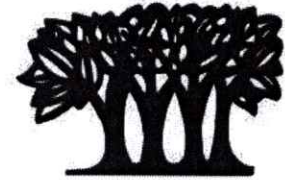


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 878th Board Meeting
January 15, 2025
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Pietron called the meeting to order at 6:30pm.
- Commissioners Present:** John Liston, Paul Minx, Lisa Rathunde, and John Pietron.
Commissioners Absent: Mazhar Khan
- Staff Present:** Jeffrey Wait, Executive Director; Sue Braubach, Superintendent of Recreation; Martin O’Brien, Superintendent of Finance; Keith Gorczyca, Superintendent of Parks, and Maintenance; and Luisa Brown, Recording Secretary.
- Guests:** Rita Minx, Village of Morton Grove
- Attorney Present:** None
- II. **Pledge of Allegiance:** The pledge of allegiance was recited.
- III. **Additions/Changes to the Agenda:** A president pro tempore needs to be appointed.
- IV. **Appointment of a President Pro Tempore:** Commissioner Minx made a motion, seconded by Commissioner Liston, to appoint Vice President John Pietron to serve as President Pro Tempore with full authority to perform the duties of the office of President of the Morton Park District Park Board, during the President’s absence, until further action by this Board.
Ayes: Commissioner Minx, Liston, Pietron, and Rathunde. Nays: 0. Motion carried.
- V. **Citizens Comments on Agenda Items/Correspondence:** None
- VI. **Consent Agenda:**
Commissioner Liston made a motion, seconded by Commissioner Minx, to approve:
- a. The minutes from the Budget and Appropriation Hearing, Truth in Taxation Hearing, and the Regular Board Meeting held on December 20, 2024.
 - b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated December 31, 2024.
 2. The Invoice Distribution Report for the period ending December 31, 2024 in the amount of \$280,394.98.
 3. Monthly Budget to Actual report dated December 31, 2024.
 4. Card Service Report dated December 31, 2024.**Ayes: Commissioner Pietron, Rathunde, Minx, and Liston. Nays: 0. Motion carried.**
- VII. **Director’s Report:** Director Wait stated that the district currently has two applicants for the vacant board commissioner seat. Applications for the vacant seat will continue to be accepted until January 31st. Wait announced at the legal symposium in November the district was informed that any minor working for the district needs to be supervised by some at least 21 years of age. However, IAPD sent out an announcement that informed everyone that they successfully lobbied the state legislature to carve out an exemption for park districts and other municipal parks

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

departments to have supervisors be 18 years of age. Wait mentioned that the District is helping with a shoe drive with Park View School's PTO. Residents can drop off gently used or new shoes to PVCC or Park View School until January 24th.

VIII. **Attorney's Report:** The report was sent electronically earlier in the day.

IX. **Village Liaison Report:** None

X. **Department Heads' Report:** Superintendent Braubach stated that Recreation Supervisors Tessa Shorten and Sarah Lindahl hosted walk-in interviews last week for summer positions and received 47 applicants. Braubach mentioned that the district has a lot of new programs starting in January including a new adult fitness bootcamp, adult square dancing and new adult hip hop classes. Lastly, Braubach announced that the district will be hosting a hot cocoa social Friday, January 17th.

Superintendent O'Brien stated the Finance Department is preparing for the auditors to come on January 16th. O'Brien mentioned that the Finance Department has opened the 2025 financial year and is in the process of moving the budget over and closing out 2024.

Superintendent Gorczyca stated that the Parks Department is busy with a lot of projects including installing shut-off valves for all the showers in Harrer Pool, painting cabinets at Austin Fieldhouse, and taking down the holiday orbs.

XI. **New Business:**

a. **Administration and Finance Committee – Commissioner Liston, Chair**

Full / Part-time Employee Survey Results: HR Manager Michelle Khzakia gave a presentation revealing the results of the full/part-time staff satisfaction survey.

Aquatic Presentation: Recreation Supervisor Tessa Shorten gave a presentation on the upcoming 2025 Aquatic Season.

Approved Vendor List: Commissioner Liston made a motion, seconded by Commissioner Minx, to approve the attached vendors list.

Ayes: Commissioners Pietron, Rathunde, Minx, and Liston. Nays: 0. Motion carried.

Transfer of Line-Item Appropriations Between Funds: Commissioner Liston made a motion, seconded by Commissioner Minx, to approve Resolution #R-01-25 to authorize the transfer of appropriations between funds.

Ayes: Commissioners Liston, Rathunde, Minx, and Pietron. Nays: 0. Motion carried.

Transfer of Funds Between Line Items: Commissioner Liston made a motion, seconded by Commissioner Rathunde, for the Board of Park Commissioners to approve the transfer of appropriations between the listed line items.

Ayes: Commissioners Pietron, Rathunde, Minx, and Liston. Nays: 0. Motion carried

Updates to the Personnel Policy Manual: Commissioner Liston made a motion, seconded by Commissioner Minx, for the Board of Park Commissioners to approve the updates to the personnel policy manual.

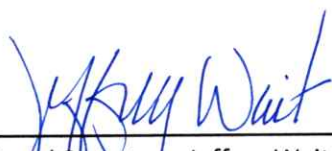
Ayes: Commissioners Rathunde, Pietron, Minx, and Liston. Nays: 0. Motion carried.

- XII. **Public Comment on Non-Agenda Items:** None
- XIII. **Commissioner Comments:**
Commissioner Minx: Thanked HR Manager Trevino and Recreation Supervisor Shorten for their presentations. Minx stated that he is sad that Commissioner Pietron is leaving the Board but knows he is off to do bigger and better things.
Commissioner Rathunde: Thanked everyone for their presentations. She stated that she and her family are looking forward to the spring/summer season. She also thanked Commissioner Pietron for his service.
Commissioner Liston: Recognized Commissioner Pietron for his many years of service not just to the Morton Grove Park District but also to the Village of Morton Grove.
Commissioner Pietron: Thanked everyone for their amazing job. Pietron stated it had been a privilege to serve on this board and he wished everyone the best of luck in everything.
- XIV. **Closed Session:** Commissioner Pietron made a motion, seconded by Commissioner Minx, for the Board to move into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21).
Ayes: Commissioners Rathunde, Minx, Pietron, and Liston. Nays: 0. Motion carried.
- XV. **Approval of Closed Session Minutes:** Commissioner Liston made a motion, seconded by Commissioner Pietron, to approve the November 13, 2024 closed session minutes.
Ayes: Commissioners Minx, Pietron, Liston, and Rathunde. Nays: 0. Motion carried.
- XVI. **Adjournment:** Commissioner Minx made a motion, seconded by Commissioner Pietron, to adjourn the meeting.
Motion carried by voice vote.

The meeting ended at approximately 7:35pm.



Board President, Mazhar Khan



Board Secretary, Jeffrey Wait