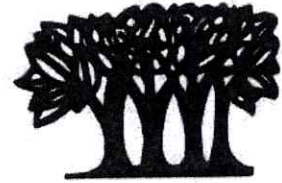


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 877th Board Meeting
December 18, 2024
Held at Prairie View Community Center

Budget & Appropriation Public Hearing

- I. **Roll Call:** Commissioner Pietron called the public hearing to order at 6:30pm.

Commissioners Present: John Liston, John Pietron, Lisa Rathunde, and Paul Minx.
Commissioners Absent: Mazhar Khan was absent with notice.

Staff Present: Jeffrey Wait, Executive Director; Sue Braubach, Superintendent of Recreation; Martin O'Brien, Superintendent of Finance; Keith Gorczyca, Superintendent of Parks and Maintenance; and Luisa Brown, Recording Secretary.

Guests: Rita Minx, Village of Morton Grove

Attorney Present: Steven B. Adams, Robbin Schwartz
- II. **Pledge of Allegiance:** The pledge of allegiance was recited.
- III. **Explanation of Hearing:** The Board of Park Commissioners shall formally present an ordinance providing the Combined Annual Budget and Appropriation for the period beginning January 1, 2025 and ending December 31, 2025 available to the public.
- IV. **Public Comment:** None
- V. **Adjournment:** Commissioner Pietron made a motion, seconded by Commissioner Minx, to adjourn the public hearing.
Ayes: Commissioner Minx, Rathunde, Liston, and Pietron. Nays: 0. Motion carried.

Regular Board Meeting

- I. **Call Meeting to Order:** Commissioner Pietron called the Board meeting to order at 6:34pm.
- II. **Additions/Changes to the Agenda:** Closed session was removed from the agenda.
- III. **Appointment of a President Pro Tempore:** Commissioner Minx made a motion, seconded by Commissioner Liston, to appoint Vice President John Pietron to serve as President Pro Tempore with full authority to perform the duties of the office of President of the Morton Park District Park Board, during the President's absence, until further action by this Board; the President Pro Tempore shall have the authority to execute all documents necessary for the conveyance of 6210 Dempster Street to the Village of Morton Grove and for the acquisition of 6140 Dempster Street from the Village.
Ayes: Commissioner Minx, Liston, Pietron, and Rathunde. Nays: 0. Motion carried.
- IV. **Citizens Comments on Agenda Items/Correspondence:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

V. Consent Agenda:

Commissioner Liston made a motion, seconded by Commissioner Minx, to approve:

- a. The minutes from the Board Meeting held on November 13, 2024.
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated November 31, 2024.
 2. The Invoice Distribution Report for the period ending November 31, 2024 in the amount of \$2,336,655.88.
 3. Monthly Budget to Actual report dated November 31, 2024.
 4. Card Service Report dated November 31, 2024.

Ayes: Commissioner Pietron, Rathunde, Minx, and Liston. Nays: 0. Motion carried.

VI. Director's Report: Director Wait stated that Morton Grove Park District was a recipient of a \$600,000 OSLAD Grant from the State of Illinois for the redevelopment of National Park. Wait announced that planning for National Park will start in the Spring of 2025 and renovations will begin in the Spring of 2026. Wait mentioned that on Friday, December 13th, the district held its "Light up the Park" event, and on December 14th the district put on its "Santa Comes to Town" event. Three Hundred and forty-three toys were distributed during the event, 244 goodie bags were handed out, and Santa was visited by almost 400 people in the 2.5-hour event. Wait thanked Superintendent Sue Braubach, Superintendent Gorczyca, and the recreation staff for their great jobs with both events. Lastly, Wait congratulated Superintendent Braubach on her 25 years of service to the park district.

VII. Attorney's Report: The report was sent electronically earlier in the day.

VIII. Village Liaison Report : None

IX. Department Heads' Report: Superintendent Braubach introduced the district's new Athletic Supervisor, Collin Jaffe. Braubach mentioned that pool passes for the summer go on sale on January 1st, and staff is already working on the summer programs and rehiring workers from last season. Braubach stated the district had its winter dance showcase on December 8th consisting of 150 audience members attended. Lastly, Braubach mentioned that in the last week of December, the district will be running its school day-off programs for students on winter break.

Superintendent O'Brien stated the finance department is busy closing out the 2024 financial year. This includes filing the tax levy and filing the appropriation ordinance before the last Tuesday in December. The finance department is also getting W2s and 1099s prepared and ready to send out to staff and vendors.

