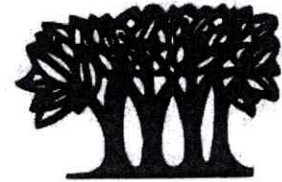


# Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200

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**MORTON GROVE  
PARK DISTRICT**

Minutes of the 865<sup>th</sup> Board Meeting  
December 20, 2023  
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Minx called the meeting to order at 6:35pm.

**Commissioners Present:** Steve Schmidt, John Liston, John Pietron, and Paul Minx.

**Commissioners Absent:** Mazhar Khan was absent with notice.

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation, Keith Gorczyca, Superintendent of Parks, and Maintenance; and Luisa Brown, Recording Secretary.

**Attorney Present:** None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** Action Item 7: Executive Director Employment Contract Renewal will be moved to the January 17, 2024 meeting.

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Pietron made a motion, seconded by Commissioner Schmidt to approve:

- a. The minutes from the Special Board Meeting held on November 8, 2023.
- b. The minutes from the Board Meeting held on November 8, 2023.
- c. The Financial Reports:
  1. The Cash Summary and Revenue and Expenditure Report dated November 30, 2023
  2. The Invoice Distribution Report for the period ending November 30, 2023 in the amount of \$2,374,964.26.
  3. Monthly Budget to Actual report dated November 30, 2023.
  4. Card Service Report dated November 30, 2023.

**Ayes: Commissioner Schmidt, Minx, Khan, and Liston. Nays: 0. Motion carried.**

- VI. **Director's Report:** Director Wait introduced the district's new recreation fitness supervisor Matt Shipko. Wait mentioned that January 4<sup>th</sup> from 12:00 to 2:00pm the recreation department will be holding interviews for summer staff positions, including camp counselors, lifeguards, and cashiers. Wait stated that the district will be running its "School Day Off" program during winter break. The program will run from 7am-6pm Tuesday through Friday December 26<sup>th</sup>-29<sup>th</sup>. Wait wished everyone happy holidays and New year. Lastly, Wait thanked the Board for all that they do throughout the year.

- VII. **Attorney's Report:** Submitted electronically

- VIII. **Village Liaison Report:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- IX. **Department Heads' Report:** Superintendent O'Brien stated the finance department needs to file the district's 2024 budget, appropriation ordinance and tax levy by the 4<sup>th</sup> Tuesday of December. O'Brien also stated that the finance department is busy with year-end procedures.

Superintendent Gorczyca mentioned that the maintenance department installed a new roof at National Field House. Superintendent Gorczyca stated that maintenance have completed putting up all orbs and Christmas decorations at Harrer Park.

Superintendent Braubach stated that the recreation department has run many holiday events in December. The district held its dog grinch event on December 15<sup>th</sup>, and the district will be holding its Noon Year event on New Year's Eve. Braubach mentioned that the fitness center has a special going on: 30 days for \$30. Braubach also mentioned that there will be a special in January as well: buy 12 months and get two months for free.

X. **New Business:**

a. **Administration and Finance Committee – Commissioner Pietron, Chair**

**Budget & Appropriation #O-05-23:** Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve Ordinance #O-05-23 adopting the combined annual budget and appropriation of funds for the Morton Grove Park District for the period of January 1, 2024 to December 31, 2024.

**Ayes: Commissioners Schmidt, Liston, Minx, and Pietron. Nays: 0. Motion carried.**

**Tax Levy #O-06-23:** Commissioner Pietron made a motion, seconded by Commissioner Schmidt to approve the Property Tax Levy Ordinance #O-06-23.

**Ayes: Commissioners Pietron, Liston, Minx, and Schmidt. Nays: 0. Motion carried.**

**Tax Extension Resolution #R-09-23:** Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the Tax Extension Resolution #R-09-23.

**Ayes: Commissioners Minx, Pietron, Liston, and Schmidt. Nays: 0. Motion carried.**

**Abatement Ordinance #O-07-23:** Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the Property Tax Abatement Ordinance #O-07-23.

**Ayes: Commissioners Schmidt, Liston, Minx, and Pietron. Nays: 0. Motion carried.**

**Travel, Meals, and Lodging Approval:** Commissioner Pietron made a motion, seconded by Commissioner Schmidt, to approve the travel, lodging, and meals expenses for those Commissioners and staff of the Morton Grove Park District who will be attending the 2024 IAPD/IPRA Annual Conference in the amount not to exceed \$776.90.

**Ayes: Commissioners Schmidt, Pietron, Liston, and Minx. Nays: 0. Motion carried.**

**Decennial Report Approval:** Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve the Decennial Committee's final report to be submitted to Cook County.

**Ayes: Commissioners Pietron, Liston, Minx, and Schmidt. Nays: 0. Motion carried.**

- XI. **Public Comment on Non-Agenda Items:** None

**XII. Commissioner Comments:**

**Commissioner Liston:** Thanked the staff for a great year and said he's looking forward to next year.

**Commissioner Pietron:** Stated that his friend Barry Edwards (who use to work for Dick Clark productions) gave the district winter activity guide high praises. Thanked all the staff for their hard work.

**Commissioner Schmidt:** Thanked the staff for all they have done this year and wished everyone happy holidays.

**Commissioner Minx:** Stated that the board appreciates everything the staff have done this year and praised the maintenance department for their good job decorating Harrer Park.

**XIII. Adjournment:** Commissioner Liston made a motion, seconded by Commissioner Schmidt to adjourn the meeting.

**Motion carried by voice vote.**

The meeting ended at approximately 7:05pm.

  
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Board President, Paul Minx

  
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Board Secretary, Jeffrey Wait