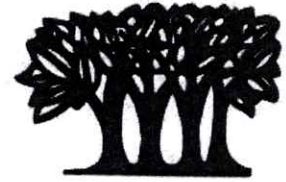


# Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE  
PARK DISTRICT**

Minutes of the 868<sup>th</sup> Board Meeting  
March 20, 2024  
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Khan called the meeting to order at 6:30pm.  
**Commissioners Present:** Mazhar Khan, John Pietron, Steve Schmidt, and John Liston.  
**Commissioners Absent:** Commissioner Pietron made a motion, seconded by Commissioner Liston, to allow Commissioner Minx to attend the meeting via telephone and to allow Commissioner Mazhar Kahn to serve as president pro tempore for the duration of the meeting.  
**Ayes: Commissioner Khan, Pietron, Schmidt, and Liston. Nays: 0. Motion carried.**

Commissioner Minx joined the meeting via telephone.

**Staff Present:** Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation, Keith Gorczyca, Superintendent of Parks, and Maintenance; Michelle Trevino, Human Resources and Risk Manager; Sarah Lindahl, Recreation Supervisor; and Luisa Brown, Recording Secretary.

**Attorney Present:** None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Additions/Changes to the Agenda:** None
- IV. **Citizens Comments on Agenda Items/Correspondence:** None
- V. **Consent Agenda:**  
Commissioner Pietron made a motion, seconded by Commissioner Liston to approve:
- a. The minutes from the Board Meeting held on February 21, 2024.
  - b. The Financial Reports:
    1. The Cash Summary and Revenue and Expenditure Report dated February 29, 2024, and
    2. The Invoice Distribution Report for the period ending February 29, 2024 in the amount of \$91,579.61, and
    3. Monthly Budget to Actual report dated February 29, 2024, and
    4. Card Service Report dated February 29, 2024.**Ayes: Commissioner Pietron, Liston, Schmidt, Minz, and Khan. Nays: 0. Motion carried.**
- VI. **Director's Report:** Director Wait stated that the district has a few popular events coming up including the Eggstravaganza Egg Hunt event and the Doggie Egg Hunt on March 23<sup>rd</sup>. There's still time to purchase a pool pass for the summer at the 2023 rates, April 1<sup>st</sup> prices will increase. Wait mentioned that recreation supervisor David Torres has resigned, and the park district is working

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

diligently to find a replacement. The park district is also still looking for staff including camp counselors, lifeguards, and maintenance technicians. If anyone is interested, can visit the District's web site.

**VII. Attorney's Report:** None

**VIII. Village Liaison Report:** The Village of Morton Grove is looking for volunteers for the Morton Grove Days festivities. Anyone interested can email mortongrovedays@gmail.com to get more information.

**IX. Department Heads' Report:** Superintendent O'Brien mentioned that the finance department is starting to do their strategic plan and look at different banking options. The district sent an RFP to all the banks in the local area, and Wintrust, Byline, Fifth Third, and First American bank responded back. O'Brien reminded the board that their ethics statements are due.

Superintendent Braubach stated that the recreation staff have been busy planning for summer. Braubach mentioned that registration for camps started in March and is filling up quickly. For all other summer programs registration opens April 1<sup>st</sup>.

Superintendent Gorczyca stated himself and Executive Director Jeff Wait met with Friends of the Illinois Prairie group to discuss a management plan for the PVCC prairie, and they started work this past week. Gorczyca continued saying that the maintenance department installed new AEDs at Austin, Mansfield, National, Oketo, the garage, and Oriole pool. All the playground equipment for the Oketo Park renovation have been ordered, and small renovations have been going on at PVCC as well.

**X. New Business:**

**a. Administration and Finance Committee – Commissioner Pietron, Chair**

**Camp and Early Childhood programming Presentation:** Recreation Supervisor Sarah Lindahl gave a presentation regarding the upcoming 2024 Camp and Early Childhood season.

**Annual Board Training Session:** Human Resources and Risk Manager Michelle Trevino gave the Board their annual sexual harassment training.

**Lodging, Travel, and Meals Approval:** Commissioner Pietron made a motion, seconded by Commissioner Schmidt to approve the estimated travel expenses for Superintendent O'Brien in the amount of \$1,150 to attend the Annual GFOA conference.

**Ayes: Commissioners Liston, Pietron, Schmidt, Minx, and Khan. Nays: 0. Motion carried.**

**Closed Session Resolution #R-03-24 Approval:** Commissioner Pietron made a motion, seconded by Commissioner Liston, to approve Resolution #R-03-24 relating to written minutes and verbatim recordings of closed sessions of Board meetings.

**Ayes: Commissioners Schmidt, Minx, Liston, Pietron, and Khan. Nays: 0. Motion carried.**

**XI. Public Comment on Non-Agenda Items:** None

**XII. Commissioner Comments:**

**Commissioner Khan:** Welcomed Recreation Supervisor Sarah Lindhal and thanked everyone for their hard work.

**Commissioner Pietron:** Stated he is continually impressed by the staff and the creativity they bring to the table.

**Commissioner Minx:** Thanked Recreation Supervisor Sarah Lindahl and Human Resources Generalist Michelle Trevino for their great presentations.

**Commissioner Liston:** Welcomed Recreation Supervisor Sarah Lindhal and thanked her for 20+ years of service to the park district. Liston also thanked Human Resources Generalist Michelle Trevino for great presentations.

**Commissioner Schmidt:** Thanked Recreation Supervisor Sarah Lindahl and Human Resources Generalist Michelle Trevino for their great presentations. Schmidt stated he is looking forward to a great spring and summer.

**XIII. Closed Session:** Commissioner Pietron made a motion, seconded by Commissioner Liston, to go into closed session.

**Ayes: Commissioners Schmidt, Khan, Liston, Pietron, and Minx. Nays: 0. Motion carried.**

**XIV. Approval of Closed Session Minutes:** Commissioner Pietron made a motion, seconded by Commissioner Minx, to approve the February 21, 2024 closed session minutes.

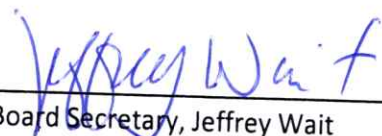
**Ayes: Minx, Khan, Liston, Pietron, and Schmidt. Nays: 0. Motion carried.**

**XV. Adjournment:** Commissioner Khan made a motion, seconded by Commissioner Pietron, to adjourn the meeting.

**Motion carried by voice vote.**

The meeting ended at approximately 7:20pm.

  
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Board President, Paul Minx

  
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Board Secretary, Jeffrey Wait