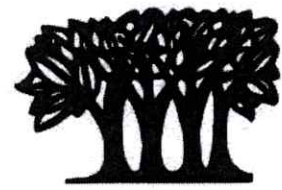


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 866th Board Meeting
January 17, 2024
Held at Prairie View Community Center

I. **Roll Call:** Commissioner Minx called the meeting to order at 6:30pm.

Commissioners Present: Mazhar Khan, John Pietron, and Paul Minx.

Commissioners Absent: Steve Schmidt and John Liston, with notice.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation; Keith Gorczyca, Superintendent of Parks and Maintenance; and Luisa Brown, Recording Secretary.

Attorney Present: None

II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

III. **Additions/Changes to the Agenda:** None

IV. **Citizens Comments on Agenda Items/Correspondence:** None

V. **Consent Agenda:**

Commissioner Pietron made a motion, seconded by Commissioner Khan to approve:

- a. The minutes from the Public Hearings held on December 20, 2023.
- b. The minutes from the Board Meeting held on December 20, 2023.
- c. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated December 31, 2023
 2. The Invoice Distribution Report for the period ending December 31, 2023 in the amount of \$160,376.04.
 3. Monthly Budget to Actual report dated December 31, 2023.
 4. Card Service Report dated December 31, 2023.

Ayes: Commissioner Minx, Khan, and Pietron. Nays: 0. Motion carried.

VI. **Director's Report:** Director Wait stated January 19, 2024 will be the park district's first hot coco social this year. It will be held from 4:30pm to 6:30pm and will feature a balloon show starring Gary Kantor. Wait mentioned the district will also be hosting the My Little Sweetheart dance February 9th from 6:30-8:30pm.

VII. **Attorney's Report:** Submitted electronically

VIII. **Village Liaison Report:** On February 15th the Village will be hosting an outreach meeting at Melzer School at 6pm.

- IX. Department Heads' Report:** Superintendent Braubach mentioned that the fitness center has four new classes starting and has hired a new personal trainer. The recreation staff have also hired a new dance coordinator for the dance programs. Braubach stated that registration for preschool will start February 5th, and registration for 2024 summer camp starts March 1st. Lastly, Braubach introduced Sarah Lindahl, the new recreation supervisor in charge of camps and preschool.

Superintendent Gorczyca stated that the maintenance department oversaw the controlled burn at the PVCC prairie. The maintenance department also did a storage cabinet make over at Oketo Park field house.

Superintendent O'Brien stated that the finance department has filed the tax levy and 2024 budget. The auditors will be coming January 18th to start the auditing process. O'Brien reminded the commissioners to complete their Cook County ethic statements that are due May 1st.

X. New Business:

a. Administration and Finance Committee – Commissioner Pietron, Chair

Approved Vendor List: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the attached vendors.

Ayes: Commissioners Khan, Minx, and Pietron. Nays: 0. Motion carried.

Stake Body Truck Replacement Approval: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the purchase of a replacement stake body truck from one of the local truck dealers for an amount not to exceed \$80,000.00.

Ayes: Commissioners Pietron, Minx, and Khan. Nays: 0. Motion carried.

Ratify the Purchase of a 2023 F-350 Truck: Commissioner Pietron made a motion, seconded by Commissioner Khan, to ratify the purchase of the 2023 Ford F-350.

Ayes: Commissioners Minx, Pietron, and Khan. Nays: 0. Motion carried.

Executive Director Contract Approval: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the Executive Director's employment contract.

Ayes: Commissioners Khan, Minx, and Pietron. Nays: 0. Motion carried.

Part-Time and Seasonal Employee Paid Time Office Policy: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the changes to the Vacation for Part-Time Employees Policy.

Ayes: Commissioners Khan, Pietron, and Minx. Nays: 0. Motion carried.

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

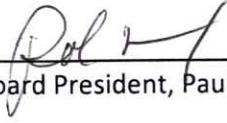
Commissioner Pietron: Thanked staff for doing outstanding work.

Commissioner Khan: Thanked staff for their great work.

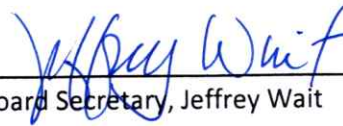
Commissioner Minx: Thanked everyone for their continued hard work and welcomed new Recreation Supervisor Lindahl.

XIII. **Adjournment:** Commissioner Khan made a motion, seconded by Commissioner Pietron, to adjourn the meeting. **Motion carried by voice vote.**

The meeting ended at approximately 6:59pm.



Board President, Paul Minx



Board Secretary, Jeffrey Wait