp staff from 2023 have until January 31st, to let me know if they will be returning. Then we will be conducting interviews for new staff.
- We hired a new Preschool teacher for Great Oaks Oketo. Her name is Rachel Lindahl. Her first day in the classroom was Wednesday January 10th. She previously taught at Oketo school during the 2019/2020 school year.

Aquatics/Gap/B4 School/BASE – David Torres

- We have begun looking for summer staff including lifeguards, swim instructors, and cashiers.
- Walk In interview was a success for both Aquatics and Camps. We had 15 walk in interviews.
- We were able to use Niles North HS to conduct a Swim Test for some lifeguard applicants.
- Sent out an email to returning seasonal staff. Responses = 18 Lifeguards and 18 Cashiers.
- Winter Break School Day Off was a success. Children and staff had a great time at PVCC. Next School Day Off is MLK Day - January 15^h.

Marketing – Kathy Herrmann

- Work begins on the Spring/Summer Activity Guide January 15th; first draft goes to Recreation staff on February 12th.
- Brand guide draft routed January 12th.
- API project to be completed by January 31st.

2 FINANCE DEPARTMENT REPORT - MARTY O'BRIEN

- All full-time and part-time employee wages and health benefits were reviewed and updated.
- I attended a Zoom accounting software class to receive updates on the new tax laws and year end processing requirements.
- The 2023 tax levy and 2024 budget have been filed with the Cook County Clerk's office.
- The Finance Department is in the process of printing and distributing W-2s and 1099s.
- We are in the process of identifying all employees and board members who must file with the Cook County Ethics board.
- The external auditors are scheduled to start their preliminary field work for the 2023 financial audit on January 10, 2023.

3 HUMAN RESOURCES & RISK MANAGEMENT – MICHELLE KHZAKIA

- There were four rentals in the month of January.
- We will be doing a Respectful workplace training.
- Each department will receive an updated binder with all things pertaining to safety and crisis.
- Guest Services has begun registration for pool memberships.
- There were zero worker compensation claims.

4 PARKS AND MAINTENANCE REPORT – KEITH GORCZYCA

- The controlled burn was completed at the prairie. This procedure is needed to remove unwanted species and promote new growth for desired prairie plants.
- The furnace went out in the park's office. Staff were able to make the repairs in house by purchasing and installing a new blower motor. This saved the district \$1500 completing the repair in house.
- Staff repaired and painted all the storage cabinets at the Oketo Park field house.
- Tree removals were completed at National and Mansfield Parks.
- Holiday orbs and lighting has been removed for the season.
- New locks were installed on the Harrer Pool gates, museum, and Annex facility.
- Routine maintenance items this month included: turf mowing, leaf pick-up, watering plant material, equipment repairs, facility cleaning, trash pickup, park and playground inspections and repairs, facility inspections, vehicle inspections, fire extinguisher inspections, and numerous work order requests.