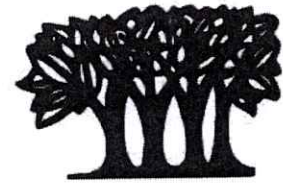


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 869th Board Meeting
April 17, 2024
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Minx called the meeting to order at 6:30pm.

Commissioners Present: Mazhar Khan, John Pietron, and Paul Minx.

Commissioners Absent: Steve Schmidt and John Liston with notice.

Staff Present: Jeffrey Wait, Executive Director; Marty O'Brien, Superintendent of Finance; Sue Braubach, Superintendent of Recreation, Keith Gorczyca, Superintendent of Parks, and Maintenance; Michelle Trevino, Human Resources and Risk Manager; and Luisa Brown, Recording Secretary.

Guest Present: Deborah Manno and Angela Christacos, First American Bank.

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None

- IV. **Citizens Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Pietron made a motion, seconded by Commissioner Liston to approve:

a. The minutes from the Board Meeting held on March 20, 2024.

b. The Financial Reports:

1. The Cash Summary and Revenue and Expenditure Report dated March 31, 2024.
2. The Invoice Distribution Report for the period ending March 31, 2024 in the amount of \$317,488.01.
3. Monthly Budget to Actual report dated March 31, 2024.
4. Card Service Report dated March 31, 2024.

Ayes: Commissioner Pietron, Minx, and Khan. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait stated that Wednesday May 1st at National Field house the district will be hosting a neighborhood meeting regarding developing a master plan for the park. Then on June 6th the district will host another meeting at National Park to go over the input from residents. Wait mentioned that a postcard will be delivered to residents close to National Park to inform them of the meeting. Wait continued by stating the district is progressing on starting development at Oketo Park but the district has to wait on permits. Lastly, Wait said that a handwritten letter has been delivered to neighbors surrounding PVCC informing them that the district will be removing 11 cottonwood trees.

- VII. **Attorney's Report:** Sent electronically

- VIII. **Village Liaison Report:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

- IX. Department Heads' Report:** Superintendent O'Brien stated that the finance department is working on their financial reports that will be presented to the board in June. O'Brien mentioned that the IMRF website underwent changes and there has been a delay in receiving data from them but hope to get it soon.

Superintendent Gorczyca stated that the group "Friends of Illinois Prairie" has been to PVCC's prairie four times now working on the prairie. Gorczyca mentioned that the maintenance department has gotten the park district up and running for the spring/summer season. This includes the ballfields, soccer fields, and shelters are open.

Superintendent Braubach stated that the district's new outdoor pickleball classes have started. The fitness center will be closed May 2nd for preventative maintenance and on May 4th the fitness center will be holding an open house. Braubach mentioned that Sunday April 21st the district will be hosting its annual princess tea party which is sold out with 30 kids. Lastly, Braubach updated that the district has hired enough staff for camp to accommodate those on the wait list.

X. New Business:

a. Administration and Finance Committee – Commissioner Pietron, Chair

Engineering Services Proposal: Commissioner Pietron made a motion, seconded by Commissioner Minx, to approve W-T Group's proposal for engineering services in the amount of \$64,000.00.

Ayes: Commissioners Minx, Pietron, and Khan. Nays: 0. Motion carried.

Visitor and Building Access Policy: Commissioner Pietron made a motion, seconded by Commissioner Minx, to approve Ordinance #O-01-24 establishing a Visitor and Building Access Policy.

Ayes: Commissioners Pietron, Minx, and Khan. Nays: 0. Motion carried.

Banking RFP: Commissioner Pietron made a motion, seconded by Commissioner Minx, to approve First American Bank to provide the daily banking needs of the district.

Ayes: Commissioners Minx, Pietron, and Khan. Nays: 0. Motion carried.

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Khan: Thanked entire staff and thanked Commissioner Minx for his commitment to the board.

Commissioner Pietron: Stated he is impressed with staff.

Commissioner Minx: Stated the staff is doing a great job for the park district.

XIII. Closed Session: Commissioner Minx made a motion, seconded by Commissioner Khan, to go into closed session.

Ayes: Commissioners Khan, Pietron, and Minx. Nays: 0. Motion carried.

At 6:50pm the Board entered Closed Session.

At approximately 6:52pm the Board returned to Open Session.


XIV. Approval of Closed Session Minutes: Commissioner Pietron made a motion, seconded by Commissioner Khan, to approve the March 20, 2024 closed session minutes.
Ayes: Minx, Khan, and Pietron. Nays: 0. Motion carried.

XV. Adjournment: Commissioner Pietron made a motion, seconded by Commissioner Khan to adjourn the meeting. **Motion carried by voice vote.**

The meeting ended at approximately 6:55pm.



Board President, Paul Minx



Board Secretary, Jeffrey Wait