Superintendent Gorczyca stated that the Oketo Park project is complete. Gorczyca mentioned that the maintenance department conducted a bid opening for Palma Lane Park and the court project that has been submitted to the Village for permitting. Lastly, Gorczyca announced that the maintenance department has started working on the shade structures at Mansfield Park's ballfields.

X. New Business:

a. Administration and Finance Committee – Commissioner Liston, Chair

Budget & Appropriation #O-04-24: Commissioner Liston made a motion, seconded by Commissioner Minx, for the Board of Park Commissioners, to approve Ordinance #O-04-24 adopting the combined annual budget and appropriation of funds for the Morton Grove Park District for the period of January 1, 2025 to December 31, 2025.

Ayes: Commissioners Minx, Pietron, Rathunde, and Liston. Nays: 0. Motion carried.

Tax Levy Ordinance #O-05-24: Commissioner Liston made a motion, seconded by Commissioner Minx, to approve the Property Tax Levy Ordinance #O-05-24.
Ayes: Commissioners Rathunde, Pietron, Minx, and Liston. Nays: 0. Motion carried.

Tax Extension Resolution #R-06-24: Commissioner Liston made a motion, seconded by Commissioner Minx, to approve the Tax Extension Resolution #R-06-24.
Ayes: Commissioners Liston, Rathunde, Minx, and Pietron. Nays: 0. Motion carried.

Abatement Ordinance #O-06-24: Commissioner Liston made a motion, seconded by Commissioner Pietron, for the Board of Park Commissioners to approve the Property Tax Abatement Ordinance #O-06-24.
Ayes: Commissioners Pietron, Rathunde, Minx, and Liston. Nays: 0. Motion carried

Travel, Meals, and Lodging Approval: Commissioner Liston made a motion, seconded by Commissioner Pietron, for the Board of Park Commissioners to approve the Travel, Meals, and Lodging for Commissioners and staff attending IPRA/IAPD's annual conference.
Ayes: Commissioners Rathunde, Pietron, Minx, and Liston. Nays: 0. Motion carried.

Articles of Agreement with M-NASR Approval: Commissioner Liston made a motion, seconded by Commissioner Pietron, to approve the updated Articles of Agreement with the Maine-Niles Association of Special Recreation.
Ayes: Commissioners Pietron, Rathunde, Minx, and Liston. Nays: 0. Motion carried.

5/3 Bank Easement Agreement Approval: Commissioner Liston made a motion, seconded by Commissioner Minx, to approve the easement agreement with 5/3 Bank.
Ayes: Commissioners Liston, Rathunde, Minx, and Pietron. Nays: 0. Motion carried.

Palma Lane Development Bid Approval: Commissioner Liston made a motion, seconded by Commissioner Minx, for the Board of Park Commissioners to accept the bid from Hacienda Landscaping in the amount of \$499,320.
Ayes: Commissioners Pietron, Rathunde, Minx, and Liston. Nays: 0. Motion carried

XI. **Public Comment on Non-Agenda Items :** None

XII. **Commissioner Comments:**

Commissioner Liston: Thanked the staff for the phenomenal work they have been doing.

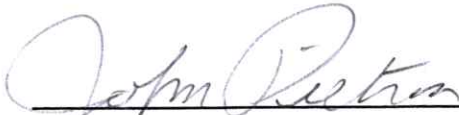
Commissioner Minx: Congratulated Superintendent Braubach on her 25 years of service and thanked all the staff involved in the "Light Up the Park" and "Santa Comes to Town" events.

Commissioner Rathunde: Congratulated Superintendent Braubach on her 25 years of service, and stated she was excited for the 5/3rd Bank project. Also, she thanked the staff for all their hard work.


Commissioner Pietron: Wished everyone a Merry Christmas and Happy Holidays. Pietron Congratulated Superintendent Braubach on her 25 years of service. Lastly, Pietron stated he will be stepping down after the next Board meeting to give another resident of Morton Grove an opportunity to join the Board.

XIII. **Adjournment:** Commissioner Minx made a motion, seconded by Commissioner Rathunde, to adjourn the meeting.
Motion carried by voice vote.

The meeting ended at approximately 7:08pm.



~~Board President, Mazhar Khan~~



Board Secretary, Jeffrey Wait

President Pro Tempore, John Pietron