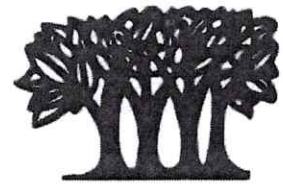


Morton Grove Park District

6834 Dempster Street ▪ Morton Grove, Illinois ▪ 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

Minutes of the 885th Board Meeting
August 20, 2025
Held at Prairie View Community Center

- I. **Roll Call:** Commissioner Liston called the meeting to order at 6:30 pm.

Commissioners Present: John Liston, Lisa Rathunde, Kelly Russell, and Paul Minx.

Commissioners Absent: Bill Polyak, with notice.

Staff Present: Jeffrey Wait, Executive Director; Sue Braubach, Superintendent of Recreation; Martin O'Brien, Superintendent of Finance; Mark Manno, Facility Foreman; and Luisa Brown, Recording Secretary.

Guests: None

Attorney Present: None

- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.

- III. **Additions/Changes to the Agenda:** None

- IV. **Citizens' Comments on Agenda Items/Correspondence:** None

- V. **Consent Agenda:**

Commissioner Minx made a motion, seconded by Commissioner Russell, to approve:

- a. The minutes from the Board Meeting held on July 16, 2025.
- b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated July 31, 2025.
 2. The Invoice Distribution Report for the period ending July 31, 2025, in the amount of \$291,365.67.
 3. Monthly Budget to Actual report dated July 31, 2025.
 4. Card Service Report dated July 31, 2025.

Ayes: Commissioner Rathunde, Russell, Minx, and Liston. Nays: 0. Motion carried.

- VI. **Director's Report:** Director Wait presented to the board a presentation displaying an overview of the park districts' changes and accomplishments of the past 10 years.

- VII. **Attorney's Report:** Report was sent electronically.

- VIII. **Village Liaison Report:** None

- IX. **Department Heads' Report:** Superintendent O'Brien stated that the district is waiting for the second installment of property taxes to be sent out. The district is hoping the County will send them out on September 1st with a due date of October 1st, but those dates are still tentative. O'Brien mentioned that the Finance Department has started the budget process and would like suggestions from the Board about any capital projects they would like to see completed in the coming year.

Superintendent Braubach stated that summer is coming to an end. The district held its annual back to school bash event, as well as its last movie in the park for the summer. Braubach also mentioned that softball has ended and that families had their parent teacher night for preschool. Braubach announced that there will be one more week of camp S'mores before Parkview school starts at the end of August. Lastly, Braubach stated that gymnastic classes will be rebooted at Niles West on the weekends during the winter months.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Post-Issuance Compliance Resolution Approval: Commissioner Minx made a motion, seconded by Commissioner Russell, to approve the attached Resolution #R-06-25, stating that the district is compliant with the applicable tax law requirements.

Ayes: Commissioners Minx, Rathunde, Russell, and Liston. Nays: 0. Motion carried.

Travel, Meals, and Lodging Approval: Commissioner Minx made a motion, seconded by Commissioner Rathunde, to approve the travel, meals, and lodging for three commissioners and two staff members to attend NRPA's annual conference in the amount of \$2,407.00 each.

Ayes: Commissioners Rathunde, Russell, Minx, and Liston. Nays: 0. Motion carried.

Prairie View OSLAD Application and Resolution Approval: Commissioner Minx made a motion, seconded by Commissioner Rathunde, to approve the OSLAD Grant resolution and application for the improvements to Prairie View Park.

Ayes: Commissioners Liston, Rathunde, Russell, and Minx. Nays: 0. Motion carried.

ComEd Rebate program: Commissioner Minx made a motion, seconded by Commissioner Russell, to grant approval for the park district to hire Satori Energy.

Ayes: Commissioners Minx, Rathunde, Russell, and Liston. Nays: 0. Motion carried.

XI. Public Comment on Non-Agenda Items: None

XII. Commissioner Comments:

Commissioner Rathunde: Stated the district had a great summer. Rathunde mentioned her and her family had a great time at Harrer Pool. Thanked the staff for everything they have done.

Commissioner Russell: Thanked the entire staff for a great summer and stated she is looking forward to everything fall is going to offer.

Commissioner Minx: Commended Recreation Supervisor Claire Baumgartner on the great job she did working on the concerts in the park. Minx stated he is sad that summer is coming to an end but thanked the entire staff for their hard work.

Commissioner Liston: Thanked Director Jeff Wait for 10 years of service. Thanked the entire staff for all their great work as well.

XIII. Closed Session: Commissioner Minx made a motion seconded by Commissioner Rathunde to go into closed session in accordance with the Open Meetings Act section 120/2(c)(1) and section 120/2(c)(21).

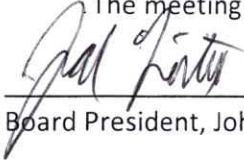
Ayes: Commissioners Liston, Rathunde, Minx, and Russell. Nays: 0. Motion carried.

The regular meeting was reconvened at 7:25 pm. No action was taken in closed session.


XIV. Adjournment: Commissioner Rathunde made a motion, seconded by Commissioner Russell, to adjourn the meeting.

The motion was carried by voice vote.

The meeting ended at approximately 7:26 pm.



Board President, John Liston



Board Secretary, Jeffrey Wait