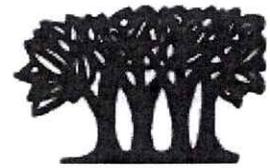


Morton Grove Park District

6834 Dempster Street • Morton Grove, Illinois • 60053 847/965-1200



**MORTON GROVE
PARK DISTRICT**

**Minutes of the 889th Board Meeting
January 21, 2026
Held at Prairie View Community Center**

- I. **Call meeting to order:** The regular board meeting was called to order at 6:30 pm.

Commissioners Present: Paul Minx, Bill Polyak, Kelly Russell, and Lisa Rathunde.
Commissioners Absent: John Liston, with notice.

Staff Present: Jeffrey Wait, Executive Director; Michelle Trevino, Human Resources and Risk Manager; Sue Braubach, Superintendent of Recreation; Martin O'Brien, Superintendent of Finance; Kieth Gorczyca, Superintendent of Parks and Maintenance; and Luisa Brown, Recording Secretary.

Attorney Present: None
- II. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- III. **Additions/Changes to the Agenda:** None
- IV. **Citizens' Comments on Agenda Items/Correspondence:** None
- V. **Consent Agenda:**
Commissioner Minx made a motion, seconded by Commissioner Polyak, to approve:
 - a. The minutes from the Board Meeting held on December 17, 2025.
 - b. The Financial Reports:
 1. The Cash Summary and Revenue and Expenditure Report dated December 31, 2025.
 2. The Invoice Distribution Report for the period ending December 31, 2025, in the amount of \$1,520,465.32.
 3. Monthly Budget to Actual report dated December 31, 2025.
 4. Card Service Report dated December 31, 2025.**Ayes: Commissioner Minx, Polyak, Russell, and Rathunde. Nays: 0. Motion carried.**
- VI. **Director's Report:** Director Wait reminded board members of the upcoming IAPD/IPRA Soaring to New Heights conference. Wait advised the board to please speak with him if they have any questions regarding the conference. Wait announced that the Park District has sent out letters regarding the IT issue to any employee who may have been affected. Wait stated that if past or current employees have questions regarding the issue, please call the number on the letter or call the front desk and ask to speak with Director Wait or Superintendent O'Brien.
- VII. **Attorney's Report:** Was sent electronically.
- VIII. **Village Liaison Report:** None

COMMITTED TO QUALITY PARK AND RECREATION SERVICES

IX. Department Heads' Report:

Superintendent Braubach stated that the gymnastic program will begin the weekend of February 7th. The gymnastics program currently has 28 students enrolled. Braubach announced that staff are currently getting certified to teach the various levels. Braubach mentioned that the Recreation Department has new programs running, including glitzy girls and a new morning toddler class. Lastly, Braubach reminded the Board that summer class registration will open on February 9th.

Superintendent Gorczyca stated that the maintenance department is in winter mode. They are working on pruning trees and doing preventative maintenance on all maintenance equipment. Gorczyca mentioned that one of the maintenance employees, Kerrington Brown, who has previously worked as a diesel and automotive mechanic, has been beneficial to the District when it comes to maintaining equipment. Lastly, Gorczyca announced that the maintenance department is in the process of getting pricing on additional shade structures for the pool and wind screens for the tennis courts.

Superintendent O'Brien stated that the Park District has started receiving its tax collection for 2025. The county is still having trouble with its distribution system, and the District is only at 74% of its tax collection. The District expects to be at 98% by either the end of January or the first week of February. Lastly, O'Brien announced that the Finance Department has sent out all W2s and 1099s to employees.

X. New Business:

a. Administration and Finance Committee – Commissioner Minx, Chair

Approved Vendor List: Commissioner Minx made a motion, seconded by Commissioner Polyak, to approve the attached vendors.

Ayes: Commissioners Polyak, Minx, Rathunde, and Russell. Nays: 0. Motion carried.

Transfer of Line-Item Appropriations Between Funds #R-01-26: Commissioner Minx made a motion, seconded by Commissioner Polyak, to approve Resolution #R-01-26 to authorize the transfer of appropriations between funds.

Ayes: Commissioners Minx, Polyak, Rathunde, and Russell. Nays: 0. Motion carried.

Transfer of Funds Between Line Items: Commissioner Minx made a motion, seconded by Commissioner Russell, to approve the transfer of appropriations between the listed line items.

Ayes: Commissioners Russell, Polyak, Minx, Rathunde, and Minx. Nays: 0. Motion carried.

Update to the Organizational Chart: Commissioner Minx made a motion, seconded by Commissioner Polyak, to approve the updated District organizational chart as presented.

Ayes: Commissioners Polyak, Russell, Minx, and Rathunde. Nays: 0. Motion carried.

Sexual Harassment Prevention Training: Michelle Trevino, Human Resources and Risk Manager, provided the Board of Park Commissioners with the mandatory annual Sexual Harassment Prevention training.

Community Survey Results: Director Wait gave a presentation regarding the Community Needs Assessment survey.

XI. **Public Comment on Non-Agenda Items:** None

XII. **Commissioner Comments:**

Commissioner Minx: Praised the Parks Department on how well Harrer Park looked this winter. Minx thanked the staff for sorting out all the paperwork for the OSLAD grant and getting it approved.

Commissioner Polyak: Thanked everyone for getting the OSLAD grant approved. Polyak stated he's excited about the conference next week.

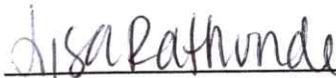
Commissioner Russell: Thanked staff for everything, including grants and new programs.

Commissioner Rathunde: Thanked everyone for all their hard work, and stated she is excited for the gymnastics program to start.

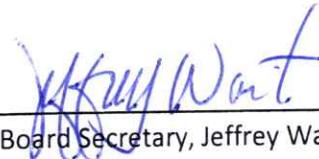
XIII. **Adjournment:** Commissioner Russell made a motion, seconded by Commissioner Minx, to adjourn the meeting.

The motion was carried by voice vote.

The meeting ended at approximately 7:10 pm.



Board Vice-President, Lisa Rathunde



Board Secretary, Jeffrey Wait